

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date of Decision:	1 st May 2026
Title:	Salary Sacrifice Lease Vehicles Contract
Decision Maker: (Including Job Title)	Lynsey Linton, Service Director of Human Resources and Organisational Development
Details of Specific Delegation or Delegation contained in the relevant Sub-Scheme of Delegation.	<u>Sub-Scheme of Delegation - Executive Director of Corporate Services</u> Each to act in relation to matters within their remit unless absent in which case any other Assistant Director may act. 3. In respect of procurement, contract administration and best value: • In accordance with Financial and Procurement Procedure Rules, matters relating to the specification for works, goods and services, the seeking of estimates, quotations and tenders, the evaluation of the same and acceptance of tenders relating to contracts for works, goods and services in accordance with approved budgets or supplementary estimates. • Where a contract for support and maintenance is renewed within five years of the original contract, authority to award such a contract. Page 3 refers.
Decision:	Award a 4-year contract, via the North of England Commercial Procurement Collaborative framework.
Reasons for the Decision:	The Council introduced a vehicle salary sacrifice scheme to provide employees with affordable access to low-emission vehicles while generating savings on employer National Insurance and pension contributions. The scheme supports sustainability objectives and employee well-being by offering fully maintained and insured vehicles at competitive rates. Since its inception, uptake has been steady, delivering estimated annual savings of £200,000.

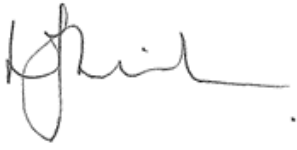
	The current service has been effective in meeting business needs. Given the embedded nature of the service and its integration into existing HR and payroll processes, a direct award to Tusker Ltd is the most appropriate course of action to ensure continuity and operational efficiency. Doncaster Council, for whom RBC provide transactional payroll services, also contract with Tusker creating operational efficiencies by using the same processes.
Details of alternative options considered and rejected:	Not extend the agreement.
Conflicts of interest declared by any Cabinet Member consulted by the decision maker which relates to the decision:	No conflicts of interest raised.
Dispensations Granted: (If any)	N/A
Conflicts of interest declared by the Decision Maker if they sit as a Cabinet appointed representative to an outside body which relates to the decision:	No conflicts of interest raised.
Dispensations Granted: (If any)	N/A
Reports or parts of reports relevant to the decision being taken:	N/A

I certify that this is a true record of the executive decision to:

Award a 4-year contract, via the North of England Commercial Procurement Collaborative framework.

I confirm that in making this decision, due regard was given to the seven principles of public life.

Signed by the Decision Maker:

A handwritten signature in black ink, appearing to read 'Lynsey Linton', with a horizontal line extending to the right.

Dated: *1st May 2026*

Name: Lynsey Linton

Job Title: Service Director of Human Resources and Organisational Development