

## Minutes

Minutes	
<b>Title of Meeting:</b>	Rotherham Place Board: ICB Business
<b>Time of Meeting:</b>	10.45 – 11.30am
<b>Date of Meeting:</b>	Wednesday 19 November 2025
<b>Venue:</b>	John Smith Room, Rotherham Town Hall
<b>Chair:</b>	Claire Smith
<b>Contact for Meeting:</b>	Lydia George: <a href="mailto:lydia.george@nhs.net">lydia.george@nhs.net</a> / Wendy Commons: <a href="mailto:wcommons@nhs.net">wcommons@nhs.net</a>

<b>Apologies:</b>	Anthony Fitzgerald, Place Director – Rotherham & Doncaster, NHS SYICB W Allott, Director of Financial Transformation Rotherham, NHS SYICB C Edwards, Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board J Edwards, Chief Executive, Rotherham Metropolitan Borough Council I Spicer, Deputy Chief Executive, Rotherham Metropolitan Borough Council R Jenkins, Chief Executive, The Rotherham NHS Foundation Trust T Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust M Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Dr A Barmade, Medical Director, Connect Healthcare Rotherham Cllr J Baker Rogers, H&WB Board Chair, RMBC B Kirton, Managing Director, The Rotherham NHS Foundation Trust E Parry Harries, Director of Public Health, RMBC Andrew Russell, Director of Nursing – Rotherham & Doncaster, NHS SY ICB
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services.
<b>Quoracy: (Quorate)</b>	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

### Members:

Claire Smith (**CS**), Director of Partnerships (Rotherham) NHS SY ICB (deputising)  
Dr Jason Page (**JP**), Medical Director, (Rotherham), NHS SY ICB  
Shahida Siddique (**SS**), Independent Non-Executive Member, NHS SY ICB

### Participants:

Jude Archer (**JA**), Assistant Director of Transformation, NHS SY ICB  
Andrew Brankin (**AB**), Rotherham Care Group Director, Rotherham, Doncaster and South Humber NHS Foundation Trust  
Lydia George (**LG**), Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB  
Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham  
Kym Gleeson (**KG**), Healthwatch Manager, Healthwatch Rotherham

### In attendance

Wendy Commons, (minute taker) Business Support Officer (Rotherham), NHS SY ICB

Item Number	Discussion Items
I60/11/25	<b>Place Integrated Performance Report</b>
JA presented the report and highlighted a snapshot of performance on ICB priorities:	
<b>Urgent &amp; Emergency Care</b>	
<ul style="list-style-type: none"> <li><b>A&amp;E Performance:</b> Patients seen within 4 hours 71.5% improvement on previous period.</li> <li><b>Bed Occupancy:</b> 93.9%, reflecting demand.</li> <li><b>Ambulance Response Times and Handover:</b> Strong performance; met both the 45-minute standard with Category 2 response times ahead of national standard and handovers with 15 minutes.</li> </ul>	
<b>Community Health Services</b>	
<ul style="list-style-type: none"> <li><b>Urgent Community Referrals seen within 2 hours</b> – 77.6% meeting national target of 70%</li> <li><b>Community Waiting List over 52 weeks</b> – 51 not meeting national target of 0 but improvement on previous performance reported of 91.</li> </ul>	
<b>Elective Care</b>	
<ul style="list-style-type: none"> <li><b>18-week RTT:</b> 74.8%, although not meeting national target an improvement on last month</li> <li><b>Diagnostic Tests:</b> 94.2% completed within 6 weeks, just below the 95% national target</li> </ul>	
<b>Cancer</b>	
<ul style="list-style-type: none"> <li>28-day Faster Diagnosis at 78.1% against national target of 80%.</li> <li>62-day combined performance of 64.3% an improvement on the previous period remains challenging.</li> </ul>	
<b>Primary &amp; Community Services</b>	
<ul style="list-style-type: none"> <li><b>GP Appointments:</b> 142,449 appointments were offered by Rotherham GPs</li> <li><b>Patient Experience:</b> Exceeded 71% target.</li> </ul>	
The Place Board noted this month's performance.	
I61/11/25	<b>Quality Safety and Patient Experience Report</b>
Members noted the report covering September and October 2025 data providing an overview of safety, quality and patient experience across Rotherham Place for information.	
I62/11/25	<b>Medical Directors Update</b>
Dr Page provided an update to members on recent and ongoing work, covering the following areas:	
<ul style="list-style-type: none"> <li><b>GP Practice Issues/Compliance:</b> Including specific attention to compliance matters at a Doncaster practice.</li> <li><b>Neighbourhood Working:</b> Involvement in developing the new neighbourhoods approach.</li> <li><b>Audits on Hips/Knees:</b> Oversight and review of clinical audits related to hip and knee procedures.</li> <li><b>Locally Commissioned Services (LCS) Work:</b> development of locally commissioned healthcare services.</li> </ul>	

- **Proactive Care SRO:**  
Leadership and strategic oversight for proactive care initiatives.
- **System Deficit/New ICB Reorganisation:**  
Addressing system financial deficit and supporting the ongoing reorganisation of the Integrated Care Board (ICB).
- **Cancer Pathways:**  
Updates on cancer care pathways, including teledermatology improvements.
- **Urology Network:**  
supporting enhancements to Urology services and pathways.
- **Routine Work:**  
Other ongoing routine responsibilities and activities.

CS thanked JP for the update.

#### I63/11/25 ICB Board Assurance Framework, Risk Register and Issues Log

All members had received and reviewed the board assurance framework, risk register and issues log.

KG informed members that a meeting had taken place with the Department of Health and Social Care to discuss the timeline for the potential abolition of Healthwatch. The advice received was to plan for March 2027, although it is anticipated that this date may be subject to extension. Members agreed to retain the Healthwatch-related risk on the risk register but decided to lower its rating for the time being in light of the updated timeframe.

**Action: KG/LG**

There were no new risks to be added.

#### I64/11/25 Feedback from Rotherham Place Executive Team (RPET)

CS advised that RPET had considered the following items:

##### **Rotherham Medicines Optimisation Incentive Scheme 2024–25:**

RPET approved the payment of the 2024/25 incentive scheme to practices, with the budget managed locally.

##### **Social Prescribing / Mental Health Community Connectors – Future Commissioning:**

RPET agreed to move forward with integrating the Mental Health Community Connector (MHCC) service into the existing Rotherham Social Prescribing contract (option three). Further efficiencies and the sustainability of the provider will be explored.

##### **Locally Enhanced Service – Optometry:**

RPET acknowledged the paper and supported additional work to assess challenges and risks before making a decision on joining the South Yorkshire proposal.

##### **Weight Management Pathway Update:**

RPET endorsed the revised weight management pathway, which clarifies referral routes for primary care and other health and care colleagues. The update has no financial impact and was previously approved at CRMC

Place Board Members noted the business conducted through Rotherham Place Executive Team.

#### I65/11/25 Minutes and Action Log and Assurance Report from the last Meeting

The minutes from the meeting held on Wednesday 15 October 2025 were accepted as a true and accurate record.

The action log was reviewed and no concerns were identified. It was noted that, due to recent development sessions, the Digital update to the Place Board could not be delivered in person; however, AC fulfilled the action by sharing the required information with BK via email.

The assurance report for the Integrated Care Board noted that there are no actions arising from the minutes to be escalated.

<b>I66/11/25</b>	<b>Communication to Partners/Promoting Consultations &amp; Events</b>
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None.

<b>I67/11/25</b>	<b>Risks and Items for Escalation</b>
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The rating of the risk relating to the future of Healthwatch to be reduced as discussed above.

<b>I68/11/25</b>	<b>Forward Agenda Items</b>
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Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Prescribing Report (Quarterly)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly)
- Quarterly Medical Director Update

<b>I69/11/25</b>	<b>Date of Next Meeting</b>
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The next meeting will take place on **Wednesday 17 December 2025** in the John Smith Room, Rotherham Town Hall.

### Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Places	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

### Participants

Emily Parry-Haries	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
John Edwards	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust
Cllr Joanna Baker-Rogers	H&WB Board Chair	Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Bob Kirton	Managing Director	The Rotherham NHS Foundation Trust
Kym Gleeson	Service Manager	Healthwatch Rotherham
Mat Cottle-Shaw	Chief Executive	Rotherham Hospice
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications (Roth)	NHS South Yorkshire Integrated Care Board