

## ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS

1.	<b>Meeting:</b>	<b>Cabinet</b>
2.	<b>Date:</b>	<b>13<sup>th</sup> March, 2013</b>
3.	<b>Title:</b>	<b>Overarching Information Sharing Protocol</b>
4.	<b>Directorate:</b>	<b>All</b>

### 5. Summary

The Overarching Information Sharing Protocol (OISP) was originally approved in December 2009. This is a multi agency protocol and is used by many organisations within Rotherham as evidence and compliance to Information Sharing best practice. The previous OISP was owned by the multi agency Rotherham Information Governance Group. Given recent organisational changes this group no longer meets and it is hoped that the Health and Wellbeing Board accept ownership of the protocol.

The OISP is part of a three tier model enabling partner organisations to utilise well established appropriate and transparent information sharing systems (either manual or electronic). Processes place the service user at the centre of how their information is processed in accordance of their rights to privacy and confidentiality. It is a statement of the principles and assurances that govern information sharing

This protocol must **NOT** be seen as a legal document that allows all information to be shared between organisations. Indeed all information sharing must be undertaken in a manner that is in accordance with the Data Protection Act, Human Rights Act, common law duty of confidentiality and any other specific statute that authorises or restricts disclosure.

### 6. Recommendations

**The Cabinet approve the Overarching Information Sharing Protocol.**

## **7. Proposals and Details**

The previous version of the OISP has been well received and widely used within Rotherham to facilitate trust in allowing the sharing of information, but it was aimed at operational information sharing.

Minor amendments have therefore been made to reflect the need of organisations to share information at a strategic level in order to:

- Improve the well being and life opportunities through educational, health and social care opportunities
- Protect peoples and communities
- Support people in need
- Reduce crime
- Reduce violence
- Prevent Health inequalities
- Provide seamless provision of children and young people's services
- Enable service users to access universal and specialist services
- Enable staff to meet statutory duties across organisations
- Prevent and detection of crime
- Improve data integrity and information quality
- Investigate complaints
- Manage and plan services
- Commission and contracting services
- Developing inter agency strategies

## **8. Finance**

None – Protocol is already being used

## **9. Risk and Uncertainties**

None – Protocol is already being used

## **10. Policy and Performance Agenda Implications**

More effective strategic multi agency information sharing can only contribute to the Policy and Performance agenda

## **11. Background and Consultation**

The OISP has already been approved by:

- RMBC
- NHS Rotherham
- The Rotherham NHS Foundation Trust
- Voluntary Action Rotherham
- Children and Young Peoples Consortium
- South Yorkshire Police

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