

BRIEFING	TO:	Schools Forum
	DATE:	18 th September 2026
	LEAD OFFICER:	Kelly Robinson Strategic Lead for Inclusion and Alternative Provision
	TITLE:	Part Time Timetables 2025 - 2026

1. Background

- 1.1** [Working together to improve school attendance \(applies from 19 August 2024\)](#) sets out the statutory basis for the use of part-time timetables. The law entitles every child of compulsory school age to an efficient, full-time education suitable to their age, aptitude, and any special educational need they may have.
- 1.2** For the most vulnerable pupils, regular attendance is also an important protective factor and the best opportunity for needs to be identified and support provided. In very exceptional circumstances, where it is in a pupil's best interests, there may be a need for a temporary part-time timetable. A part-time timetable could be considered to support a medical condition which prevents a pupil from attending school full time and is used to help the pupil access as much education as possible.
- 1.3** Reporting to the Local Authority the use of part-time timetables enables analysis which support best practice to be shared and any areas of further support to be identified and addressed in partnership across the school and Local Authority systems. This data is requested from the Local Authority during both SEND and Children's Services Inspections and to support this duty all schools are requested to report any use of a part-time timetable for individual students.
- 1.4** To the end of the academic year 2025-26, Rotherham schools shared 1363 reports for pupils accessing part-time timetables, this represents 678 unique pupils supported by part-time timetables.
- 1.5** Part-time timetables have been reported through Trade Rotherham, inputted into the Council's Management Information System and reviewed by the Strategic Lead Inclusion and Alternative Provision.

2. Key Issues																									
2.1	From school reported data 2025 – 2026, the vast majority of part-time timetable are put in place to support Emotionally Based School Avoidance (100% instances across all year groups Years 3 – 11) In Year 1, 42% timetables are designed to support integration to school. In Year 2, 60% medical support, 30% support EBSA, 10% integration to school																								
2.2	From school reported data 2025 – 2026, 29% of part-time timetables are agreed in order to support pupils in primary schools and 71% agreed for secondary aged pupils. 14% pupils with part-time timetables are in KS1 15% pupils are in KS2 37% pupils are in KS3 34% pupils with part time timetables are in KS4																								
2.3	This breaks down as follows by year group: No of Children by NCY <table border="1"> <caption>No of Children by NCY</caption> <thead> <tr> <th>NCY</th> <th>No of Children</th> </tr> </thead> <tbody> <tr><td>0/1</td><td>65</td></tr> <tr><td>2</td><td>35</td></tr> <tr><td>3</td><td>28</td></tr> <tr><td>4</td><td>32</td></tr> <tr><td>5</td><td>25</td></tr> <tr><td>6</td><td>18</td></tr> <tr><td>7</td><td>42</td></tr> <tr><td>8</td><td>95</td></tr> <tr><td>9</td><td>112</td></tr> <tr><td>10</td><td>100</td></tr> <tr><td>11</td><td>132</td></tr> </tbody> </table>	NCY	No of Children	0/1	65	2	35	3	28	4	32	5	25	6	18	7	42	8	95	9	112	10	100	11	132
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2.4	In 2025 – 2026 58% pupils with part-time timetables in place are male.																								
2.5	From reported data 2025 – 2026, 51% pupils with a part-time timetable are supported by an EHCP, 39% pupil with a part-time timetable have SEND Support.																								
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2.7	Across all part-time timetables, the most common number of hours a pupil attends school is 18 hours, at each Key Stage the average hours are as follows; KS1 – 21.25 hours KS2 – 13.75 hours KS3 – 16.75 hours KS4 – 18.5 hours
2.8	For reported part-time timetables 2025-2026, the duration of part-time timetables was as follows; Up to half a term – 14% Between half a term and one term – 31% Between one and two terms – 26% Between two and three terms – 23% Beyond three terms – 6%
3. Key Actions and Timelines	
3.1	September 2024 – Part-time timetable online reporting launched at Trade Rotherham
3.2	September 2025- Reminder to all settings of online reporting pathway for part-time timetable reporting
3.3	2025 - 2026 – Best practice part-time timetable use and models of reintegration sharing through; Primary Inclusion Panel, Locality Partnership Panels, Specialist Inclusion Team support meetings with individual schools, Attendance meetings with individual schools and monthly focus at inclusion events.
3.4	September 2026 – Schools will report use of part-time timetables using EYES
3.5	September 2026 – RMBC Part-time timetable guidance updated to reflect changes in national guidance.
3.6	September 2026- Pupil level information regarding part-time timetables to be shared routinely with SEND support services and attendance services to support their planned meetings with schools.
4. Recommendations	
4.1	That the content of the briefing is noted and consideration given to any additional actions required.