

**STAFFING COMMITTEE
19th May, 2025**

Present:- Councillor Alam (in the Chair); Councillors Read and Jones.

Apologies were received from Councillors Z. Collingham.

23. MINUTES OF THE PREVIOUS MEETING HELD ON 10TH FEBRUARY, 2025

Consideration was given to the minutes of the previous meeting held on 10th February, 2025.

Resolved:- That the minutes of the previous meeting held on 10th February, 2025 be approved as a true and correct record of the proceedings.

24. DECLARATIONS OF INTEREST

There were no declarations of interest to report.

25. EXCLUSION OF THE PRESS AND PUBLIC

The Chair advised that there were no items of business on the agenda that would require the exclusion of the press and public from the meeting.

26. RECRUITMENT OF ASSISTANT DIRECTOR OF PROPERTY AND FACILITIES SERVICES

Consideration was given to the report presented by the Assistant Director for Human Resources which set out proposals to recruit and appoint to the post of Assistant Director, Property and Facilities Services on a permanent basis.

Staffing Committee approval was, therefore, sought to agree plans to immediately begin the selection process and in accordance with usual process for the appointment of Assistant Directors, refer the matter to the Senior Officer Appointments Panel.

Details of the remuneration package were set out in detail as part of the report. Although there was no intention to amend the grade of the post, local benchmarking information was included for transparency at Appendix 1.

It was proposed that the temporary postholder would continue in the role until a permanent appointment was made.

The Chief Executive noted that there had been a number of changes across asset management in recent years such as an increase in the number of capital assets owned by the Council and legislative changes.

Following clear improvements across the across the Property and Facilities Services directorate it was felt that this post had to be made permanent.

Members fully supported the proposals and noted the significant progress so far. Councillor Jones asked for further clarification on the benchmarking and a comparison of the number of buildings the postholders were directly responsible for.

Resolved:- (1) That the request to fill the post of Assistant Director, Property and Facilities Services on a permanent basis be approved.

(2) That a referral be made to the Senior Officer Appointments Panel to undertake the recruitment process.

27. URGENT BUSINESS

The Chair reported that there were no urgent items of business requiring the Committee's consideration.