

## **Cabinet Member Portfolios as at 20<sup>th</sup> October 2023**

*Please note that these are interim arrangements which are likely to be subject to further change.*

### **The Leader (Cllr Read)**

The Leader has responsibility for overall leadership of the Council and representing the borough at a national, regional and sub-regional level. The Leader will take personal responsibility for leading the drive towards corporate improvement, organisational and cultural change, and is responsible for the Council's governance and ethical framework.

- Overall leadership of the Council
- Overall responsibility for ensuring the Council sets and delivers a balanced budget
- Oversight of the Council's response to Child Sexual Exploitation
- Setting Corporate Policy including the Council Plan
- Reputation Management and corporate communication
- Corporate Improvement, Innovation and Organisational change
- To lead on Standards & Governance
- Overall responsibility for Corporate Governance, including signing the Council's Annual Governance Statement to confirm the Council has appropriate rules, policies and procedures in place and operating effectively for managing its business
- To lead the Council's formal Conciliation and Consultation arrangements
- Member of the Rotherham Together Partnership Board
- To lead on City Region activity and devolution, including as member of Sheffield City Region Mayoral Combined Authority
- Customer Services
- Community Cohesion
- To be responsible for corporate Commissioning and Procurement strategies and implementation (including Social Value), and Community Wealth Building

### *Also in relation to Transport:*

- Highways schemes, repairs and maintenance including all highway inspection, design, network management, enforcement, winter maintenance, highways adoptions, highway licenses, public rights of way, street lighting (including design and build), winter maintenance, and road safety including educational initiatives, road safety strategy (including safety audits), Safety Camera Partnership, Pedestrian Crossing assessments
- To lead on all aspects of Active Travel, the Cycling Strategy, and issues relating to public transport
- Member of the Safer Roads Partnership
- Neighbourhood Road safety schemes (including vehicle activated signs and 20mph zones) and school safety schemes
- Highways Asset Management Policy and Strategy, highway claims, highway, utility company works, road works licensing (including scaffolding, skips, events and planning) and vehicle access crossing applications
- Maintenance of signs, bollards, benches, cenotaphs, street name plates, road markings, highway fencing and barriers
- All matters relating to Traffic Control Strategies (including Traffic Regulation

- Orders in relation to the issues within this portfolio), Intelligent Traffic Management (automated signs) and Signing Strategy
- Electric Vehicle (EV) Charging Strategy and Implementation

### **Deputy Leader and Cabinet Member for Neighbourhood Working (Cllr Allen)**

The Deputy Leader will support the Leader in day-to-day activity and holds specific responsibility for:

- Member Neighbourhood Working and the Thriving Neighbourhoods Strategy
- Town and Villages Fund
- Parish Council Liaison
- Member Development
- Democratic Services
- Community Cohesion (supporting the Leader)

### **Housing (Cllr Brookes) – Cllr Allen covering maternity leave**

This portfolio is responsible for the council's housing stock and Rotherham Housing Strategy, increasing access to affordable housing and regulation of private sector landlords.

- Responsibility for management, improvement and adaptation of the housing stock
- Oversight of the Housing Revenue Account
- Housing Strategy and affordability policies
- Asset Management (in relation to Housing and HRA assets)
- Planning for future housing needs (alongside the Cabinet Member for Jobs and the Local Economy)
- Selective Licensing and regulation of private landlords

### **Children and Young People (Cllr Cusworth)**

The portfolio holder will have specific responsibilities around child safeguarding, child protection and incorporates education and the early help strategy.

- Statutory position as lead member for Children
- Chair of the Children and Young People's Partnership
- Children's Safeguarding (including neglect, abuse, CSE and CCE) and prevention and early intervention strategies
- Family intervention, fostering, adoption and looked after children including out of borough placements; corporate parenting lead
- Transitional arrangements from childhood to adulthood for young people with complex needs
- Lead member for Education & 14-19 Strategy including early years, schools, special schools, and pupil referral units.
- School Admissions and Appeals
- Home to School Transport
- Early Help services including the Troubled Families agenda and youth provision

- Children and Adolescent Mental Health Services (CAMHS)
- To Lead on the Domestic Abuse Strategy

### **Adult Social Care and Health (Cllr Roche)**

This portfolio retains the oversight and all commissioning activities and provision of adult social care, public health functions and the interface with NHS. The main thrust is to provide services in a personalised manner around the citizen, including the “My Front Door” programme, and to lead on the integration of local health and adult social care services. The portfolio has responsibility for the delivery of modern Adult Social Care services, as well as Public Health functions.

- Adult Social Services including adult safeguarding, services for older people, a range of services to meet the needs of people with learning disabilities, support for people with mental health issues and dementia, and services to support people with physical disabilities
- Arrangements from childhood to adulthood for people with complex needs
- Lead member for preparation of the Joint Strategic Needs Assessment with health partners
- Lead for liaison with health partners to lead on the integration of local health services including prevention/early intervention activity
- Chair of the Health and Wellbeing Board
- Public Health, including overseeing the Health Protection Plan, health inequalities, prevention and improvement
- Health Watch Liaison

### **Jobs and the Local Economy (Cllr Lelliott)**

This portfolio has overall responsibility for securing jobs and investment in economic recovery as well as strategic responsibility for planning.

- All matters relating to Planning (including the Local Plan) and Building Regulations
- Responsibility for Licensing Policy
- Economic Development and Regeneration Strategy and Services
- Business centres
- The development and co-ordination of partnership strategies for Lifelong Learning, Skills and Employment
- Member of the Rotherham Together Partnership Economic Growth Board
- The development and Implementation of Economic Growth Regeneration projects including Inward Investment and Business Growth
- Climate Change Emergency Action Plan
- Major town centre projects and development (including Town Centre Events)
- Asset Management
- Advising on the Council’s bidding prospectus relating to economic and business growth schemes into City Region and national funding opportunities
- External Affairs relating to business growth and inward investment
- All matters relating to car parking (including enforcement, parking appeals, parking permits and Blue Badge Scheme)
- Untaxed and Abandoned vehicle removal

## **Social Inclusion and Environment (Cllr Sheppard)**

This portfolio oversees all aspects of services and programmes which support social inclusion and inclusive communities (including cultural services, parks, green spaces, culture and leisure services), helping to ensure that the Council meets its vision statement commitment that “no one is left behind”.

- Social Inclusion Cultural Services, including libraries, neighbourhood hubs, heritage, theatre and arts
- All matters relating to Leisure Services (including recreation, sport and the Leisure PFI)
- Voluntary and Community Sector liaison
- Rotherham Community Energy Scheme and tackling fuel poverty
- Development of an events programme in parks
- Green spaces and recreational facilities
- Levelling Up Fund investments in country parks
- All matters relating to Allotments (including liaison with the Rotherham Allotments Alliance)
- The Food for People in Crisis Partnership, crisis loans schemes and development of the social supermarket
- Advocacy and Appeals (and the Single Advice Model)
- Supporting the Cabinet member for Housing around the ambition to end rough sleeping
- Regional Flood partnerships, Local Flood Authority duties, including town centre and other flood prevention investments
- All matters relating to Highway Drainage (including septic tank and cesspool emptying)
- All matters relating to Waste Management, collection and recycling, including engagement with the BDR Waste Partnership
- Household Waste Recycling Centres

## **Corporate Services, Community Safety and Finance (Cllr Alam)**

This portfolio is concerned with ensuring that residents and employees are treated fairly and with dignity. As such it has an overview the proper and efficient working of the council and its processes, and with key elements of the Community Safety agenda. The postholder is expected to lead on the ambition to secure “Excellent” accreditation under the Equality Framework for Local Government. Specific responsibilities are:

- To lead on Emergency Planning issues
- To lead on day to day working of financial activity (including Revenues and Benefits), and to support the Leader in development of the Budget and Capital Strategy
- Human resources strategies, policies and procedures
- To lead on the Corporate Performance Management arrangements
- To lead on ICT, particularly on new ways of working and Digital Inclusion

- To lead on Internal Audit and Risk Management
- To lead on Health, Safety and Equalities at Work
- Community Safety, Crime Reduction and Anti-Social Behaviour Strategies
- Chair of the Safer Rotherham Partnership
- All matters relating to the Channel Duty
- All matters relating to the Counter Terrorism and Security Act 2015 (including “Protect” and “Prepare”)
- All matters relating to the deployment of portable CCTV
- Overall responsibility for Enforcement policy and performance (including Community Protection, Environmental Health, food hygiene and the joint agreement with Doncaster MBC)
- To lead on all matters relating to Legal and Registrar services
- Cemeteries, crematorium and mortuary services, including the Dignity contract