

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.15 – 11.00am
Date of Meeting:	Wednesday 15 November 2023
Venue:	Elm Room, Oak House, Bramley, S66 1YY
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Anand Barmade, Medical Director, Connect Healthcare Sue Cassin, Chief Nurse (Roth), NHS SY ICB Nicola Curley, Director of Children’s Services, RMBC Shafiq Hussain, Chief Executive, VAR Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Cllr David Roche, Joint H&WB Board Chair, RMBC Dr Neil Thorman, Primary Care Representative, RPCCG Julie Thornton, Care Group Director (Roth), RDaSH
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy:	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members Present:

Chris Edwards (**CE**), Executive Place Director (Roth), NHS SY ICB
 Wendy Allott (**WA**), Chief Finance Officer (Roth), NHS SY ICB
 Dr Jason Page (**JP**), Medical Director, NHS SY ICB
 Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB
 Claire Smith (**CS**), Deputy Place Director (Roth), NHS SY ICB

Participants:

Ben Anderson (**BA**), Director of Public Health, RMBC
 Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB
 Gordon Laidlaw (**GL**), Deputy Director of Communications, NHS SY ICB
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust
 Stuart Lakin (**SL**), Head of Medicines Management – Rotherham, NHS SY ICB

In Attendance:

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Item Number	Discussion Items
i39/11/23	<p>Place Performance Report</p>
	<p>CS presented this month's performance report.</p> <p>Rotherham is performing well with diagnostic waits. Although no area nationally is achieving, Rotherham is currently 8th best out of 106. The same is true with the referral to treatment (RTT) target, again no trusts are achieving nationally but Rotherham is mid table and 40th out of 106 and for IAPT waits we are achieving the target and 39th out of 106.</p> <p>CS went on to highlight some areas of the report:</p> <ul style="list-style-type: none"> – Waits for IAPT achieving for both 6 and 18 weeks. – On cancer, reporting has been adjusted to meet the updated guidance. Against the 28 day faster diagnosis 75% target we have performed positively at around 79/80%. However achieving the 31 and 62 day cancer waiting times has proved challenging and below target. These areas are being focussed on by the Cancer Board. – RTT 18 weeks target remains in a similar position to least month with 60% achieved against the 92% target. – Rotherham has only a few over 78 week waits for elective surgery and none waiting over 104 weeks. We are still on track to recover to the required target by March 2024 and compare well across partners, helped by performance of the Sheffield Childrens Hospital. – The Trust took part in a trial for different ways of working in A&E. The A&E 4-hour target in mid-September was around 63% and doing well in comparison with other pilot sites, however the anticipated 76% will not be met. Internal scrutiny is taking place within the Trust to understand the issues. – The Trust is performing well with 15 minute handovers with the longest wait being around 35 minutes when under pressure. – GP face to face appointments - very positive at 79% which is above the national average. – There had been a small decline in August in the urgent care response but still expecting to achieve target. – Discharge metrics are doing well with the numbers waiting significantly decreased. <p>JP commented that reduction in the cancer metrics to the 28 day faster diagnosis is of concern for the Cancer Board but welcomed the Trust's approach to addressing the issue and working to new pathways.</p> <p>BA said that it would be good to include more metrics in the report on health inequalities and begin to look at what the differences in deprived and ethnic areas.</p> <p>SS was pleased to hear that Rotherham is performing comparatively well in some areas and re-iterated the need for these to be publicised and celebrated more, both locally and nationally.</p> <p>Members noted this month's Place performance.</p>

i40/11/23	Medical Director Update
<p>JP gave an update on the work he has been undertaking in his role: Rotherham continues to perform well on Covid and flu vaccinations. Rotherham’s Medicines Management Team has recently won a PrescQIPP national award for antidepressant de-prescribing. The specialist pharmacy team helped patients who have been on antidepressants for a long time to gradually reduce and stop taking them, both difficult and time consuming to support. JP recently attend Quality Service Improvement and Redesign Training (QSIR) which he enjoyed and looked forward to working with colleagues to use the methods learned. He continues as vice-chair on the Health and Wellbeing Board and is co-sponsor for Aim 1- the best start in life, and has also attended the Integrated Care Partnership Board representing Rotherham where employment and health was discussed. With respect to cancer work, JP has been involved in Grail, which is a new blood test that may be used by the NHS from next year to detect early cancer. JP continues to chair the primary care collaboration board which includes, general practice, pharmacy and optometry and medical leaders from TRFT, RDaSH and public health. As well as updating on news and local issues, local problems are discussed. Rotherham recently hosted a primary care access event which was attended by the majority of Rotherham practices. Good practice was discussed and practices were supported to make actions plans for their contractual requirements. This was the first time this approach has been used and a representative from NHS England attended with a view to recommending it as best practice across the country. Going forward, JP will look to develop relationships with dentists. He recently attended an oral health meeting where fluoridation of water was discussed. Although often high on the agenda, this is one of the areas Place could support alongside the Integrated Care Partnership. Place Board noted the update. It was agreed that a regular update from the Director of Public Health will also be helpful and this will be added to future agendas. Action: BA/LG for agenda</p>	
i41/11/23	Quality, Safety and Patient Experience Report
<p>JP presented the report highlighting:</p> <ul style="list-style-type: none"> • There is a pause on industrial action to allow for discussions and negotiation to take place. • Endoscopic Retrograde Cholangio-Pancreatography (ERCP) services have resumed at TRFT after being temporarily halted in response to Coroner concerns. • There was a link to the final report from an independent investigation into a child death in Sheffield. The ICB safeguarding team had provided oversight, assurance and support in this process. • Good progress had been made against the CQC quality improvement plan with 77 of the 78 actions completed and CQC advising that they do not have intelligence to suggest there is a risk to safety at RDaSH which the outstanding action relates to. • JP had taken part in an enhanced contract and quality practice visit following a whistle-blowing complaint to the CQC. A number of areas for improvement were 	

identified. SY ICB is working with the practice and will undertake a formal revisit in 3 months' time.

- In relation to infection control, Rotherham has no measles outbreak or reports of necrotising fasciitis cases as being seen in Sheffield and Barnsley but information continues to be monitored.

Members noted the report for information.

i42/11/23	Rotherham Medicines Management Report
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Stuart Lakin, Head of Medicines Management advised that despite a challenging year with pressure in the team, there had been very positive cost growth with Rotherham below that for England.

The medicines safety dashboard has been launched as part of the primary care quality contract and improvements are now being seen.

Rotherham continues to ensure cost effective biosimilars are used rather than high cost drugs resulting in savings and TRFT remaining at the top of all the national comparison graphs.

Work has been carried out and practices incentivised to help them identify missed opportunities in the management of hypertension and lipid modification. The health inequalities gap has been widening in Rotherham but this work has paid off and Rotherham has no inequity in the percentage of patients achieving between the less and most deprived practices.

This work had recently won the CVD Prevent Award at the 2023 Eclipse Conference.

The team had also been double winners at the 2023 PRESCQIPP awards for the work on the antidepressant pilot. This involved identifying patients who were continuing to take an antidepressant and asking them if they wanted support to stop their medication safely. 405 patients stopped their antidepressants and 252 reduced their dose. The project is now moving to reviewing patient's hypnotics and anxiolytics which Members will be kept updated on.

SL went on to mention that the team has been carrying out work to contribute to the health inequalities agenda around the management of lipids and blood pressure. The North East and Yorkshire Analytics Team has analysed the data which is showing positive results. SL will share the information once he has reviewed the detail.

Finally, SL explained that due to the running cost exercise taking place within NHS South Yorkshire ICB, the restructure of the medicines management team in Rotherham may impact on the team's ability to continue to attain good results for Rotherham.

CE will make sure that as part of the organisational change programme that each Place should get a fair share of Medicines management support.

Action: CE

Place Board thanked SL for the update and asked him to convey congratulations to the team for their hard work in achieving the recent awards.

i43/11/23	ICB Board Assurance Framework
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Members received the risk register, issues log and Board assurance framework for information.

The Board noted the risk register, issues log and Board Assurance Framework. No amendments were suggested.

i44/11/23	Minutes and Action Log from 18 October 2023 Meeting
The minutes from the October meeting were accepted as a true and accurate record. The action log was reviewed and up to date.	
i45/11/23	Communication to Partners
Partners to share any of the updates in their organisations.	
i46/11/23	Risks and Items for Escalation
None.	
i47/11/23	Future Agenda Items:
<p>Standing Items</p> <ul style="list-style-type: none"> – Rotherham Place Performance Report (monthly) – Risk Register (Monthly for information) – Place Prescribing Report (Feb) – Quality, Patient Safety and Experience Dashboard (Jan) – Quarterly Medical Director Update (Feb) - JP – Public Health Directors Update – Partnership session (Dec) - BA 	
i48/11/23	Date of Next Meeting
The next meeting will take place on Wednesday 20 December 2023 from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.	

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust

Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)