

<b>Minutes</b>	
<b>Title of Meeting:</b>	Rotherham Place Board: <b>ICB Business</b>
<b>Time of Meeting:</b>	10.15 – 11.00am
<b>Date of Meeting:</b>	Wednesday 20 September 2023
<b>Venue:</b>	Elm Room, Oak House, Bramley, S66 1YY
<b>Chair:</b>	Dr Jason Page
<b>Contact for Meeting:</b>	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
<b>Apologies:</b>	Wendy Allott, Chief Finance Officer (Roth), NHS SY ICB Ben Anderson, Director of Public Health, RMBC Anand Barmade, Medical Director, Connect Healthcare Sue Cassin, Chief Nurse (Roth), NHS SY ICB Nicola Curley, Director of Children’s Services, RMBC Chris Edwards, Executive Place Director (Roth), NHS SY ICB Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Gordon Laidlaw, Deputy Director of Communications, NHS SY ICB Toby Lewis, Chief Executive, RDaSH Claire Smith, Deputy Place Director (Roth), NHS SY ICB Dr Neil Thorman, Primary Care Representative, RPCCG Julie Thornton, Care Group Director (Roth), RDaSH
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services.
<b>Quoracy:</b>	<b>THE CHAIR CONFIRMED THAT THIS MEETING WAS NOT QUORATE FOR DECISION MAKING therefore no business transacted. Items for information only.</b>  No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

**Members Present:**

Dr Jason Page (**JP**), Medical Director, NHS SY ICB

Shafiq Hussain (**SH**), Chief Executive, VAR

Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB

**Participants:**

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB

Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

**In Attendance:**

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Item Number	Discussion Items
<b>i24/09/23</b>	<b>Place Performance Report</b>
	<p>LG gave highlights from this month's performance report.</p> <p>Strong performance is still being seen on IAPT on the 6 &amp; 18 week target. The national target for patients accessing IAPT services is 75% within 6 weeks and 95% within 18 weeks. Rotherham is consistently achieving targets, both in the 90's.</p> <p>National changes are taking place with reporting on cancer waits. Focus will be on two key targets and the performance report will be changed to reflect these:</p> <ul style="list-style-type: none"> <li>• The 28-day Faster Diagnosis Standard (75%)</li> <li>• One headline 62-day referral to treatment standard (85%)</li> <li>• One headline 31-day decision to treat to treatment standard (96%)</li> </ul> <p>All cancer targets except breast 2 week referral were not met. Most slightly improved apart from a small drop in performance on 28 day faster diagnosis from 74.1% to 72.2%. This is a challenging area but TRFT has reported improvement since this report.</p> <p>On the A&amp;E 4 hour wait standard, compared to all pilot sites Rotherham is in the top quarter of all pilot sites.</p> <p>In relation to ambulance handovers, the position had remained similar to that reported last month, however early data for September shows a much improved position on lost hours.</p> <p>Learning disability health checks are a little low this month but historically this tends to improve in quarters 3 and 4.</p> <p>Although 7 day length of stay has increased slightly, Rotherham is still below the South Yorkshire average and the length of stay right to reside is low.</p> <p>Rotherham now has 47 patients on the virtual ward. This is the highest in South Yorkshire.</p> <p>Members noted this month's Place performance.</p>
<b>i25/09/23</b>	<b>Quality, Patient Safety and Experience Report</b>
	<p>Members received the report for information.</p> <p>JP drew attention to the letter from NHS England welcoming the independent inquiry following the verdict in the trial of Lucy Letby. It also reminded NHS Leaders and Boards of the importance of good governance in implementing and overseeing the Freedom to Speak Up Policy and the obligations of the Fit and Proper Framework for Board member recruitment. Subsequently, NHS SY ICB has written to NHS colleagues within our Place partnership to assess arrangements in place for accessible and effective speak up arrangements within their organisations so that at its September meeting, assurance can be provided to the Integrated Care Board membership.</p>
<b>i26/09/23</b>	<b>Vaccination Update</b>
	<p>JP confirmed that, thanks to the hard work of Jo Martin and her colleagues, a comprehensive plan for both flu and covid vaccinations is in place for Rotherham Place.</p>

All Primary Care Networks (PCNs) are signed up to deliver vaccines to eligible cohorts. Frontline acute and community staff will be vaccinated by TRFT and Doncaster PCNs will support RDaSH vaccination plans. A roving vaccination team will vaccinate hard to reach staff and some social care staff some of whom may also be supported via pharmacies. The order of approach will be care homes first, then frontline staff, social care staff, and hard to reach groups.

BA confirmed that the vaccination will work against the new Covid variant. Although this latest variant had produced a slight increase in the number of patients in TRFT with Covid (currently 10), it was expected as the colder months approach. It is reported to be more contagious but as yet unknown how serious the symptoms will be.

SH asked whether vaccinations will be offered to voluntary sector volunteers as in past years. JP will discuss with JM.

**Action: JP**

**i27/09/23 ICB Board Assurance Framework**

Members received the risk register, issues log and business assurance framework for information.

Discussion followed about risk log and how best Rotherham Place Board members can develop an approach for input into the ICB risk process going forward. SS will feedback to ICB colleagues.

**i28/09/23 Minutes and Action Log from 19 July 2023 Meeting**

The minutes from the July meeting were accepted as a true and accurate record. No meeting had taken place in August.

The action log was reviewed and up to date.

**i29/09/23 Communication to Partners**

None.

**i30/09/23 Risks and Items for Escalation**

None.

**i31/09/23 Future Agenda Items:**

Standing Items

- Rotherham Place Performance Report
- Place Prescribing Report (Oct)
- Risk Register (Monthly for information)
- Quality, Patient Safety and Experience Dashboard (August)
- Quarterly Medical Director Update (Oct)

**i31/09/23 Date of Next Meeting**

The next meeting will take place on **Wednesday 18 October 2023** from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.

## Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

## Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)