

APPROVED

<b>Minutes</b>	
<b>Title of Meeting:</b>	Rotherham Place Board: <b>ICB Business</b>
<b>Time of Meeting:</b>	10.15 – 11.00am
<b>Date of Meeting:</b>	Wednesday 19 April 2023
<b>Venue:</b>	Elm Room, Oak House, Bramley, S66 1YY
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net

<b>Apologies:</b>	Wendy Allott, Chief Finance Officer – (Roth), NHS SY ICB Ben Anderson, Director of Public Health, RMBC Shafiq Hussain, Chief Executive, VAR Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Dr Jason Page, Medical Director, NHS SY ICB Cllr David Roche, Health & Wellbeing Board Chair, RMBC Ian Spicer, Strategic Director of Adult Care, RMBC Dr Neil Thorman, Primary Care Representative, RPCCG
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services.
<b>Quoracy:</b>	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member

### Members Present:

Chris Edwards (**CE**), Chairing, Executive Place Director - Rotherham, NHS South Yorkshire Integrated Care Board (ICB)

Sue Cassin (**SC**), Chief Nurse - Rotherham, NHS South Yorkshire ICB

Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB

Claire Smith (**CS**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB

### Participants:

Dr Anand Barmade (**AB**), Medical Director, Connect Healthcare Rotherham

Nicola Curley (**NC**), Director of Children’s Services, Rotherham MBC

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB

Gordon Laidlaw (**GL**), Head of Communications (Roth), NHS SY ICB

Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

Ruth Nutbrown (**RN**), Head of Governance and Risk, NHS South Yorkshire ICB (Item 2)

Alison Hague (**AH**), Corporate Services Manager, NHS South Yorkshire ICB (Item 2)

Sheila Lloyd (**SL**), Deputy Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust

### In Attendance:

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Fiona Flinders, Rotherham Place Support Officer, NHS South Yorkshire ICB

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Item Number	Discussion Items
i1/04/23	<p><b>Place Performance Report: April 2023</b></p>
	<p>CS gave highlights from this month's performance report.</p> <ul style="list-style-type: none"> <li>• IAPT waits are in a strong position and currently exceeding national targets with good self-referrals into the service. Although it was noted that IAPT access continues to be challenging and predicted to not meet target. Significant actions are being taken.</li> <li>• Cancer continues to be an issue. Patients seen for radiotherapy treatment within 31 days has dipped to 41.4% in January from 95%. Discussions will take place outside this meeting to check these figures and better understand the detail.</li> <li>• The referral to treatment position is slightly more challenged than it has been but remains above the national position.</li> <li>• The Diagnostics position is positive and although it worsened in December has come back with further improvement.</li> <li>• There had been one breach in January for mixed sex accommodation.</li> <li>• There had been a further increase in the position with cancelled operations not re-booked within 28 days but it was acknowledged that this may have been due to the recent strikes.</li> <li>• Ambulance handovers had further improved in March from 48.1 to 62.8% with 15 minutes and a decrease in the over 60 minutes from 202 to 95. It was acknowledged that sustaining this position will be key.</li> <li>• GP appointments continue to be offered above the baseline with 70% being face to face.</li> <li>• There had been a dip in performance on early intervention for psychosis which will be monitored.</li> <li>• There has been an increase in Learning Disabilities health checks in the quarter,</li> <li>• The 2-hour community response has consistently been above the 70% target and discharge is back on track to meet target.</li> </ul> <p>SL advised that it was important to review and reflect on the position with IAPT and investigate whether there is an issue with the data. Once this has been completed Place Board will be updated and receive clear narrative along with any actions that need to be progressed.</p> <p>Place Board noted that the data within the performance relates to January and this could highlight a differential. However, it was noted that due to the Easter break, time had not allowed for the usual checks and investigation that usually take place prior to Place Board presentation to be undertaken. CS will undertake the checks retrospectively this month and highlight any continued exceptions in May.</p>
i2/04/23	<p><b>Review of ICB Risk Register</b></p>
	<p>Members reviewed the ICB risk register in detail to confirm the risks and score ratings for Rotherham Place. RN highlighted that Place Board is not expected to resolve risks.</p> <p>Members considered all the relevant risks and scored as felt appropriate for RN to report back through the ICB risk management process.</p> <p>Some (but not all) of the revisions included:</p> <ul style="list-style-type: none"> <li>– Raising the risk relative to efficiency savings and the 30% reduction in running costs</li> </ul>

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- Adding an issue relating to breast oncology
- Increasing the risk score relating to eating disorders
- Querying whether the Covid inquiry should be removed as it has been responded to
- Moving the risk for LeDeR to the South Yorkshire LeDeR team.

Detail of all risks will be reflected in more detail on the risk register and issues log.

However, it was agreed that the process of undertaking this task during the meeting did take a lot of time for comprehensive assessment. CE/RN will look at alternative options including the possibility of it being undertaken by a separate group and the outcome being reported through the ICB Business session of Place Board to confirm assurance once a baseline has been ascertained.

**Action: CE/RN**

### **i3/04/23 Minutes and Action Log from 15 March 2023 Meeting**

The minutes from the March meeting were accepted as a true and accurate record. The action log was reviewed and up to date.

### **i4/04/23 Communication to Partners**

None.

### **i5/04/23 Risks and Items for Escalation**

The current process will be reviewed and an alternative proposal brought here.

### **i6/04/23 Future Agenda Items:**

- Targeted Lung Health Checks (May)
- Finance Update after planning round (possibly June)

#### Standing Items

- Rotherham Place Performance Report
- Place Prescribing Report
- Risk Register (Monthly)

### **i7/04/23 Date of Next Meeting**

The next meeting will take place on **Wednesday 17 May 2023** from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.

## **Membership**

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

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## **Participants**

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Suzanne Joyner	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)