

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.45 – 11.30am
Date of Meeting:	Wednesday 16 October 2024
Venue:	John Smith Room, Rotherham Town Hall
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Wendy Allott, Director of Financial Transformation (Rotherham), NHS SY ICB Sharon Kemp, Chief Executive, Rotherham Metropolitan Borough Council Ian Spicer, Strategic Director, Adult Care, Housing and Public Health, Rotherham Metropolitan Borough Council Ben Anderson, Director of Public Health, Rotherham Metropolitan Borough Council Richard Jenkins, Chief Executive, The Rotherham NHS Foundation Trust (TRFT) Michael Wright, Managing Director, The Rotherham NHS Foundation Trust (TRFT) Toby Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) Anand Barmade, Medical Director, Connect Healthcare Rotherham CIC Kym Gleeson, Service Manager, Healthwatch Rotherham Mat Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Gordon Laidlaw, Head of Communications, Rotherham, NHS SY ICB
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy:	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members:

Chris Edwards, Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board (NHS SY ICB)
Dr Jason Page, Medical Director, (Rotherham), NHS SY ICB
Andrew Russell, Director of Nursing - Doncaster & Rotherham Places, NHS SY ICB
Claire Smith, Director of Partnerships (Rotherham) NHS SY ICB
Shahida Siddique, Independent Non-Executive Member, NHS SY ICB

Participants:

Shafiq Hussain, Chief Executive, Voluntary Action Rotherham
Lydia George, Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB
Jude Wildgoose, Assistant Director – Transformation & Delivery, (Rotherham), NHS SY ICB

Minute Taker, Wendy Commons, Business Support Officer, (Rotherham), NHS SY ICB:

Item Number	Discussion Items
159/10/24	Place Performance Report
	<p>JW advised that progress is being made on refining the report to align with ICB and it is hoped that the first iteration of the new format will be available for Members next month.</p> <p>JW reviewed this month's report:</p> <p>In terms of performance comparison for Rotherham vs nationally</p> <ul style="list-style-type: none"> – Diagnostics - 6.35% against the 1% target, compared with 22.4% nationally ranking Rotherham 9th out of 106 – Referral to Treatment (RTT) – Rotherham maintained performance at 62.68% against the 92% target and better than the national average at 58.8% coming 24th out of 106 – Rotherham continues to overperform on the IAPT 6 week wait at 98.0% against the 75% target, whilst the 18-week wait achieved 100% at end of July with targets being met consistently. <p>There has been a time lag on cancer data but members were assured that dataflow has now resumed. However, it was noted that the 31 day & 62 day treatment standards had not been achieved and performance has decreased. More detailed information will be included in next month's report.</p> <p>RTT incomplete pathways within 18 weeks had decreased to 61.9% from 62.7% last month. There were 19 specialties under the 92% standard with just General Medicine, Geriatric medicine and thoracic medicine meeting the standard.</p> <p>Diagnostic waiting times exceeds the 1% target at 7.3% with Rotherham patients waiting more than 6 weeks from referral. As consecutive increases are occurring, trend analyses are being undertaken to investigate. A total of 407 breaches were noted, up from last month.</p> <p>There had been a time-lag in data reporting the A&E 4 hour wait standard nationally. Although a challenging target, TRFT reported 68.6% performance, the second highest out of all 14 sites that had taken part in the A&E pilot.</p> <p>Yorkshire Ambulance Service reported a mean of 7 minutes 48 seconds for category 1 calls for Rotherham Place which is consistent with previous months. The 15 minutes turnaround target had dipped at TRFT from last month's position. Handover times within 30 and 60 minutes had improved whilst those over 60 minutes had increased.</p> <p>There are still consistent numbers of GP appointments being offered but due to a time-lag in data reporting this did not reflect the impact of any collective action.</p> <p>CE thanked JW for the presentation of the latest performance report.</p> <p>Following discussion, Members noted that Rotherham will have the opportunity to add place specific metrics to the new Rotherham Place IPR and that work is ongoing to identify these. It was agreed to extend an invitation to Dominic Carrell, (Deputy Director of Performance & Delivery) to join a future Place Board.</p> <p style="text-align: right;">Action: LG</p> <p>Members noted the performance position for this month.</p>
160/10/24	Targeted Lung Health Checks Update
	<p>As well as being Medical Director for Rotherham Place, Dr Jason Page is also Clinical Director for targeted lung health checks for the South Yorkshire and Bassetlaw (SY&B) Cancer Alliance. He gave an update on the work undertaken in Rotherham.</p>

It was noted that these had been aimed at all people aged 55-74 years who had ever smoked. For SY & B this equated to 135,952 (just over 36k for Rotherham) - the highest coverage of any cancer alliance across the country. 72% of the target population had been undertaken so far with a plan for 100% by 2026.

People were initially identified through GP records, after which a nurse assessment was undertaken for risk with any high risk residents offered a CT scan. This was a fully managed service by Alliance Medical.

14,026 lung health checks were undertaken in Rotherham with 6,859 having CT scans.

3000 referrals were made to stop smoking services across SY&B with over 500 quits.

525 cancers had been picked up for Rotherham at varying stages 1-4. 65 of these were lung cancers and 15 were others.

JP highlighted the challenges of secondary care capacity, incidental findings and prompt treatment, suitable sites, GP collective action, finance and preparing for national rollout.

Next steps include invitations for Sheffield residents, Bassetlaw 24 month scans and new cohorts, preparing for Rotherham and Barnsley 24 month scans, new cohorts for Doncaster and prisons.

Place Board noted the excellent progress made, the good news stories and feedback from patients doing well.

CE thanked JP and the staff involved for all their hard work with the programme.

161/10/24 Medical Director Update

JP gave an update on the work he has been carrying out in his role as Medical Director for Rotherham Place and across South Yorkshire. This included:

- Work on the proactive care model and identifying the cohorts
- Input into the Rotherham Winter plan
- System deficit discussions
- Contributing to public health peer review
- ICE and issues with GP practices
- Presenting at Partnership events
- Supporting the high impact priorities work
- Working with the Clinical Referrals Management Committee
- Attending Protected Learning Time events for General Practice
- Supporting the vaccination programme roll out
- Targeted Lung Health Checks Clinical Director work
- Carrying out PDRs for Rotherham GP Colleagues
- A representative on a variety of meetings including:
 - Rotherham Health & Wellbeing Board
 - Primary Care Collaborative Board
 - Integrated Care Partnership
 - Cancer Alliance Board
 - Medical Director Meetings
 - Serious Incident Review Sign off Panel

162/10/24 Feedback from ICB Annual General Meeting

SS reported that the NHS SY ICB AGM had been informed about the work undertaken in communities last year as well as the progress made in the first six months of 2024/25.

- Elective waits are steadily reducing with small numbers waiting over 65 weeks, mainly in specialties like neurology or ENT.
- Urgent and Emergency care demand throughout the year continues to be above pre-pandemic levels, impacting both A&E waiting times and ambulance response times.
- South Yorkshire achieved all three of the Improving Access to Psychological Therapies waiting times targets and is working to meet the overall demand across the area.
- Available number of GP and dentistry appointments is growing, with a 5.9% growth in GP appointments over the last year.

Shahida explained that the meeting commenced with an anti-racist statement. The ICB has adopted an anti-racist framework which is being led by RDaSH and being recognised regionally. There had also been two questions from members of the public, one from a carer looking after her husband who reminded us that people are still at the heart of what we deliver and a second challenging us on how we will continue to deliver given the financial restraints we are facing.

CE thanked SS for giving Members and insight into the AGM.

I63/10/24	Feedback from Rotherham Place Executive Team (RPET)
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CS updated Members on the discussions and decisions undertaken as detailed in the paper.

I64/10/24	ICB Board Assurance Framework, Risk Register & Issues Log
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All members reviewed the board assurance framework, risk register and issues log.

There were no new risks or issues to be updated.

I65/10/24	Minutes and Action Log from the last Meeting
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The minutes from the meeting held on Wednesday 18 September 2024 were accepted as a true and accurate record.

The action log was reviewed and up to date.

I66/10/24	Communication to Partners/Promoting Consultations & Events
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None.

I67/10/24	Risks and Items for Escalation
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None.

I68/10/24	Agenda Items
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Future Meeting items:

- Local CHC and Co-design Update (Jan) – A Russell
- Outcome of SEND inspection (Dec) -

Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Medicines Management Report (Quarterly – next due Dec)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly – next due Nov)
- Quarterly Medical Director Update (Quarterly)

I69/10/24	Date of Next Meeting
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The next meeting will take place on **Wednesday 20 November 2024** at Rotherham Town Hall in John Smith Room.

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Places	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr Joanna Baker-Rogers	H&WB Board Chair	Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Managing Director	The Rotherham NHS Foundation Trust
Kym Gleeson	Service Manager	Healthwatch Rotherham
Mat Cottle-Shaw	Chief Executive	Rotherham Hospice
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications (Rotherham)	NHS South Yorkshire Integrated Care Board