

<b>Minutes</b>	
<b>Title of Meeting:</b>	Rotherham Place Board: <b>ICB Business</b>
<b>Time of Meeting:</b>	10.00 – 11.00am
<b>Date of Meeting:</b>	Wednesday 17 January 2024
<b>Venue:</b>	Elm Room, Oak House, Bramley, S66 1YY
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
<b>Apologies:</b>	Sue Cassin, Chief Nurse (Roth), NHS SY ICB Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Cllr David Roche, Joint H&WB Board Chair, RMBC Dr Neil Thorman, Primary Care Representative, RPCCG Shahida Siddique, Independent Non-Exec Member, NHS South Yorkshire, ICB Lydia George, Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB Michael Wright, Deputy Chief Executive, TRFT Julie Thornton, Care Group Director (Roth), RDaSH
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services.
<b>Quoracy:</b>	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

**Members Present:**

Chris Edwards (**CE**), Executive Place Director (Roth), NHS SY ICB  
Wendy Allott (**WA**), Chief Finance Officer (Roth), NHS SY ICB  
Dr Jason Page (**JP**), Medical Director, NHS SY ICB  
Claire Smith (**CS**), Deputy Place Director (Roth), NHS SY ICB  
Andrew Russell (**AR**), Chief Nurse (Donc), NHS SY ICB

**Participants:**

Ben Anderson (**BA**), Director of Public Health, RMBC  
Anand Barmade (**AB**), Medical Director, Connect Healthcare  
Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham  
Gordon Laidlaw (**GL**), Deputy Director of Communications, NHS SY ICB  
Louise Tuckett (**LT**), Director of Strategy Planning and Performance, TRFT

**In Attendance:**

Garry Parvin, Joint Head of LD, Autism & Transitions Commissioning, RMBC/ICB  
Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Item Number	Discussion Items
i58/1/24	Place Performance Report
	<p>CS reported that there had been no significant movement overall within the month and highlighted:</p> <ul style="list-style-type: none"> <li>– Access to talking therapies remains positive with over performance against target</li> <li>– Cancer 28 day faster diagnosis standard was not met again in November but had slightly improved from Oct at 74.1% against the 75% target. We are struggling to meet the other cancer targets as well, in particular the 62 week referral to treatment target with performance around 68% against the 85% target. These continue to be closely monitored.</li> <li>– Referral to treatment is challenged In November there were 1023 waiters over 52 weeks, 149 over 65 weeks, 8 over 78 weeks but zero over 104 weeks.</li> <li>– Diagnostics remain positive and we are third best in country. However it was noted that there are some areas of low performance eg echo cardio which are discussed at performance meetings.</li> <li>– Performance against the 4 hour target improved to 62.8% from 58.3%</li> <li>– Ambulance handover performance dipped slightly from November with the winter pressures challenges but we are still performing better than others in South Yorkshire.</li> <li>– The number of GP appointments reduced slightly but are still the highest in South Yorkshire and the percentage of patients seen face to face is high at consistently over 78%.</li> <li>– With infection control we are seeing incidences higher than of C DIFF which is being investigated with Trust and Public Health/ICB colleagues with assurances received through appropriate forums.</li> <li>– Access to talking therapies treatment remains a challenge as the ICB looks at continuing commissioning arrangements with IESO to support this target</li> <li>– an increase in ambulatory care sensitive admission has been seen of those that could have been supported in community. This is one of the areas we have prioritised for 2024-25.</li> <li>– Finally, discharge home has increased to over 95% which is positive and our no criteria to reside remains reasonable</li> </ul> <p>CE thanked CS for the summary of performance noting that the early preparation and sign off of the winter plan had contributed to the positive, strong performance from all providers and the system resilience being seen. It was agreed to reflect upon Rotherham’s winter plan more fully in February.</p> <p style="text-align: right;"><b>Action: CS</b></p> <p>Looking forward, work around ambulance conveyancing and improving cancer waits will be undertaken. JP/LT to discuss the appropriate timing for the latter to take place, acknowledging the current challenges of ongoing industrial action.</p> <p style="text-align: right;"><b>Action: JP/LT</b></p> <p>Members noted the Place performance update.</p>

<b>i59/1/24</b>	<b>Quality, Patient Safety and Experience Report</b>
<p>JP presented the report highlighting:</p> <ul style="list-style-type: none"> <li>– Industrial action by junior doctors continues to be of concern and remains a risk the system</li> <li>– National guidance is still awaited on Endoscopic Retrograde Cholangiopancreatography (ERCP) services is still awaited</li> <li>– Work continues on implementing the recommendations from the national paediatric audiology screening programme review, although it was noted that no significant concerns were identified.</li> </ul> <p>In primary care four practices are under enhanced vigilance with re-inspection visits planned and visits arranged. Similarly there were five care homes being monitored under RMBC oversight.</p> <p>ICB colleagues are providing support around the statutory functions for children’s safeguarding whilst additional work is being carried out to address the impact on workforce issues caused by sickness absence and planned annual leave. It was noted that a positive start had been made on a model that will work across South Yorkshire as a system working in partnership.</p> <p>Finally, JP reported that a good start has been made on work undertaken locally to prepare for the implementation of the new Patient Safety Incident Response Framework and the recording of serious incidents and the processes we will use for reviewing serious incidents going forward. Constructive discussions have taken place with both Trust partners which will continue.</p> <p>Following discussion around c-difficile and increasing cases both nationally and locally of a new strain. Although there are currently no cases in Rotherham of this monitoring will continue and plans are in place to manage if necessary.</p> <p>AR advised that work has been carried out to look at IPC provision across Place and the potential gaps, however, funding the preferred model is not easy and discussions are ongoing for Place partners to provide support and give advice to domiciliary and care settings.</p> <p>AR confirmed that the ICB is moving to an integrated system approach across South Yorkshire for continuing healthcare (CHC) services which will give more resilience to provide for the increasing complexity and support required by patients. This new approach has commenced may take time to embed.</p> <p>AR advised that following a CQC inspection at Cheswold Park Hospital and inadequate rating had been issued. This is an independent hospital in Doncaster providing secure mental health provision which is directly commissioned by NHS England. Rotherham patients placed at the facility are being identified whilst further guidance on next steps is awaited. Members were assured that in the meantime, support is being provided through the quality improvement group.</p> <p>Place Board noted the contents of this month’s report.</p>	
<b>i60/1/24</b>	<b>ICB Board Assurance Framework, Risk Register &amp; Issues Log</b>
<p>Members received the risk register, issues log and board assurance framework for information.</p>	

Place Board noted the business assurance framework and, following discussion scheduled for April's confidential session, will review the risk register and reassess risk specifically relating to the impact of implementing the revised mental health pathway and delivery model.

**i61/1/24 Minutes and Action Log from 20 December 2023 Meeting**

The minutes from the December meeting were accepted as a true and accurate record. The action log was reviewed and up to date.

**i62/1/24 Communication to Partners**

GL reported that communications over the winter period had been very well co-ordinated across SY and Rotherham partners and had worked well.

**i63/1/24 Risks and Items for Escalation**

None at this stage (see minute i60/1/24).

**i64/1/24 Future Agenda Items:**

Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Prescribing Report (Feb)
- Quality, Patient Safety and Experience Dashboard (Mar)
- Quarterly Medical Director Update (Feb) - JP

**i65/1/24 Date of Next Meeting**

The next meeting will take place on **Wednesday 21 February 2024** from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.

**Membership**

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

**Participants**

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)

Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)