

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	11:00 – 11.30am
Date of Meeting:	Wednesday 15 October 2025
Venue:	John Smith Room, Rotherham Town Hall
Chair:	Claire Smith
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net

Apologies:	<p>W Allott, Director of Financial Transformation Rotherham, NHS SYICB C Edwards, Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board J Edwards, Chief Executive, Rotherham Metropolitan Borough Council I Spicer, Deputy Chief Executive, Rotherham Metropolitan Borough Council R Jenkins, Chief Executive, The Rotherham NHS Foundation Trust T Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust M Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Dr A Barmade, Medical Director, Connect Healthcare Rotherham Cllr J Baker Rogers, H&WB Board Chair, RMBC S Hussain, Chief Executive, Voluntary Action Rotherham B Kirton, Managing Director, The Rotherham NHS Foundation Trust A Brankin, Rotherham Care Group Director, Rotherham, Doncaster and South Humber NHS Foundation Trust E Parry Harries, Director of Public Health, RMBC</p>
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy: (Quorate)	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members:

Claire Smith (**CS**), Director of Partnerships (Rotherham) NHS SY ICB
Andrew Russell (**AR**), Director of Nursing – Rotherham & Doncaster, NHS SY ICB
Dr Jason Page (**JP**), Medical Director, (Rotherham), NHS SY ICB
Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB

Participants:

Jude Archer (**JA**), Assistant Director of Transformation, NHS SY ICB
Lydia George (**LG**), Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB
Kym Gleeson (**KG**), Healthwatch Manager, Healthwatch Rotherham

In attendance

Wendy Commons, (minute taker) Business Support Officer (Rotherham), NHS SY ICB

Item Number	Discussion Items
I52/10/25	Place Integrated Performance Report
<p>JA advised that the report circulated did not appear to contain the correct data for this month and gave highlights of the performance she had since obtained.</p> <p>Urgent & Emergency Care (UEC)</p> <ul style="list-style-type: none"> • A&E 4-hour target: 71.5% (below 78% target), an improving position • Category 2 ambulance response and ambulance handover: continue to meet target on response times and handovers improved from last month to meet the national target • Urgent Community Response (UCR): 77.6%, consistently above 70% target. The position with community waits over 52 weeks had improved but the target of 0 is challenging <p>Primary Care</p> <ul style="list-style-type: none"> • Appointments: a significant number are available with Rotherham offering highest number in South Yorkshire. • Patient experience: 75.3% satisfaction – above 71.1% local ambition target. <p>Elective & Diagnostics</p> <ul style="list-style-type: none"> • Elective waits over 52 weeks: 2% of waiting list – double the 1% target. • Diagnostics within 6 weeks: 94.2% – just below national standard and a decline on last month. <p>Cancer</p> <ul style="list-style-type: none"> • 28-day Faster Diagnosis Standard & 62-day referral to treatment: neither standard being met and discussion to understand the position will be undertaken with the Trust • 31-day treatment standard: 90.9% – below 96% target, although improved position. <p>The Place Board noted performance. The revised version of the report will be circulated to members for information.</p>	
I53/10/25	ICB Board Assurance Framework, Risk Register and Issues Log
<p>All members had received and reviewed the board assurance framework, risk register and issues log.</p> <p>CS provided an update following last month's discussion regarding the potential addition of a new risk to the register. The risk relates to changes in the GP contract that could affect patient access. After further consideration, it was agreed that this issue is both national and relevant across South Yorkshire and therefore should be added to the NHS South Yorkshire ICB risk register, rather than being specific to Rotherham Place.</p> <p>It was also noted that Rotherham GPs have adopted a pragmatic approach to implementing the changes, and no concerns have been reported to date.</p> <p>The other risk identified last month relating to the future plans for Healthwatch and their support of the patient voice will be added for next month.</p> <p>There were no new risks to be added, but Members were encouraged to advise the Chair at any time with details of any potential additions.</p>	
I54/10/25	Feedback from Rotherham Place Executive Team (RPET)
<p>CS advised that RPET had considered the following items:</p>	

- Rotherham Medicines Optimisation Incentive Scheme – RPET had considered and approved the payment of the 2024-25 scheme for which the budget is held locally, to practices.
- Social Prescribing/Mental Health Community Connectors (MHCC) Future Commissioning Options Appraisal – RPET had agreed the option for offices to progress to integrate the MHCC service into the existing social prescribing contract and whilst exploring efficiencies also consider sustainability of VAR as part of the process and report back to RPET.
- Locally Enhanced Service – Optometry – RPET noted the paper and that further work was being undertaken to understand challenges and potential risks at which point a decision can be made as to whether to join the South Yorkshire proposal.
- Weight Management Pathway Update – RPET supported the updated pathway noting it had been approved at Clinical Management Referrals Committee and there was no financial impact as a result of the revision.

Place Board Members noted the business conducted through Rotherham Place Executive Team.

I55/10/25 Minutes and Action Log and Assurance Report from the last Meeting

The minutes from the meeting held on Wednesday 17 September 2025 were accepted as a true and accurate record.

The action log was reviewed with no areas for concern noted.

The assurance report for the Integrated Care Board noted that there are no actions arising from the minutes to be escalated.

I56/10/25 Communication to Partners/Promoting Consultations & Events

- The first learning workshop for National Neighbourhood Pioneers is taking place in Manchester on 22 October. A cohort from Rotherham will be attending and Place Board will be updated on progress.
- Covid and Flu vaccination programmes have commenced with local and targeted communications being co-ordinated to emphasise importance and focus. Recent changes to eligibility criteria have led to some public confusion. It was also noted that Covid vaccinations are no longer being offered to frontline staff.

I57/10/25 Risks and Items for Escalation

As mentioned above, Healthwatch risk will be added to the register for next month.

I58/10/25 Forward Agenda Items

Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Prescribing Report (Quarterly)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly)
- Quarterly Medical Director Update (November)

I59/10/25 Date of Next Meeting

The next meeting will take place on **Wednesday 19 November 2025** in the John Smith Room, Rotherham Town Hall.

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Places	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Alex Hawley	Acting Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
John Edwards	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust
Cllr Joanna Baker- Rogers	H&WB Board Chair	Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Bob Kirton	Managing Director	The Rotherham NHS Foundation Trust
Kym Gleeson	Service Manager	Healthwatch Rotherham
Mat Cottle-Shaw	Chief Executive	Rotherham Hospice
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications (Rotherham)	NHS South Yorkshire Integrated Care Board