

## Minutes

<b>Title of Meeting:</b>	Rotherham Place Board: <b>ICB Business</b>
<b>Time of Meeting:</b>	11:00 – 11.30am
<b>Date of Meeting:</b>	Wednesday 17 September 2025
<b>Venue:</b>	John Smith Room, Rotherham Town Hall
<b>Chair:</b>	Chris Edwards
<b>Contact for Meeting:</b>	Lydia George: <a href="mailto:lydia.george@nhs.net">lydia.george@nhs.net</a> / Wendy Commons: <a href="mailto:wcommons@nhs.net">wcommons@nhs.net</a>

<b>Apologies:</b>	W Allott, Director of Financial Transformation Rotherham, NHS SYICB J Edwards, Chief Executive, Rotherham Metropolitan Borough Council I Spicer, Deputy Chief Executive, Rotherham Metropolitan Borough Council R Jenkins, Chief Executive, The Rotherham NHS Foundation Trust T Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust M Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Dr A Barmade, Medical Director, Connect Healthcare Rotherham Cllr J Baker Rogers, H&WB Board Chair, RMBC Gordon Laidlaw, Head of Communications – Rotherham, NHS SY ICB Bob Kirton, Managing Director, The Rotherham NHS Foundation Trust Alex Hawley, Interim Director of Public Health, Rotherham MBC
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services.
<b>Quoracy: (Quorate)</b>	No business shall be transacted unless at least 60% of the membership (which equates to 4 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

### Members:

Chris Edwards (**CE**), Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board  
 Claire Smith (**CS**), Director of Partnerships (Rotherham) NHS SY ICB  
 Andrew Russell (**AR**), Director of Nursing – Rotherham & Doncaster, NHS SY ICB  
 Dr Jason Page (**JP**), Medical Director, (Rotherham), NHS SY ICB  
 Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB

### Participants:

Jude Archer (**JA**), Assistant Director of Transformation, NHS SY ICB  
 Andrew Brankin (**AB**), Rotherham Care Group Director, Rotherham, Doncaster and South Humber NHS Foundation Trust  
 Lydia George (**LG**), Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB  
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham  
 Sue Panesar (**SP**), Public Health Specialist, Rotherham MBC  
 Eloise Summerfield (**ES**), Senior Pharmacist – Rotherham, NHS SY ICB  
 Sarah Boul (**SB**), Portfolio Director for Mental Health, NHS SY ICB

### In attendance

Wendy Commons, (minute taker) Business Support Officer (Rotherham), NHS SY ICB

Item Number	Discussion Items
I42/09/25	<b>Place Integrated Performance Report</b>
JA updated Members on performance highlighting:	
<b>Urgent &amp; Emergency Care (UEC)</b>	
<ul style="list-style-type: none"> <li>Attendance: 71.3%</li> <li>Category 2 Ambulance Response: 22:49 minutes exceeding 30 minute target</li> <li>Ambulance Handover: 74.2% below the 78% target</li> <li>97.9% of patients were admitted, transferred, or discharged within 12 hours</li> </ul>	
<b>Community &amp; Virtual Care</b>	
<ul style="list-style-type: none"> <li>Community Referrals: Target met in June – good performance.</li> <li>Virtual Ward: 83% occupancy and meeting target – strong delivery.</li> </ul>	
<b>Primary Care</b>	
<ul style="list-style-type: none"> <li>Appointments Available: 162K – highest in South Yorkshire, excellent access.</li> <li>GP Experience: High satisfaction – positive patient feedback above target</li> </ul>	
<b>Elective &amp; Diagnostics</b>	
<ul style="list-style-type: none"> <li>Elective Waits: 800 patients waiting 52 weeks, improving month-on-month</li> <li>Diagnostics: 95.2% – strong performance and improving.</li> </ul>	
<b>Cancer Pathways</b>	
<ul style="list-style-type: none"> <li>28-Day Faster Diagnosis: 77% – improving from 69.4% month-on-month.</li> <li>62-Day Treatment: Dropped to 62.8% – area of concern and under review.</li> <li>31-Day Treatment: 88.4% – significant reduction and area of focus.</li> </ul>	
System flow and capacity performance is good mainly due to work carried out internally by the Trust.	
The Place Board acknowledged the month's performance and expressed appreciation to partners for their continued commitment to improvement.	
I43/09/25	<b>Rotherham Place Prescribing Report – Quarter 4</b>
ES explained that there has been a negative cost growth of -0.41% for Rotherham Place GP practice prescribing compared to 2023/24 which is below cost growth in South Yorkshire and across England. However there is still strong item growth of 4.31%, above SY and England averages.	
There have been positive outcomes from work on new first-line blood thinning agents in collaboration with GP practices using MECC (Making Every Contact Count) to undertake blood monitoring through a one-stop shop approach has proved effective.	
We have faced cost pressure from diabetes monitoring as monitors have become more expensive. Work has been carried out to support practices with upgrades.	

Savings of £1.4m have been made across practices through the use of drugs like Mounjaro for diabetes patients. Incentive schemes have been agreed with practices to generate savings against targets and there has been strong performance with the safety dashboard where but two practices have excelled.

The transfer of responsibility for prescribing and managing nutritional products is now with the Trust as is nutritional products and this has produced considerable cost savings.

Continence and stoma prescribing and management is overseen by a team of specialist nurses from TRFT and the services benchmarks well for costs and savings have been reinvested to increase community provision.

ES confirmed for EPH that mothers were given additional breastfeeding support and advice when mothers seeing dieticians in relation to infant feeding and allergies. JP suggested that there was a further opportunity for improvement with health visitors sending patients to GPs with potential milk allergy issues. JP was happy to provide additional context to EPH outside of the meeting.

KG explained that Healthwatch was receiving lots of queries from the public about Mounjaro query. EPH highlighted that there are risks associated with unregulated use and emphasised the importance of adhering to clinical guidelines for diabetes patients. For individuals seeking weight loss, alternative options are available, and the recommended course of action is to consult their GP for appropriate advice.

Place Board noted the contents of the prescribing report and thanked ES for the update.

## **I44/09/25 ICB Board Assurance Framework, Risk Register & Issues Log**

All members had received and reviewed the board assurance framework, risk register and issues log.

JP advised that a risk relating to the implementation of key changes to the 2025/26 GP contract from 1 October 2025 about access will be added to the risk register. It relates to GP Connect Access and poses a potential safety risk. Negotiation continues between the GPC and NHS England.

Place Board agreed to add the above risk as well as one around future plans for HealthWatch which KG is drafting (as agreed in the public partnership session).

It was noted that in future consideration may need to be given to resourcing the neighbourhoods pilot.

Place Board agreed that the two new risks will be added to the risk register.

**Action: CE/LG**

Members were encouraged to advise the Chair at any time with details of any potential additions.

## **I45/09/25 Quality, Patient Safety and Experience Dashboard**

AR presented this month's report

It was noted that a recent CQC inspection undertaken RDaSH adult acute wards had identified concerns. RDaSH received a rating of requiring improvement and a plan has been put in place.

From a hospital perspective, Queensway Hospital (Ellen Mead Group) provides complex mental health services after a change in CQC registration. Some safety concerns have arisen. SY ICB has oversight and started engagement around quality assurance.

Across the ICB, there remains a strong national and local focus on Continuing Healthcare and the associated cost pressures. Rotherham continues to face significant workforce challenges

due to ongoing staff absences and vacancies, resulting in capacity risks within the clinical team. Mitigation measures are in place to manage these risks. While the QIPP plan targets are being met, and no direct savings have been achieved, the overall overspend is reducing. Collaborative work with external partners remains focused on maintaining and improving quality.

JP advised that in relation to primary care, Shakespeare Road has improved its CQC rating to good. There are two Rotherham GP practices that are rated as requiring improvement.

AR confirmed that governance and improvement work is ongoing in relation to Yusuf Nasir, with close scrutiny by NHS England who is leading the process. Any emerging challenges or risks will be reported to the Place Board for assurance.

Referring to the LeDer report, AR advised that it contained some specific learning for Rotherham for Members to note. The reports will continue to be shared with Place Board going forward.

EPH noted the positive developments regarding the Waverley practices. However, the Pharmaceutical Needs Assessment has identified some service gaps, prompting local efforts to challenge NHS England on provision. Regarding pharmacy services at Waverley, EPH will follow up with JA and ES to explore how we can influence commissioning decisions and improve patient choice.

CE thanked AR and Members noted the contents of the report.

<b>I46/09/25</b>	<b>Feedback from Rotherham Place Executive Team (RPET)</b>
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CS advised that RPET had considered the following items:

**National Neighbourhood Health Implementation Programme**

- A new national programme was launched, offering an opportunity for Rotherham to submit a bid.
- The programme supports a "test and learn" approach, targeting adults with long-term conditions and rising risk—aligning with local priorities.
- RPET endorsed submitting a first-wave bid, with Place Board partners agreeing to proceed.
- Two preparatory workshops are scheduled for September.

**RDaSH – Direct Award A**

- RPET supported a direct award contract (2025–2030) to RDaSH, agreed with SY ICB, Doncaster City Council, Nottingham ICB, and Rotherham Place.
- The decision aligns with NHS Provider Selection Scheme Regulations 2003.
- RPET approved the publication of the decision notice on the UK Government's Find a Tender Service portal.

**Qwell Service Benefit Review**

- RPET reviewed the Qwell digital mental health service (delivered by Kooth plc).
- Supported continuation for 12 months, with an option to extend another 12 months via the G-Cloud Call-Off Contract 14 framework.
- Further discussions will assess whether current funding levels can maintain service activity.

Place Board Members noted the business conducted through Rotherham Place Executive.

<b>I47/09/25</b>	<b>Minutes and Action Log and Assurance Report from the last Meeting</b>
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The minutes from the meeting held on Wednesday 16 July 2025 were accepted as a true and accurate record.

The action log was reviewed.

An amber-rated action was raised following BK's enquiry regarding the potential impact of transitioning from the Rotherham Health Record (RHR) to the Yorkshire & Humber Care Record. Specifically, concerns were noted about possible loss of functionality currently available through RHR. Andrew Clayton has been invited to provide a digital update at the November Place Board meeting, where further clarification will be given.

The assurance report for the Integrated Care Board noted that there are no actions arising from the minutes to be escalated.

<b>I48/09/25</b>	<b>Communication to Partners/Promoting Consultations &amp; Events</b>
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- Health & Wellbeing Strategy Setting – Thursday 2 October 2025, Town Hall

<b>I49/09/25</b>	<b>Risks and Items for Escalation</b>
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None.

<b>I50/09/25</b>	<b>Forward Agenda Items</b>
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Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Prescribing Report (Quarterly)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly)
- Quarterly Medical Director Update (November)

<b>I51/09/25</b>	<b>Date of Next Meeting</b>
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The next meeting will take place on **Wednesday 15 October 2025** in the John Smith Room, Rotherham Town Hall.

## Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Places	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

## Participants

Alex Hawley	Acting Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
John Edwards	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust
Cllr Joanna Baker-Rogers	H&WB Board Chair	Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Bob Kirton	Managing Director	The Rotherham NHS Foundation Trust
Kym Gleeson	Service Manager	Healthwatch Rotherham
Mat Cottle-Shaw	Chief Executive	Rotherham Hospice
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications (Rotherham)	NHS South Yorkshire Integrated Care Board