

FORWARD PLAN OF KEY DECISIONS
1 September 2023 – 30 November 2023

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2022/23 are:

20 June 2022	19 September 2022	21 November 2022	23 January 2023	20 March 2023	15 May 2023
11 July 2022	17 October 2022	19 December 2022	13 February 2023	24 April 2023	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Dominic Beck	Cabinet Member for Transport and Environment
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 18 SEPTEMBER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Stag Willow Extra Care Scheme	June 2023	To agree proposals for the future of Oaktrees (Stag Willow) Extracare Scheme, regarding both the service model and the permanent closure of the main building.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices	Sitwell	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Damp, Mould and Condensation Policy	June 2023	To agree the RMBC damp, mould and condensation policy.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officer and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Re-procurement of a local Healthwatch Service	August 2023	To seek approval to enter into a competitive tender to secure ongoing service from April 2024.	Cabinet Member for Adult Social Care and Health	Relevant officers, Members and Stakeholders	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHIEF EXECUTIVE								
Polling Districts and Polling Places Review 2023	June 2023	To approve the commencement of a statutory review of Polling Places and Polling District Consultation paper	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
July 2023-24 Financial Monitoring Report	June 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Council Building De-carbonisation Programme	March 2023	That Cabinet: 1) Approves the procurement of a partner to support the development and delivery of decarbonisation works. 2) Approves the use of £3.147m of grant funding to deliver the Public Sector Decarbonisation Scheme plus a contribution of £431,868 from the existing Council capital allocation. 3) Approves the procurement process for a potential heat delivery contract to provide heat to applicable Council owned properties. 4) Note that following the Procurement exercise an update and proposed next steps will be brought to Cabinet for consideration.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders	Report and appendices	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Mainline Station Update	June 2023	To receive an update on the Mainline Station project and approve land acquisition negotiations and exploration of Compulsory Purchase Order (CPO) powers.	Cabinet Member for Jobs and the Local Economy	Relevant officers and Cabinet Members.	Report and appendices.	Boston Castle; Rotherham West	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Joint Regional Statement of Common Ground	August 2023	To agree that the Council be a signatory to the SYMCA Statement of Common Ground.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
NON-KEY DECISIONS TO BE TAKEN ON 18 SEPTEMBER 2023								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Public Health Proposals to Drugs and Alcohol Grant 2022-25 - Annual Update	June 2023	To approve the proposals and note the annual update.	Cabinet Member for Adult Social Care and Health	Relevant Members, officers, stakeholders	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
LGA Corporate Peer Challenge Report and Action Plan	June 2023	To receive the report from the LGA on the outcome of the Corporate Peer Challenge and agree the accompanying action plan.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Scrutiny Review Recommendations - Impact of Selective Licensing	June 2023	To receive the report and consider the recommendations of the Scrutiny Review by Improving Places Select Commission.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Digital Inclusion Strategy and Action plan	August 2023	To endorse the Digital Inclusion Strategy and Action Plan	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
New Applications for Business Rates Relief for Labre's Hope Community Interest Company, Fusion@Magna, Beacon South Yorkshire Ltd, Miramar Judo Academy Ltd and Unity Boxing Centre CIC	June 2023	To consider the recommendations for new applications for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 16 OCTOBER 2023 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Housing Acquisitions Policy	August 2023	To approve the implementation of the Housing Delivery Strategic Acquisitions Policy.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Eastwood Sites Housing Development	August 2023	To approve to build c. 36 new homes for Council rent on the Netherfield Court & York Road sites in Eastwood.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	Rotherham East	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Maltby Sites Housing Development	August 2023	To approve to build c. 52 new homes for Council rent on the Addison Road, Larch Road and Elm Tree Road sites in Maltby. To approve the appropriation of the Addison Road and Larch Road sites from the General Fund to the Housing Revenue Account.	Cabinet Member for Housing	Relevant Members, Officers and Stakeholders.	Report and appendices	Hellaby & Maltby West	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Tobacco Control Review	August 2023	To endorse the plans for Tobacco Control and delegate authority to the Director of Public Health to manage the Tobacco Control.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Department for Education Short Breaks Innovation Programme	September 2023	To provide an update on delivery and spend against the 23/24 Department for Education short breaks innovation programme and request approval for proposed delivery and spend against 24/25 DfE short breaks innovation grant (subject to allocation by the DfE).	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
FINANCE AND CUSTOMER SERVICES								
Covid Recovery Fund	March 2023	To note the use of the Covid Recovery Fund during 2022/23. To approve the proposed use of the remaining Covid Recovery Fund	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Rotherham Council Electric Vehicle Infrastructure Expansion	September 2023	To note the progress of the EV infrastructure expansion in Rotherham.	Cabinet Member for Transport and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGNERATION AND ENVIRONMENT								
Planning Local Labour Policy	August 2023	To approve a local labour policy setting out the approach to securing local labour agreements with developers through the planning system.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Gambling Act 2005 Statement of Licensing Policy	August 2023	To approve the revised policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 16 OCTOBER 2023 OR LATER								
ADULT CARE, HOUSING AND HEALTH								
Adult Social Care Local Account 2022-23	September 2023	Agreement to publish the Adult Social Care Local Account	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
CHILDREN AND YOUNG PEOPLE'S SERVICE								
Family Hubs Update	August 2023	To provide an update on Family Hubs & Start for Life progress	Cabinet Member for Adult Social Care and Health, Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	December 2022	That Cabinet approve the applications for Discretionary Business Rate Relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Cabinet's Response to Scrutiny Review Recommendations - Modern Slavery	June 2023	To approve the response to the Overview and Scrutiny Management Board Scrutiny Review recommendations on Modern Slavery.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, officers, stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 20 NOVEMBER 2023 OR LATER								
ADULT CARE, HOUSING AND HEALTH								
Canklow Housing and Learning Disability Development	August 2023	Approve construction of new council properties on the Warden Street site including two specialist accommodation dwellings for people with complex needs, alongside the Castle View day centre.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
ASSISITANT CHIEF EXECUTIVE'S								
Crisis Support 2024 - 2027	September 2023	To consider recommendations for a new model of crisis support and to approve entering into a service level agreement with partners for the three years 2024/25, 25/26 and 26/27.	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Advice Services and Voluntary and Community Sector Infrastructure Service Level Agreements 2024-2027	September 2023	To consider recommendations for Service Level Agreements for (i) voluntary and community sector infrastructure and (ii) advice services, for the three years 2024/25, 25/26 and 26/27."	Cabinet Member for Social Inclusion	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
CHIEF EXECUTIVE								
Polling Districts and Polling Places Review 2023 - Approval of Polling Districts and Polling Places Scheme	September 2023	To seek Cabinets recommendation to Council that the recommendations in the Polling Districts and Polling Places Review 2023 are accepted and that the Electoral Registration Officer makes the necessary amendments to the polling districts to take effect from publication of the revised register on 1 December 2023	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
September 2023-24 Financial Monitoring Report	September 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy Update	September 2023	To note the updates to the Council's Medium Term Financial Strategy	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Disposal of land at Doncaster Gate Rotherham	September 2023	To seek approval to the disposal of the ground lease	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Borough wide PSPO	June 2023	To approve a Borough wide Public Space Protection Order (PSPO) following consultation and at point of renewal.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Town Centre/Clifton Park PSPO	June 2023	To approve a Town Centre/Clifton Park Public Space Protection Order (PSPO) following consultation.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	Boston Castle; Rotherham East	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Sex Establishment Policy	September 2023	To approve the revised policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Rotherham Markets & Central Library	August 2023	To approve the implementation of the Markets & Central Library development.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
House to House Collection Policy	September 2023	To approve amended House to House Collection Policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Licensing Act - Cumulative Impact Policy	August 2023	To approve the Cumulative Impact Policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 20 NOVEMBER OR LATER								
FINCANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	June 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Disposal of 1 Treefield Close Rotherham	September 2023	To seek approval to the direct disposal of the property	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Greasbrough	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.