

Better Care Fund (BCF) – Call Off Partnership Agreement / Work Order

1. OBJECTIVES OF THE SCHEME

The Department of Health and Social Care (DHSC) and NHS England have specifically requested in the BCF Planning Requirements (2023-25) that all funding is transferred into one or more pooled funds, established under Section 75 of the NHS Act (2006) and agreed through the Health and Wellbeing Board.

The Better Care Fund has been established by the Government to provide funds to local areas to support the integration of health and social care and to seek to achieve the Planning Requirements, Vision and Local Objectives. It is a requirement of the Better Care Fund that the South Yorkshire Integrated Care Board (Rotherham Place) and the Council establish a pooled fund for this purpose. Partners may wish to extend the use of pooled funds to include funding streams from outside of the Better Care Fund.

2. AIMS AND OUTCOMES

The aims and benefits of the Partners in entering into this agreement are to:

- Improve the quality and efficiency of the services;
- Meet Planning Requirements and Local Objectives;
- Drive integration between the Health and Social Care Economy;
- Make more effective use of resources through the establishment and maintenance of a pooled fund for revenue expenditure on the services.

3. THE ARRANGEMENTS

In meeting its duties and responsibilities to develop a pooled arrangement to support the BCF Plan, the Partners (RMBC and SYICB Rotherham Place), Directorate Leadership Team, BCF Executive Group and Rotherham Health and Wellbeing Board have agreed the establishment of the following pooled arrangements:

Pool 1; Hosted by RMBC; Value of **£36.925m** for Theme 2 Rehabilitation, Reablement and to include the Improved Better Care Fund (iBCF). This includes adults revenue base budget as well as specific grants (Improved Better Care Fund, Disabled Facilities Grant and Adult Social Care Discharge Funding).

Pool 2; Hosted by the SYICB (Rotherham Place); Value of **£13.756m** for all Themes excluding Theme 2 Rehabilitation, Reablement and Intermediate Care, including a Risk Pool and the SYICB (Rotherham Place) Discharge Funding.

4. FUNCTIONS

The SYICB (Rotherham Place) and the Council shall utilise funds to deliver against agreed objectives set out within the BCF Plan.

5. SERVICES WITHIN THE SCHEME

5.1 Persons Eligible to Benefit

5.1.1 Services commissioned by the SYICB (Rotherham Place) shall be commissioned for the benefit of individuals for whom in relation to that service the SYICB (Rotherham Place) is the responsible commissioner; for services commissioned by the Council, the services shall be commissioned for the benefit of individuals who are ordinarily resident in the Borough of Rotherham.

5.1.2 The SYICB (Rotherham Place) and the Council shall each liaise with any relevant neighbouring authority or SYICB (Rotherham Place) in respect of individuals who are the responsibility of either the SYICB (Rotherham Place) or the Council but not both.

5.2 Commissioning Arrangements

Each partner organisation will manage the commissioning of specific services for which it is identified as the responsible organisation, in line with its own internal processes.

5.3 Contracting Arrangements:

Each partner organisation will manage the contracting of specific services for which it is identified as the responsible organisation, in line with its own internal processes.

6. FINANCIAL CONTRIBUTIONS

6.1 The SYICB (Rotherham Place)'s base contribution for 2023/24 will be **£25.944m** and the Council's base contribution, including the Improved Better Care Fund (iBCF), will be **£24.737m** as per the table below:

Better Care Fund 2023/24 Budget	2023/24 INVESTMENT			2023/24 SPLIT BY POOL	
	SYICB SHARE	RMBC SHARE	Total	Pool 1 RMBC Hosted	Pool 2 SYICB Hosted
	£000	£000	£000	£000	£000
THEME 1 - Mental Health Services	1,464		1,464		1,464
THEME 2 - Rehabilitation & Reablement	12,188	6,759	18,947	18,947	
THEME 3 - Supporting Social Care	4,144		4,144		4,144
THEME 4 - Care Mgt & Integrated Care Planning	5,090		5,090		5,090
THEME 5 - Supporting Carers	791		791		791
THEME 6 - Infrastructure	242		242		242
Risk Pool	500		500		500
Improved Better Care Fund		15,948	15,948	15,948	
Discharge Funding	1,525	2,030	3,555	2,030	1,525
TOTAL BUDGET	25,944	24,737	50,681	36,925	13,756

Appendix 2A provides a list of detailed schemes under each theme.

- 6.2 In the event that the partners agree to extend this agreement, there will be no automatic annual uplift to the amounts stated in this agreement for any subsequent year. Any uplift to these figures in future years will be determined by both partners as part of their budget setting process.
- 6.3 It is expected that the Pool Fund Managers will manage the Agreement within the approved budget for the financial year. Any proposed expenditure over and above the approved budget must be agreed in writing by the Chief Finance Officer of the SYICB (Rotherham Place) and the Strategic Director of Finance and Customer Services of the Council prior to any additional expenditure being incurred.
- 6.4 Any over or underspend in the pooled funds shall be subject to the risk share agreement (Section 8) in the first instance.
- 6.5 Separate to any base contribution, further contributions may be agreed between parties in year or removal/alteration of services may be agreed through the scheme governance arrangements. Any base or subsequent contribution will be agreed and notified between the joint fund managers of the SYICB (Rotherham Place) and RMBC.
- 6.6 The BCF includes the Improved Better Care Funding (iBCF) of £14.481m for 2023/24 which are subject to the following grant conditions:

- Meeting adult social care needs
- Reducing pressures on the NHS including seasonal winter pressures
- Supporting people to be discharged from hospital when they are ready
- Ensuring that the social care provider market is supported

There is no requirement to spend across all four purposes, or to spend a set proportion on each. However, the grant determination requires the Council and the SYICB (Rotherham Place) and providers to meet the National Condition 4 (Implementing the BCF Policy Objectives) in the 2023-25 Better Care Fund Policy Framework and Planning Requirements.

National Conditions 2 and 3 requires that local partners should have an agreed approach to implementing the two policy objectives for the BCF, set out in the Policy Framework. This includes:

- Enable people to stay well, safe and independent at home for longer.
- Provide the right care in the right place at the right time.

- 6.7 Included within the iBCF is funding for Winter Pressures which must be used for the purposes of supporting the local health and care system to manage demand pressures on the NHS, with particular reference to seasonal winter pressures including on interventions which support people to be discharged from hospital, who would otherwise be delayed, with the appropriate social care support in place, and which help promote people's independence.
- 6.8 In September 2022, the Government announced a commitment of £500 million to support timely and safe discharge from hospital into the community by reducing the number of people delayed in hospital awaiting social care over the winter period. The main focus is on, although not limited to, a 'home first' approach and discharge to assess (D2A).
- 6.9 On 4th April 2023, the Government confirmed that a total allocation of £7.705 million has been provided to NHS South Yorkshire ICB and Rotherham Place will receive £1.525 million of this funding. Rotherham Council has also been allocated £2.030 million of the fund. Therefore, this amounts to a total of £3.555 million of funding for Rotherham Place partners for 2023/24. These funds are required to be pooled into the local Better Care Fund (BCF) plans and Section 75 agreements.
- 6.10 Where capital expenditure forms part of the Pooled Fund it shall be identified and accounted for separately from revenue expenditure and treated in accordance with any specified grant funding conditions. Capital funding cannot be used to finance revenue expenditure, however revenue funding may be used to fund capital expenditure if in agreement with the BCF Executive Group and is in compliance with Financial Regulations and Standing Orders and recommended accounting codes of practice of the lead commissioner. Any capital asset acquired from the Pooled Funds shall be the property of the Council, who shall be responsible for it.

7. PAYMENT TERMS

- 7.1 The Council will invoice the South Yorkshire Integrated Care Board (Rotherham Place) in arrears one quarter of the estimated annual costs of the schemes.
- 7.2 The SYICB (Rotherham Place) will invoice the council in arrears one quarter of the estimated annual costs of the IBCF schemes.
- 7.3 Each party shall provide such accounting information as may be required for the preparation of accounts and audit as may be required both during and at the end of each financial year recognising the need to ensure that both the Council and the SYICB (Rotherham Place) meet their specific financial reporting deadlines.
- 7.4 The Council and the SYICB (Rotherham Place) will pay invoices within 30 days of receipt.

8. RISK SHARE ARRANGEMENTS

- 8.1 The areas of risk are under or overspending of budgets within Better Care Fund budget lines and exceeding affordable levels of care outside the Better Care Fund.
- 8.2 As part of the initial development of the BCF pooled budget a number of risks were identified where the individual schemes would potentially result in additional demand for services and/or additional costs, or the required efficiencies and reductions do not materialise to the extent planned. The pooled budget in total includes an amount of £0.5m as a risk pool. In applying the risk pool funding it is important to have a jointly agreed approach.
- 8.3 It is proposed that the BCF Executive Group is the forum where decisions on the application of risk pool funding for either pool is made.
- 8.4 Risk is attributable pro rata to the proportion of that scheme commissioned by each partner organisation. This is to reflect where the levers for change and control sit. Similarly, where the scheme is joint and there is one lead commissioner, the risk should be shared pro-rata to the proportion of each partners contribution, subject to the maximum level of funding each partner contributes to the scheme unless agreed by the Chief Finance Officer of the SYICB (Rotherham Place) and the Strategic Director of Finance and Customer Services of the Council prior to any additional expenditure being incurred (paragraph 6.3).

8.5 Overspends and Underspends

If an overspend is identified the following approach will be taken:

- Seek to cover the overspend from areas of underspend identified within either pool;
- Utilise the risk pool funding;
- Reduce uncommitted scheme allocations;
- Cover from resources outside the pool.

If an underspend is identified the following approach will be taken:

- Underspends remain within the pooled arrangement to support overspends elsewhere in the pool;
- Further joint schemes to be proposed in year which can utilise the resources in year.
- Underspends may be carried forward to meet ongoing financial pressures subject to each organisation's own governance arrangements. Allocation of funding will be subject to agreement of the pooled fund partners as part of the BCF governance.

In all of these scenarios the BCF Executive Group is the forum where decisions would be made.

- 8.6 The use of the BCF pooled budget is anticipated to deliver greater outcomes for patients and the public, as well as anticipated reductions in non-elective spend. In the event that demand for acute non-elective care exceeds affordable levels it is proposed that the approach suggested above is taken.
- 8.7 Where issues arise under this category the Partners shall meet and discuss the appropriate means of addressing the problem through the Health and Wellbeing Board or such other forum as the Partners may decide.

9. FINANCIAL MANAGEMENT AND YEAR END ARRANGEMENTS

- 9.1 Except by prior agreement between the SYICB (Rotherham Place) and the Council, expenditure to be made from the scheme otherwise than in respect of the performance of the services identified above is not permitted.
- 9.2 Both parties will keep proper accounts in relation to the use of the funds for which it is responsible under the agreement. Accounts will be open to inspection at any reasonable time together with all invoices, receipts and any other related documents.
- 9.3 Both parties will arrange for the funding and related expenditure to be audited by its respective external auditors as part of the accounts process of each organisation.
- 9.4 Monitoring information, financial or otherwise, will be provided as required and in accordance with the agreed format.

- 9.5 All utilisation of the budget and day to day management of services delivery will be subject to each Partner's scheme of reservation and delegation.
- 9.6 The budget will be governed by any regulatory requirements of each Partner as necessary.
- 9.7 Funds will be provided to each organisation in line with its delegated commissioning responsibilities net of VAT implications. Utilisation of funds delegated will then be subject to each partners' relevant VAT regime.
- 9.8 To meet requirements in relation to the preparation of annual accounts SI 2000/617 paragraph 7(6) the host must prepare and publish a full statement of spending signed by the accountable officer or section 151 officer, to provide assurance to all other parties to the pooled budget. This is required to meet the specified timescales for the publication of accounts and should include:
- Contributions to the pooled budget, cash or kind;
 - Expenditure from the pooled budget;
 - The difference between expenditure and contributions;
 - The treatment of the difference;
 - Any other agreed information

10. GOVERNANCE ARRANGEMENTS

- 10.1 The BCF Executive group exists as a sub-group of the Health and Well Being Board and reports into this group. The BCF Executive is primarily the strategic group who set the criteria, parameters, and priorities of the BCF funds, and at a high level monitors the progress of the BCF fund and spending plan. The BCF Operational group creates the plan, but it is signed off firstly by the BCF Executive group and finally by the HWBB.
- 10.2 For the purpose of the BCF Plan for 2023-24, a review of the BCF Executive Group and BCF Operational Group governance arrangements has taken place to ensure that they are fit for purpose and robust in light of the newly formed SY ICB (Rotherham Place). The purpose of the review is to enhance transparency.
- 10.3 The BCF Operational group will present proposals to the BCF Executive group to agree appropriate use of the fund in line with the objectives of the scheme, and ensure the scheme is appropriately transacted.
- 10.4 Using the governance framework set out below, all partners will monitor the BCF plan effectively ensuring plans are delivered through each scheme.
- 10.5 The SYICB (Rotherham Place) and RMBC have co-terminus boundaries which supports the delivery of good governance. The BCF plan was produced through effective governance mechanisms which have been reviewed and updated to facilitate the implementation and delivery of the BCF plan.

10.6 These mechanisms are known and agreed with all partners within the health and social care sector in Rotherham, and there is a commitment from all, including TRFT and RDaSH to work within the governance framework.

10.7 **Governance Framework**

The Health and Wellbeing Board will have overall accountability for the delivery of BCF plan, and for the operation of the delivery of this Section 75 Partnership Framework Agreement they will:

- monitor performance against the BCF Metrics (National/Local) and receive exception reports on the BCF action plan
- agree the Better Care Fund Commissioning Plan
- agree decisions on commissioning or decommissioning of services, in relation to the BCF.

The framework below demonstrates the decision-making structure and how the BCF plan will be delivered.

The management and oversight of the delivery of the BCF plan has been delegated to the BCF Executive Group, chaired by the HWBB chair and including senior representatives from both the Council and SYICB (Rotherham Place).

The BCF Executive Group is supported by the BCF Operational Group, which is made up of the identified lead officers at the Service Head level for each of the BCF actions within the plan, plus other supporting officers from the Council and SYICB (Rotherham Place). The BCF Operational Group meets on a quarterly basis and reports directly to the BCF Executive Group. Only the co-chairs of the BCF Operational group will also attend meetings of the BCF Executive group in view of the scrutiny role of the Executive.

10.8 **BCF Executive Support**

The BCF Executive Group and BCF Operational Group will be supported by officers from the Partners as required.

10.9 **Meetings**

The BCF Executive Group will meet quarterly at a time to be agreed within 30 days following receipt of each quarterly report from each Pooled Fund Manager. These meetings to be so arranged that the HWBB is able to sign off the quarterly report before it is sent off to the BCF Assurance group.

The meetings will take place face to face as the default position, with options made available where face to face is not possible by exception for members to join on-line through Microsoft Teams.

Taking into consideration that timelines are set by NHS England guidance and policy framework that can often be delayed in year, the plan is for BCF Executive Group meetings to take place before the Health and Wellbeing Board to ensure the sign off process is followed.

The quorum for meetings of the BCF Executive Group shall be a minimum of three representative from each of the Partner organisations with a minimum of six members of the group present.

The minutes of the BCF Operational Group will be a standard agenda item for the BCF Executive Group for information and discussion where appropriate.

The BCF Operational Group meets on a quarterly basis. Quorum for these meetings will be a minimum of four representatives from each of the schemes with at least two representatives from each organisation present

Where a Partner is not present and has not given prior written notification of its intended position on a matter to be discussed, then those present may not make or record commitments on behalf of that Partner in any way. Unless agreed by the Chair in advance, substitutions will not be permitted

Minutes of all decisions shall be kept and copied to the Authorised Officers within seven (7) days of every meeting.

10.10 **Delegated Authority**

The BCF Executive Group is authorised within the limits of delegated authority for its members (which is received through their respective organisation's own financial scheme of delegation) to:

- authorise commitments which exceed or are reasonably likely to lead to exceeding the contributions of the Partners to any Pooled Fund subject to the agreement of a quorate of the Executive; and
- authorise a Lead Commissioner to enter into any contract for services necessary for the provision of Services under an Individual Scheme

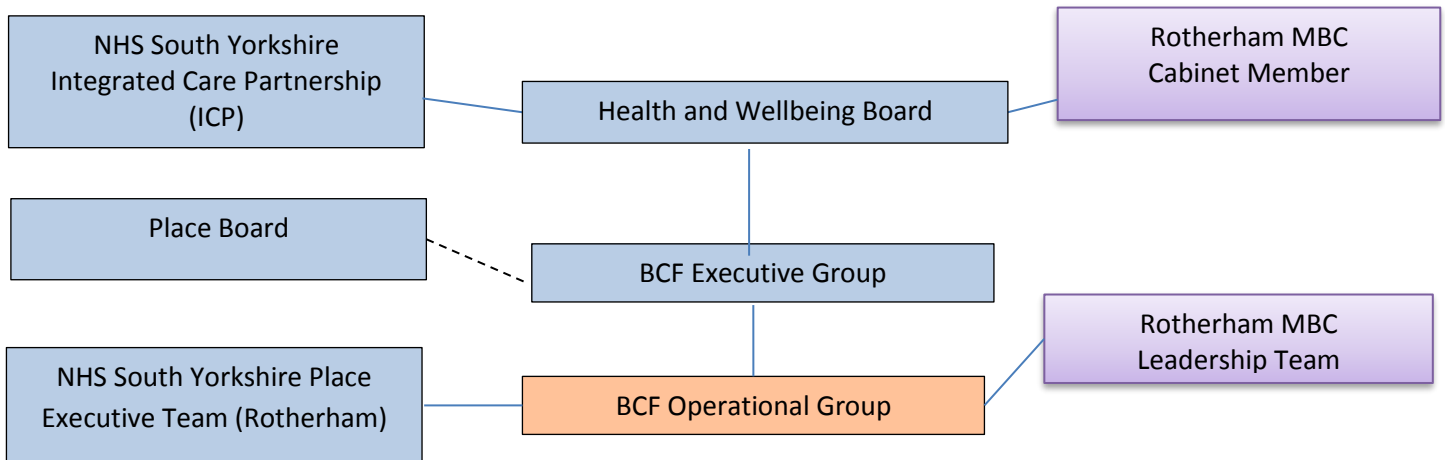
10.11 **Information and Reports**

Each Pooled Fund Manager shall supply to the BCF Executive Group on a quarterly basis the financial and activity information as required under the Agreement. In addition, in terms of RMBC, BCF spending in a particular Directorate will be part of the standard monthly agenda item on Finance. In essence this will apply to Public Health, Adult Social Care and CYPS.

10.12 **Post-Termination**

The BCF Executive Group shall continue to operate in accordance with this Schedule following any termination of this Agreement but shall endeavour to ensure that the benefits of any contracts are received by the Partners in the same proportions as their respective contributions at that time.

10.13 BCF Governance - Reporting Structure



ROTHERHAM METROPOLITAN BOROUGH COUNCIL

ADULT CARE, HOUSING AND PUBLIC HEALTH

NHS SOUTH YORKSHIRE INTEGRATED CARE BOARD (ROTHERHAM PLACE)

BETTER CARE FUND (BCF) EXECUTIVE GROUP

Purpose of the Executive Group

The purpose of the BCF Executive Group is to take responsibility for the delivery of the Better Care Fund plan for Rotherham; the strategic operation and delivery of the Framework Partnership Agreement; setting up the strategy, parameters, criteria, priorities, framework and to make recommendations for the strategic direction and management of the Better Care Fund to the Health and Wellbeing Board (HWBB). The group is set up as a sub-group of the HWBB

Functions of the Executive Group

- Take responsibility for the fund's feasibility, business plan and achievement of outcomes;
- Defining and realising benefits and budgetary strategy
- Monitor delivery of the Better Care Plan through quarterly meetings
- Ensure performance targets are being met
- Ensure schemes are being delivered and additional action put in place where the plan results in unintended consequences
- Undertake an annual review (“**Annual Review**”) of the operation of this Agreement
- Undertake or arrange to be undertaken a review of each Pooled Fund, None Pooled Fund and Aligned Fund and the provision of the Services within 3 Months of the end of each Financial Year.
- Arrange or oversee the production of a joint annual report- to be presented to the Executive Group within 20 Working Days of the presentation of the annual review ensure the fund's scope aligns with the requirements of the stakeholder groups.
- Address any issue that has major implications for the fund;
- Keep the fund scope under control as emergent issues force changes to be considered.
- Reconcile differences in opinion and approach, and resolve disputes arising from them.
- Report quarterly to HWBB, and
- Take responsibility for any corporate issues associated with the fund.
- Monitor spending plans

In the event that the Partners fail to meet the requirements of the Better Care Fund Plan and NHS England the Partners shall provide full co-operation with NHS England to agree a recovery plan.

The role of the individual members of the BCF Executive Group Fund Board includes:

- Understand the strategic implications and outcomes of initiatives being pursued through fund outputs.
- Appreciate the significance of the fund for stakeholders and ensure the requirements of stakeholders are met by the fund's outputs.
- Be an advocate for the fund's outcomes.
- Have a broad understanding of fund management issues and the approach being adopted
- Help balance conflicting priorities and resources.
- Review the progress of the fund.
- Check adherence of fund activities to standards of best practice, both within the organisation and in a wider context.
- To ensure the customer journeys/experience are delivering increased customer satisfaction as shown by the delivery of the measures, I-statements and the plan.

Chair

The meeting will be chaired by the Cabinet Member chairing the HWBB, with the SYICB Rotherham Place Lead as co-chair.

Membership of the Executive Group

Elected Member/Chair of HWBB

SYICB (Rotherham Place) Executive Place Director Rotherham

SYICB (Rotherham Place) Deputy Place Director

SYICB (Rotherham Place) Chief Finance Officer

SYICB (Rotherham Place / RMBC Head of Adult Commissioning (Joint Commissioning)

RMBC / SYICB (Rotherham Place Strategic Commissioning Manager (Joint Commissioning)

RMBC Strategic Director of Adult Care, Housing and Public Health (DASS)

RMBC Director of Public Health

RMBC Assistant Director, Strategic Commissioning or Assistant Director, Adult Care and Integration

RMBC Head of Finance (Adult Care, Housing and Public Health)

Both parties will call in relevant officers such as RMBC Finance Manager (Adult Care and Public Health) for specific topics where required and a standing invitation will be made to Public Health Director to attend.

Quorate

3 representatives from each of the organisations, with a minimum of 6 members present

Frequency of Meetings

Quarterly

Co-ordination of Meetings

Strategic Commissioning Manager, RMBC / SYICB (Rotherham Place) will co-ordinate following liaison with the Chair.

Governance

The group will report to the Health and Wellbeing Board (HWBB)

Key Deliverables

- Ensure that the financial reporting framework is adhered to.
- To be responsible for maintaining the risk register and ensuring risk mitigation plans are in place.
- Recommend actions and deliver reports to the HWBB, LGA and NHSE.

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

ADULT CARE, HOUSING AND PUBLIC HEALTH

NHS SOUTH YORKSHIRE INTEGRATED CARE BOARD (ROTHERHAM PLACE)

BETTER CARE FUND (BCF) OPERATIONAL GROUP

Purpose of the Group

To oversee the delivery of the Better Care Fund Plan for Rotherham, making recommendations to the Better Care Fund Executive Group to ensure effective action and implementation of the plan

Functions of the Group

- To provide the forum for BCF accountable operational leads to co-ordinate the delivery of the BCF Performance Measures and BCF Action Plan.
- To create the funding plan to be then signed off by the Executive group
- To ensure that effective performance management of the BCF Performance Measures takes place and where performance is not meeting targets appropriate and timely action is taken.
- To ensure the effective delivery of the BCF action plan at operational level and allow for necessary operational partnership discussions to take place to meet the outcomes of the plan.
- To ensure that the accountable leads of the BCF performance measures and the BCF action plan are collectively discussing their progress and key actions.
- To identify the areas which need to be reported on progress and performance by exception to the BCF Executive Group.
- To ensure the BCF conditions are met.
- To co-ordinate partner activity within the BCF Plan, ensuring that all elements of the plan are linked together to deliver positive outcomes.
- To ensure the Rotherham BCF Scorecard is updated on a quarterly basis and to circulate to the Executive. To review risk and to oversee the implementation of mitigating action plans.
- To ensure the customer journeys/experience are delivering increased customer satisfaction as shown by the delivery of the measures, i-statements and the plan.

Chair

The meeting will be co-chaired by the SYICB (Rotherham Place) Deputy Head of Financial Management and the RMBC Assistant Director, Strategic Commissioning.

Membership of Group

SYICB (Rotherham Place) Chief Finance Officer (co Chair)

SYICB (Rotherham Place) Deputy Head of Financial Management

SYICB (Rotherham Place) Performance and Intelligence Manager

SYICB (Rotherham Place) / RMBC Head of Adult Commissioning (Joint Commissioning)

RMBC/SYICB (Rotherham Place) Strategic Commissioning Manager (Joint Commissioning)

RMBC Finance Manager (Adult Social Care and Public Health)

RMBC Head of Service - Access

RMBC Assistant Director, Strategic Commissioning (co Chair)

RMBC Performance and Improvement Manager

RMBC Consultant in Public Health

Both parties will call in relevant officers for specific topics where required

Quoracy

Three representatives from each of the organisations

Frequency of Meetings

Quarterly

Co-ordination of Meetings

Strategic Commissioning Manager, RMBC / SYICB (Rotherham Place) will coordinate.

Governance

Each organisation maintains accountability for service specific operational delivery.

The group will report to the BCF Executive Group.

This does not replace existing performance management and accountability mechanisms, but will provide a specific focus and bring coordination to the BCF targets and actions.

Key Deliverables
<ul style="list-style-type: none">• Maintain financial reporting framework.• Maintain a risk register appropriate to the level of group operation.• Coordinate the completion of reports for the Health and Wellbeing Board and the Department of Health

11. INTEGRATED PROVIDER PERFORMANCE MANAGEMENT FRAMEWORK

11.1 Purpose

To ensure that Partners adopt an integrated performance management framework in order to plan, deliver, review and act on relevant information to commission improved outcomes for the people of Rotherham. It is the expectation that the Lead for each BCF Scheme will be responsible for ensuring this framework will be completed for each scheme.

The BCF Executive, supported by the BCF Operational Group will be responsible for ensuring the performance management framework for the BCF programme is in place, updates produced, and reports compiled for NHS England and the Health and Well Being Board.

11.2 Definition

For the purposes of this Schedule, “performance management” shall mean the overall process that integrates planning, action, monitoring and review and shall incorporate the following:

- Identifying the aim, (e.g. purpose, mission, corporate aims, strategic goals etc.) and the action required to meet the aim (e.g. business plan, project plan, etc.);
- Identifying priorities and ensuring there are sufficient resources to meet them;
- Monitoring performance of any commissioned provider or voluntary organisation;
- Reviewing progress, detecting problems and taking action to ensure the aim is achieved;
- Determining which services should be delivered; benchmarking performance against an agreed and transparent set of measures.

11.3 Outline Framework

The performance management framework should incorporate three processes in relation to joint commissioning, i.e. Business Planning, Reporting and Review and Performance Improvement.

11.4 Commissioning Business Planning Process

This process consists of integrated commissioning plans, which should set out:

- strategic objectives and key performance measures for 2023/24
- the commissioning intentions for the strategic objectives and
- the timescales for achievement.

Contracts with service providers that state how performance shall be monitored, reported and reviewed will also be required.

11.5 Reporting and Review Process

This will involve monitoring overall progress against:

- delivery of the strategic objectives in the integrated commissioning plans,
- delivery of the contracts as detailed in Schedule 4
- identifying the reasons for any under-performance of service providers.

11.6 Performance Improvement Process

To ensure action is taken where the continuation of current performance would lead to an outcome/target not being met.

The application of a range of tools and techniques to improve overall performance.

11.7 Commissioning Plan

The Partners shall agree an Integrated Commissioning Plan for each Service by 1 April each year. This will set out the “direction of travel” and the shared commissioning intentions for the development of the Services The plans shall be agreed by the Partners.

11.8 Contracts with Service Providers

The lead commissioner shall be required to agree a contract with each third party provider regarding the outcomes they are to deliver.

Contracts with third party providers should:

- Take account of the requirements of the relevant current plans of the respective partners and the actions agreed in response to external review;
- Include a requirement that the service provider develop a detailed service plan, which covers how the provider intends to achieve the said outcomes and the risk associated with not achieving them.

- Require the provider to regularly measure progress against achieving the outcomes and to report this to the Host Partner at a frequency to be agreed
- Require the provider to provide an improvement plan in the case of significant under or over performance.
- Include a process whereby outcomes may be added/removed as a result of changing needs.

11.9 Reporting and Review Process

Regular meetings should be held between the Host Partner and the service provider to review the latter's performance.

The Host Partner shall monitor services having regard to national, regional and local key performance indicators, including:

- Performance assessment framework indicators
- National performance indicators
- Audit and inspection recommendations
- Self-assessment Statement actions
- Relevant operational plan indicators
- South Yorkshire Integrated Care board targets
- Relevant core and Care Quality Commission standards
- Patient and Customer feedback

11.10 Performance Reporting and Review of the Section 75 Agreement

The pooled fund manager will be responsible for producing quarterly reports to the BCF Executive Group and Health and Wellbeing Board on a quarterly basis.

The pooled fund manager will be responsible for producing an annual report to the BCF Executive Group and Health and Wellbeing Board.

The BCF Executive Group will be responsible for ensuring the timeline to ensure the data is collected, reported, authorised by the health and wellbeing Board, and submitted to the NHS England on their specified reporting dates, these being one day after the dates specified in section 9.1.

11.11 SYICB (Rotherham Place) / RMBC BCF Metrics:

As part of the Better Care Fund plan, the national metrics will be monitored by Rotherham MBC and South Yorkshire ICB (Rotherham Place). The national metrics include some changes for 2023/24. The metrics included for 2023/24 are as follows.

- Indirectly standardised rate (ISR) of avoidable admissions per 100,000 population, for chronic ambulatory sensitive conditions

- Falls – Emergency hospital admissions due to falls in people aged 65 years and over directly age standardised rate per 100,000 population – **New Indicator**
- Percentage of people who are discharged from acute hospital to their normal place of residence.
- Long-term support needs of older people (aged 65 years and over) met by admission to residential and nursing care homes, per 100,000 population
- Proportion of older people (65 years and over) who were still at home 91 days after discharge from hospital into reablement / rehabilitation services

The metrics relating to percentage of inpatients who have been an inpatient in an acute hospital for 14 days or more and 21 days or more and delayed transfers of care are no longer included.

Metric descriptions are below.

Table 4 – BCF Metrics Definitions

	Metric	Numerator	Denominator
1	Indirectly standardised rate (ISR) of avoidable admissions per 100,000 population, for chronic ambulatory care sensitive conditions	Unplanned hospitalisation episodes taken from SUS (Secondary Uses Service).	Mid-year population estimates for England published by the Office for National Statistics (ONS)
2	Falls – Emergency hospital admissions due to falls in people aged 65 years and over directly age standardised rate per 100,000 population	Emergency hospital admissions due to falls in people aged 65 years	Mid-year population estimates for England published by the Office for National Statistics (ONS)
3	Percentage of people who are discharged from	Total Number of people discharged from hospital (taken from SUS)	Total Number of people discharged to their normal

Metric	Numerator	Denominator
acute hospital to their normal place of residence.		place of residence (taken from SUS)
4 Long-term support needs of older people (aged 65 years and over) met by admission to residential and nursing care homes, per 100,000 population	The sum of the number of council-supported people (aged 65 and over) whose long-term support needs were met by a change of setting to residential and nursing care during the year. Data from Short- and Long-Term Support (SALT) collected by HSCIC	Size of the older people population in area (aged 65 and over). This should be the appropriate ONS mid-year population estimate or projection
5 Proportion of older people (65 years and over) who were still at home 91 days after discharge from hospital into reablement / rehabilitation services	Number of older people discharged from acute or community hospitals to their own home or to a residential home for rehabilitation, with a clear intention that they will move on/back to their own home who are at home 91 days after the date of their discharge from hospital.	Number of older people discharged from acute or community hospitals to their own home or to a residential home for rehabilitation, with a clear intention that they will move back to their own home.

Indirectly standardised rate (ISR) of admissions per 100,000 population

ACS admissions have been more challenging than expected in 2022/23, particularly in Q3 and Q4. This is thought to be linked to high winter pressures particularly in primary care, linked to areas such as Children's respiratory conditions. The average of last 3 available quarters has been used for Q1 and Q2 plan as some stabilisation expected. Q3 currently assumes a less challenging winter than 2022/23 and assumes a level more in line with previous years. Q4 plan remains an estimate until final data available. 2024/25 is expected to be a key year in terms of same day emergency care and anticipatory care, which will be factored into 2024/25 plans. Key areas of work linked to this plan to stabilise and support an improved Q3 include anticipatory care development, growing the use of the virtual ward and increasing the

volume of urgent community response activity. Consideration of alternative ambulance pathways such as the PUSH model may also support this.

Falls – Emergency hospital admissions due to falls in people aged 65 years and over directly age standardised rate per 100,000 population

This is a new indicator for 2023-24. The rate per 100,000 population of emergency admissions due to falls in people aged over 65, has shown a small decrease in the last few years. Falls is recognised as an area for review in 2023-24, to streamline services and develop a more integrated pathway. This work is expected to impact this indicator with the impact expected to be clearer once the review is completed. A small decrease in admissions due to falls in people aged over 65 years has been planned, as previous years trend expected to continue.

Percentage of people who are discharged from acute hospital to their normal place of residence

Rotherham is currently above national % discharged to usual place of residence. Performance over last 3 months is 93.4%, with 94% being upper level of achievement. As performance is above national levels, trajectory has been set to maintain for Q1 and achieve higher level of 94% in Q2 and Q4, based on previous upper levels of performance. A slight dip is profiled in for Q3 to account for winter challenges. Key areas of work expected to impact this indicator include moving to a discharge to assess model and development of a more integrated approach across health, social care and voluntary sector partners to support right care, right time, right place.

Long-term support needs of older people (aged 65 years and over) met by admission to residential and nursing care homes, per 100,000 population

In 2022-23 Rotherham had 341 new admissions, (population rate 650.91), which was within the limits of the 2022-23 BCF target of 360 admissions, (population rate 688.25).

The 2023-24 BCF target has been reduced to a population rate of 571.7, which equates to 317 admissions over the year. The first quarter of 2023-24 has already seen 107 admissions and the Council acknowledges that further work is required to achieve a stepped reduction and BCF, Commissioning and Service joint working and quality plans will be monitored in year to support delivery of improvement.

Proportion of older people (65 years and over) who were still at home 91 days after discharge from hospital into reablement / rehabilitation services

This is an annual measure calculated from a sample of people aged 65 and over, who commenced a reablement service during the October to December period 91 days after discharge from hospital. Rotherham Indicator has seen small decreases over the last couple of years following changes in service pathway which resulted in an increase in the number of people commencing the service and a broadening of the cohort to include more complex needs. The 2022/23 year end position was 72.5% compared to a 78.1% target and an outturn of 75.1% in the previous year.

The BCF target set for 2023/24 recognises that the challenges of the supporting a wider system whilst improving current performance would be challenging and an interim midpoint 'step' improvement target of 75.4% has been set.

12. NON FINANCIAL RESOURCES

Non-financial contributions to the Schemes are confined to current support for joint and integrated commissioning arrangements and will continue with no charges being made to the pooled fund.

13. ASSURANCE AND MONITORING

The Fund Managers will make financial information available quarterly to the BCF Executive and Operational Groups, reporting on performance against the BCF metrics and in each of the 6 Themes listed above.

14. POOLED FUND MANAGER DETAILS

Partner	Lead Officer	Address	Tel. No.	Email Address
SYICB (Rotherham Place)	Chief Finance Officer	Oak House Moorhead Way Rotherham S66 1YY	01709 302025	wendy.allott@nhs.net
RMBC	Head of Finance – (Adults, Public Health and Housing)	Riverside House Main Street Rotherham S60 1AE	01709 822098	Gioia.morrison@rotherham.gov.uk

15. DURATION AND EXIT STRATEGY

There is no requirement for an exit strategy, over and above each organisation's own strategies.

Responsibility for any debts, liabilities, record-keeping, equipment and contractual arrangements will remain with the relevant Partner.

16. OTHER PROVISIONS

No other provisions.

17. AUTHORISATION

	Rotherham MBC	SYICB (Rotherham Place)
Signature		
Date of signature		
Name of signatory (print)	Sharon Kemp	Christopher Edwards
Title or role of signatory (print)	Chief Executive	Executive Place Director Rotherham/ Deputy Chief Executive

Appendix 2A – Detailed BCF Schemes

Better Care Fund Budget 2023-24	Budget 2022-23	Investment /Disinvestment	Budget 2023-24
	£'000	£'000	£'000
THEME 1 - Mental Health Services			
Adult Mental Health Liaison	1,367	97	1,464
THEME 2 - Rehabilitation & Reablement			
Falls Service	494	25	519
Home Enabling Services :			
Reablement	1,087		1,087
Pressures on Domiciliary Care Budgets	758		758
Community Stroke Service	553	28	581
Community Neuro Rehab	170	9	179
Breathing Space	1,933	98	2,031
Otago	20		20
Mediquip (Wheelchairs & Equipment)	1,947	(38)	1,909
Community Occupational Therapy	862	41	903
Disabled Facilities Grant (including underspend c/fwd)	5,547	(987)	4,560
Age UK Hospital Discharge	161	7	168
Stroke Association Service	51	6	57
Intermediate Care Pool:			
Intermediate Care Therapy (TRFT)	409		409
Therapy & Nursing cover to support vulnerable patients and Fast Response team	113	6	119
Intermediate Care (LH/DC)	1,620	159	1,779
Intermediate Care beds (30) - Davies Court	1,039		1,039
Home first	820	42	862
Intermediate Care 24 Beds - Althorpe	1,396	71	1,467
RDASH Therapies	97		97
GP Support - medical cover	36		36
Other Intermediate care (TRFT)	349	18	367
THEME 3 - Supporting Social Care			
Direct Payments:			
Direct Payments/ Personal Budgets (Physical Disabilities)	396		396
Direct Payments (Older People)	526		526
LD Supported Living	410		410
Direct Payments (Learning Disabilities)	315		315
Direct Payment Support	46		46
Residential Care			
Mental Health rehabilitation services	209		209
Learning Disability Services:			
Learning Disabilities independent sector residential care/Transitional Placements	984		984
Learning Disabilities Domiciliary Care	37		37
Free Nursing Care		520	520
Care Act - Older People Direct Payments	501		501
Care Act - IT (Liquid Logic)	60		60
Care Act - LD Domiciliary Care	30		30
Care Act - PD Domiciliary Care	60		60
Care Act - OP Domiciliary Care	10		10
Care Act - DoLs	40		40

Better Care Fund Budget 2023-24	Budget 2022-23	Investment /Disinvestment	Budget 2023-24
	£'000	£'000	£'000
THEME 4 - Care Mgt & intergrated Care Planning			
GP Case Management	1,480	(340)	1,140
Care Home Support Service	297	15	312
Hospice - End of Life care	881	86	967
Social Prescribing	777	79	856
Social Work Support (A&E, Case management, Supported Discharge):			
Single Point of Access	100		100
Fast Response Twilight Service (TRFT)	60		60
Fast response Nursing team (TRFT)	60		60
Supported Discharge Pathways Team	433		433
Early Planning Team	230		230
Mental Health Crisis Team	36		36
Care Co-ordination Centre	853	43	896
THEME 5 - Supporting Carers			
Carers Support Service:			
Carers Strategy	237	230	467
Carers Emergency Service	23		23
Direct Payments (Older People)	251		251
Crossroads	50		50
THEME 6 - Infrastructure			
Joint Commissioning Team	49	1	50
IT to support Comm Trans	192		192
RISK POOL			
Risk pool	500		500
Improved Better Care Fund			
Adaptation of Liquid Logic to support care pathways	60		60
Rotherham Place DTOC Project Manager, to manage and oversee implementation of the agreed DToC action Plan	85		85
Health Inequalities	90		90
Trusted Assessor	70		70
Social Care Sustainability	7,244		7,244
Engagement with the independent sector providers in respect of fee increases due to increase in NLW	4,225		4,225
Changes to HMRC in relation to sleep in arrangements - impact on LD provider fees	553		553
External Shared Lives support/Supporting LD transformation	200		200
Advice and Guidance VCS support - SPA	50		50
Speak up	55		55
Additional Legal Support Costs	20	(20)	0
Perform Plus	48		48
Digital Lead Project Manager	64	(64)	0
Reablement - 2 posts	87		87
Spot purchase reablement beds	107		107
Double Handling - IMC beds at Davies Court	100	(100)	0
Contingency 22/23	77	(77)	0
Mediquip (RMBC contribution)	0	92	92
Escalation Wheel	0	12	12
ibcf Contingency 23/24 (Capacity Demand Community services)	0	157	157

Better Care Fund Budget 2023-24	Budget 2022-23	Investment /Disinvestment	Budget 2023-24
	£'000	£'000	£'000
Winter Pressures/Other Grant Income			
Tactical Brokerage	110		110
Resource for Winter Bed Capacity	500		500
Integrated Discharge Team	225		225
Early Planning Team	237		237
Additional Winter Capacity	273		273
IBCF Balance b/fwd 22/23	1,041	427	1,468
Adults Discharge Funding (RMBC)			
22/23 approved schemes:			
COT Independent Sector	45	-45	0
Mental Health Agency Social Workers	153	-153	0
Befriending Service	15	-15	0
Care Broker Service	12	-12	0
Step-down beds at Lord Hardy Court	128	-128	0
Trusted Assessor to support Integrated Discharge Team	104	-104	0
Home Care Bridging Service	255	-255	0
LD Discharges (Specialist Agency)	21	-21	0
Supporting Unpaid Carers	59	-59	0
Housing Support	12	-12	0
Administration support	11	29	40
Short Stay Placements	87	-87	0
Incentive Payments for Home Care and Residential Care	219	-219	0
23/24 approved schemes:			
IDT staffing resources	0	120	120
Reablement expansion	0	200	200
Davies Court IMC	0	500	500
Rothercare - installer	0	30	30
Housing Officer	0	50	50
CHC assessors	0	150	150
MH Discharge	0	100	100
Althorpe Lodge Community Beds	0	93	93
Incentive payment - Fees for Nursing EMI Beds	0	138	138
Trusted Assessor for Care Homes (over 7 days)	0	100	100
Fast Response - Additional capacity	0	130	130
Home Care - Temporary block capacity	0	379	379

Better Care Fund Budget 2023-24	Budget 2022-23	Investment /Disinvestment	Budget 2023-24
	£'000	£'000	£'000
ICB (Rotherham Place) Discharge Funding			
Voluntary Sector - AGE UK	30	-30	0
TRFT Place escalation wheel	61	-61	0
CHC: Home care provider	67	-67	0
CHC: Care home provider	137	-137	0
Provision of Crisis Beds	61	-61	0
S136 cost pressures	63	-63	0
SYHA Discharge Support	15	43	58
Discharge Coordinator	11	-11	0
Administration support	16	-16	0
CHC – assessments	30	0	30
CHC – interim funded beds for complex patients to expediate discharge	711	-711	0
Community Equipment and transport - Medequip/TRFT	124	26	150
Discharge Lounge support and Co-ordinators	218	-218	0
Pharmacy Cover - weekend (2 hours sat&sun)	29	-29	0
Voluntary Sector - VAR	29	-29	0
Hospice - Clinical Nurse Specialist	20	45	65
Hospice - Hospice at Home	5	-5	0
Hospice - Care Support Worker	10	-10	0
Hospice - Increased Inpatient Unit costs	15	45	60
Home Care/Care Home sustainability	0	1012	1,012
Alternative to Admission	0	150	150
Grand Total	49,256	1,425	50,681