

Minutes	
Title of Meeting:	PUBLIC Rotherham Place Board: Partnership Business
Time of Meeting:	9.30am – 10.30am
Date of Meeting:	Wednesday 21 August 2024
Venue:	John Smith Room, Rotherham Town Hall
Chair:	Sharon Kemp OBE
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Richard Jenkins, Chief Executive, TRFT Toby Lewis, Chief Executive, RDaSH Shahida Siddique, Independent Non-Executive Member, NHS SY ICB Dr Anand Barmade, Medical Director, Connect Healthcare
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.
Quoracy:	Confirmed as quorate.

Members Present:

Sharon Kemp (**SK**), Chair, Chief Executive, Rotherham Council
 Chris Edwards (**CE**), Executive Place Director, NHS SY ICB
 Wendy Allott (**WA**), Director of Financial Transformation, NHS SY ICB
 Ben Anderson (**BA**), Director of Public Health, RMBC
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham
 Dr Jason Page (**JP**), Medical Director (Rotherham) NHS SY ICB
 Ian Spicer (**IS**), Strategic Director, Adult Care, RMBC
 Julie Thornton (**JT**), Care Group Director (Roth), Rotherham, Doncaster and South Humber NHS Foundation Trust
 Michael Wright (**MW**), Managing Director, The Rotherham NHS Foundation Trust

Participants:

Cllr Joanna Baker-Rogers (**JBR**), Joint Chair, Health & Wellbeing Board, RMBC
 Mat Cottle-Shaw (**MCS**), Chief Executive, Rotherham Hospice
 Lydia George (**LG**), Transformation and Partnership Portfolio Manager, NHS SY ICB
 Kym Gleeson (**KG**), Healthwatch Manager, Rotherham Healthwatch
 Gordon Laidlaw (**GL**), Head of Communications, NHS SY ICB
 Andrew Russell (**AR**), Director of Nursing – Rotherham & Doncaster, NHS SY ICB
 Claire Smith (**CS**), Director of Partnerships (Roth), NHS SY ICB
 Garry Parvin (**GP**), Jt Head of LD, Autism and Transitions Commissioning, RMBC/ICB
 Helen Sweaton (**HS**), Joint Assistant Director – Commissioning C&YP, RMBC/ICB
 Jude Wildgoose (**JW**), Asst Director, Transformation & Delivery (Roth), NHS SY ICB

In Attendance:

Wendy Commons, Business Support Officer, Rotherham Place, NHS SY ICB

Item Number	Discussion Items
45/08/24	Public & Patient Questions
There were no questions from members of the public.	
46/08/24	Maternity, Children & Young People's Update
<p>HS advised on progress against priorities including:</p> <ul style="list-style-type: none"> • Hard copy Start for Life Packs and Family Hubs guides were made available in July and the plan is to include these in baby packs going forward. The digital offer is already available on the family hub website. • 20 peer support works have been trained to support breastfeeding and the Big Latch On event had seen 79 attendees at Grimm & Co, the first officially recognised breast feeding friendly business. • The children & young people's social emotional and mental health continuum was launched in July along with a workforce competency framework and guidance. • The sleep pathway is expected to be launched in quarter 3, mobilised by TRFT and funded by £45k ICB monies. • 17 new foster carers were recruited in 2023/24 financial year. • The accessibility strategy and equipment policy have been implemented to ensure children can access local educational provision to meet their SEND and health needs. • The first draft of the transitions/preparation for adulthood guidance was shared at the PfA Strategic Board in June. Further work is planned based on feedback. <p>Members noted the risk that place partners have been unable to mitigate for a reduction in funding into the Smoking at Time of Delivery Service (SATOD). The proposed model is not in line with the maternity tobacco delivery model and may reduce uptake of the service resulting in smoking numbers at delivery increasing, which will also impact on the national safety ambition to reduce stillbirths, neonatal mortality, maternal mortality and serious intrapartum brain injuries.</p> <p>HS also advised on other challenges including:</p> <ul style="list-style-type: none"> • Work on waiting time trajectories in CDC where there is now an agreed plan for CAMHs to support age appropriate assessment for a cohort of 5-7 years. Members will receive an update on waiting times in September. • A new streamline assessment process has been introduced in quarter one to increase capacity and throughput of assessments to reduce waiting times which has resulted in the longest waits reducing and the number of completed assessments increasing. • The revised timeframe of quarter 4 2024/25 has been agreed for implementing the health passport to align with the timeframe of technological development that will reach into multiple systems. <p>Helen went on to outline the next steps:</p> <ul style="list-style-type: none"> • A plan is required to mitigate and/or manage the risks associated with the reduction in funding into the SATOD service and the impact. 	

- The plan to address the waiting time trajectories in CDC will be delivered and overseen by the SEND Board.
- Work will continue on increasing capacity and throughput of assessment to reduce waiting times for children on the 5-19 neurodevelopmental pathway.

SK thanked HS for the update.

MW advised that that reduction in the SATOD service will have a significant impact on the trust as it is an important, vital service. An understanding of the impact needs to be assessed. Following discussion, it was agreed that HS will bring a proposed plan to Confidential Place Board in September with proposals to mitigate/manage the risks.

Action: HS/(LG for agenda)

Following a query from SH about whether the health passport could include partners other than health, HS explained that it will be developed when a young person is transitioning from children into adult services. It will belong to the young person and their family at which time more information can be included should they wish.

Members thanked Helen and the staff involved for the work carried out and progress made. HS left the meeting at this point.

47/08/24 Learning Disability & Neurodiversity Update

GP advised Members that the strategies for ‘people with a learning disability’ and ‘all age autism’, both built on co-production and consultation has commenced.

He outlined the level of activity undertaken, highlighting the work around assessment pathways across young people and adults and in particular that on eating disorders.

GP explained that an increase has been seen in the number of admissions of autistic people into hospital beds as well as an increase in demand for assessment both of which are challenging on resources for partners. Skill mixing has been deployed to close staffing gaps and a review of the pathway is underway to ensure local resources and pathways are aligned to avoid inappropriate admissions.

The review will conclude in Spring 2025 and an action plan will be produced.

GP also mentioned that following an increase in the number of autistic people taking their own lives, work taking place to understand and address the issue and raise awareness.

At the request of JBR, GP briefly outlined the four aims of strategy as well as giving reassurance around the processes in place for hospitals when admitting autistic patients that have never had a diagnosis.

JT added that RDaSH have rolled out a reasonable adjustments flag on patient records where those that are admitted without a diagnosis will be assessed by a clinician and additional needs noted on file.

GP also agreed to provide further information on the work being done around eating disorders for JBR.

IS noted the importance of ensuring that the work links in with the Mental Health Needs Assessment and is aligned with the mental health review.

SK thanked GP for the updated and advised that it would be helpful to receive some information going forward on increases in suicides of people with mental health issues.

48/08/24	2024-25 Place Plan Performance Report – Quarter 1
<p>CS advised that following the receipt of 2023/24 Quarter 4 report in July, lead officers have reviewed the milestones, metrics and timescales to ensure they were still fit for purpose. The milestones completed at the end of that period have now been removed. Priorities were also reviewed to ensure they remain relevant and as a result the Urgent and Community workstream priorities have been updated to incorporate the high impact priorities as a key focus.</p> <p>It was noted that there are now only six metrics still to be confirmed.</p> <p>Overall at the beginning of year two delivery the position is favourable with 84% of milestones either completed or on track, 57% of metrics are also on track.</p> <p>There are now 56 milestones used to form part of the performance report, of these, one is rated red, eight amber and 38 green, with nine complete.</p> <p>The red milestone related to CYP MS7- actively engage in recruitment activity to increase the number of foster carers. Members were assured that the fostering action plan continues to progress to support the recruitment of more foster carers and retain existing.</p> <p>There are 44 KPIs in the report. Six of these metrics are still to be confirmed, two are rated red, 11 amber and 25 green.</p> <p>Members noted that CYP KPI 2 and CYP KPI 7 and the reasoning as well as the areas highlighted as deteriorating or improving during the period.</p> <p>SK asked members to note that the increase on the foster carer metric is a net increase. LG will amend future reports accordingly.</p> <p style="text-align: right;">Action: LG</p>	
49/08/24	Updated Place Board Terms of Reference
<p>LG reminded Members of the amendments made to the terms of reference that had been approved in April. Subsequently in May and July approval had been given to the addition of representatives from Rotherham Hospice and Rotherham Healthwatch.</p> <p>For completeness, Members noted that the terms of reference had been updated to reflect the above and, in addition the Rotherham Place Partnership Agreement had also been amended as previously agreed in April 2024 to reflect that the terms of reference for the Place Leadership Team showed it reporting to the partnership section of Place Board; and that the Place Executive Team reports to the ICB Rotherham Place Committee section of Place Board.</p> <p>It was also acknowledged that the terms of reference relating to Part 3: ICB business will be received at the ICB Business session later in the day.</p> <p>Members noted the amendments as detailed and the updated Place Board Terms of Reference and Rotherham Place Partnership Agreement.</p>	
50/08/24	Feedback from Integrated Care Partnership (ICP) - July
<p>JP advised that the ICP meeting scheduled for July had been a development session for members and therefore no business had been held to report on.</p> <p>It was noted that Councillor Joanna Baker-Rogers is now a member of the ICP representing Rotherham alongside, Dr Jason Page, Dr Richard Jenkins, Ian Spicer and Kate Davis from Rotherham Crossroads.</p>	

51/08/24	Communications to Partners/Promoting Events & Consultations
None.	
52/08/24	Draft Minutes and Action Log from Public Place Board
<p>The minutes from the meeting held on 17 July 2024 were agreed as a true and accurate record.</p> <p>The action log was reviewed and on track.</p> <p>SK gave personal thanks to all colleagues that had supported throughout the recent riots and disorder in Rotherham.</p>	
53/08/24	Risks and Items for Escalation to Health and Wellbeing Board
<ul style="list-style-type: none"> – GP Collective Action 	
54/08/24	Future Agenda Items:
<ul style="list-style-type: none"> – Public Health Annual Report (Oct) – Mental Health Needs Assessment Update (Oct) – High impact Priorities Update (Sept) <p>Standing Items</p> <ul style="list-style-type: none"> – Updates from all groups (as scheduled) – Bi-Monthly Place Partnership Briefing – Feedback from SY ICP Meetings – Bi Monthly – Place Achievements (as and when) 	
55/8/24	Date of Next Meeting
<p>The next meeting will take place on Wednesday 18 September 2024 in the Committee Room 2, at Rotherham Town Hall.</p>	

Members

Chris Edwards (Joint Chair)	Executive Place Director/ICB Deputy Chief Executive	NHS South Yorkshire Integrated Care Board
Sharon Kemp (Joint Chair) Quarterly attendance)	Chief Executive	Rotherham Metropolitan Borough Council
Ian Spicer	Strategic Director, Adult Care, Housing and Public Health/Deputy CE	Rotherham Metropolitan Borough Council
Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
Michael Wright	Managing Director	The Rotherham NHS Foundation Trust
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Dr Anand Barmade	Medial Director	Connect Healthcare Rotherham (GP Federation)

Participants

Cllr Joanna Baker-Rogers	Chair of H&WB Board	Rotherham Health and Wellbeing Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services, RMBC	Rotherham Metropolitan Borough Council
Matt Cottle-Shaw	Chief Executive	Rotherham Hospice
Kym Gleeson	Service Manager	Healthwatch Rotherham
Lydia George	Transformation and Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)