

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.45 – 11.30am
Date of Meeting:	Wednesday 15 May 2024
Venue:	The Spectrum Building, Coke Hill, Rotherham
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Richard Jenkins, Chief Executive, TRFT Dr Anand Barmade, Medical Director, Connect Healthcare Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Ian Spicer, Strategic Director – Adult Care, RMBC Dr Neil Thorman, Primary Care Representative, RPCCG Lydia George, Transformation & Partnership Portfolio Manager, NHS SY ICB
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy:	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members Present:

Chris Edwards (**CE**), Chair, Executive Place Director, NHS SY ICB
 Dr Jason Page (**JP**), Medical Director, NHS SY ICB
 Claire Smith (**CS**), Deputy Place Director (Rotherham), NHS SY ICB
 Wendy Allott (**WA**), Director of Financial Transformation (Rotherham), NHS SY ICB
 Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB

Participants:

Ben Anderson (**BA**), Director of Public Health, RMBC
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham
 Gordon Laidlaw (**GL**), Head of Communications (Rotherham), NHS SY ICB
 Emma Royle (**ER**), Snr Commissioning and Service Improvement Officer, NHS SY ICB
 Andrew Russell (**AR**), Director of Nursing (Doncaster & Rotherham Place), NHS SY ICB
 Jude Wildgoose (**JW**), Assistant Director – Transformation & Delivery (Rotherham), NHS SY ICB
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

In Attendance:

Wendy Commons, Business Support Officer (Rotherham), NHS SY ICB

Item Number	Discussion Items
i09/4/24	<p>Place Performance Report</p>
<p>JW advised that work is underway on refreshing this report and suggested revisions of what is practically possible will be brought in due course.</p> <p>Turning to the detail this month JW highlighted:</p> <ul style="list-style-type: none"> – Diagnostics – although not achieving the 1% target Rotherham performance compares well at 3.87% against the national level of 20.78% – Referral to treatment – 60.95% compared with national level of 57.53% so working towards target. – IAPT 6 week waits – Rotherham continues to over perform at 98% against the 75% target achieving 99th out of 106 nationally. Also consistently meeting the standard for the 18 week wait target. – Cancer waiting times – improvement seen in 28 day faster diagnosis – 31 day treatment standard had not been achieved and was slightly down on the position reported last month – 62 day treatment standard was also not met at 69.1% against the 85% target – Referral to treatment (RTT) – did not meet the 92% standard with a slight reduction on last month to 62.5% – RTT waiters over 52 weeks – there had been some significant reductions, particularly in 65 week waits which had reduced from 51 in March to 10 – Diagnostics – overall showing continual improvement at 2.2% for March. There had been 8 breaches in month with highest occurring in MRI – Cancelled operations – small reduction. – 4 hrs waits in A&E - 62.9% against 76% target. However, the Trust continues to benchmark well against other trusts that took part in the A&E pilot trial. – YAS Handover within 15 minutes had increased – Diagnostic waits for echocardiography had improved. <p>Place Board noted the performance this month.</p>	
i10/4/24	<p>Quality, Patient Safety and Experience Dashboard</p>
<p>AR advised that since the new ICB structure was implemented dialogue has been underway to agree governance for place based and across South Yorkshire quality arrangements. An approach has been established to progress discussions and working groups formed. Place Board will be kept updated on progress.</p> <p>AR highlighted areas of the report for Members including:</p> <p>Quality of care issues with some care homes, some which have been raised by the CQC. There are strong relationships with local authority colleagues at RMBC who have oversight and are monitoring the homes closely.</p> <p>In relation to continuing healthcare (CHC), there have been challenges with individual placements and the number of people requiring care resulting in out of area placements being an issue, both nationally and across South Yorkshire. The position continues to tighten around the limited number of local LD placements/provision, particularly for young people.</p>	

<p>The CHC team is supporting and working with RDaSH on risk stratification support and looking for a place based and SY solution.</p> <p>Members noted the report.</p>	
i11/4/24	ICB Board Assurance Framework, Risk Register & Issues Log
<p>Members received the risk register, issues log and board assurance framework for information.</p> <p>CE asked all members whether there were any entries to challenge. No issues were raised.</p> <p>Place Board noted the business assurance framework, risk register and issues log.</p>	
i12/4/24	Feedback from Rotherham Place Executive Team
<p>CE advised that Rotherham Place Executive Team (RPET) meets weekly and is responsible for the operational delivery of the ICB business of Rotherham place, supporting the oversight of agendas and papers to Place Board and agreeing issues for escalation to Place Board. RPET recently reviewed its terms of reference and in order to be transparent and exercise good governance, the Chair will report decisions and discussion made by RPET through ICB business session of Place Board each month.</p> <p>Members noted the first report from Rotherham Place Executive Team meeting which included items on Rotherham Flexible Support for Carers with Dementia Service – procurement outcome report, Sleep management in children, Rotherham Dementia Enabling Service and ICB Teledermatology Commissioning Intentions.</p>	
i13/4/24	Minutes and Action Log from 17 April 2024 Meeting
<p>The minutes from the April meeting were accepted as a true and accurate record.</p> <p>The action log was reviewed and up to date.</p>	
i14/4/24	Communication to Partners
<p>Partners to share performance report within their own organisations for information.</p>	
i15/4/24	Risks and Items for Escalation
<p>None.</p>	
i16/4/24	Future Agenda Items:
<p>Standing Items</p> <ul style="list-style-type: none"> – Rotherham Place Performance Report (monthly) – Risk Register (Monthly for information) – Place Medicines Management Report (June) – Quality, Patient Safety and Experience Dashboard (July) – Quarterly Medical Director Update (June) – JP 	
i17/4/24	Date of Next Meeting
<p>The next meeting will take place on Wednesday 19 June 2024 at Rotherham Town Hall.</p>	

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Chief Nurse, Rotherham & Doncaster Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Vacancy	H&WB Board Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications (Rotherham)	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care/Deputy Chief Exec	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)