

<b>1.</b>	<b>Meeting:</b>	<b>Overview and Scrutiny Management Board</b>
<b>2.</b>	<b>Date:</b>	<b>28<sup>th</sup> June 2013</b>
<b>3.</b>	<b>Title:</b>	<b>Scrutiny Work Programme 2013/14</b>
<b>4.</b>	<b>Directorate:</b>	<b>Resources</b>

### **5. Summary**

This is the second of two reports to Management Board regarding the work programme. It aims to pull together the outcomes from discussions at the Select Commissions, however at the time of writing the Self Regulation Select Commission have not yet discussed the first report. The final version of the work programme will therefore be reported at the meeting.

### **6. Recommendation**

- **That Members agree the final work programme, subject to flexibility around it delivery**

## **7. Proposals and Details**

The work programme for 2012/13 was agreed early in the municipal year which gave Scrutiny a much earlier start to its work. This has been reflected in the volume of work that has been covered during the year, despite the staffing changes and reductions that have taken place.

The aim is to take the same approach this year and with this in mind Management Board agreed a headline work programme in a dedicated work planning session held at its meeting on the 24<sup>th</sup> May 2013.

During June 2013, Management Board and each of the Select Commissions have had the opportunity to discuss this programme, refine/add to it and to finally agree its format. The only Select Commission still to discuss the report is the Self Regulation Select Commission, due to meet on the 27<sup>th</sup> June. The outcomes of this discussion will be reported verbally at the meeting.

The result of discussions so far:

- General endorsement of the proposed work programme
- Additional items have been proposed by Improving Places and Health
- A discussion on local procurement to be held by OSMB prior to allocation to Improving Places or Self Regulation
- All reviews and items to be focused on the achievement of outcomes

The final work programme will be reported at the meeting on the 28th

## **8. Finance**

No direct financial implications.

## **9. Risks and Uncertainties**

The development of a clear work programme maximises the potential for Scrutiny to have an impact and mitigates against the risk of using resources with little impact or outcome. It does, however, need to maintain flexibility to allow for uncertainties to be accommodated within the planning process. The work programme should begin by July 2013 to ensure the best chances of it being completed in time.

## **10. Policy and Performance Agenda Implications**

The Scrutiny work programme aims to add value to corporate priorities by addressing key policy and performance priorities. These are taken into consideration when defining the work programme on an annual basis.

## **11. Background Papers and Consultation**

### **Contact Name:**

Deborah Fellowes, Scrutiny Manager ext 22769