

**ROTHERHAM METROPOLITAN BOROUGH COUNCIL -  
REPORT TO GOVERNING BODIES – AUTUMN TERM 2014**

**CONSULTATION ON ADMISSION ARRANGEMENTS FOR THE ADMISSION YEAR 2016/17.**

**i) Admission Numbers and Admissions Criteria**

This item gives governors the opportunity to consider the admission arrangements (criteria and admission number), which will apply for admission in 2016/17. The Local Admission Forum has previously considered the requirements for consultation and has agreed that the LA should facilitate this, as far as possible, by use of the Authority's Internet site.

The timetable for the year is:-

Autumn Term 2014	Governing bodies consider the arrangements which will apply.
By 5th December 2014	All relevant details to be forwarded to the LA.
5th January – 1st March 2015	Period of consultation via the LA's website.
By end of March	LA and the Local Admission Forum consider any changes and forward any comments to appropriate Admission Authority (ies). Cabinet Member approval of arrangements.
By 15 <sup>th</sup> April 2015	All admission authorities to determine their arrangements and notify those consulted.

**Community and Controlled Schools**

For these schools, the LA is the admission authority. The admissions criteria for 2015/16 are shown at Appendix 1.

**The proposed changes to the admission criteria are set out below and will apply for 2016/17.**

Each school's proposed admission number is shown at Appendix 2.

**Action: The Governing Body is requested to complete and return the pro-forma to Dean Fenton/Chris Stones, SAOENAS, Wing A, 1<sup>st</sup> Floor, Riverside House, as soon as possible and no later than 5<sup>th</sup> December 2014.**

**Voluntary Aided Schools/Academies/Trust Schools**

The governing body is the admission authority. Full consultation is required.

If there are any proposed changes at Church of England schools, Governing Bodies should consult their Diocesan Board before consulting anyone else.

**Action:** Governing Bodies to consider both the admissions criteria and the admission number appropriate for the school. Full details of the admissions criteria and admissions number to be forwarded to the LA by 5<sup>th</sup> December 2014 to enable the full consultation with all the appropriate consultees to be carried out via the Internet. This should be done by e-mail to [Dean.Fenton@rotherham.gov.uk](mailto:Dean.Fenton@rotherham.gov.uk) [Christopher.Stones@rotherham.gov.uk](mailto:Christopher.Stones@rotherham.gov.uk)

**Pro-forma to be completed and returned as for community and controlled schools.**

### **Further General Point**

All infant, J&I, Primary schools need to continue to be mindful of the need to maintain classes from FS2 to Y2 at 30 or less, with the exception of excepted pupils as stipulated under the Admissions Code of Practice.

If you require any further information or would wish to discuss any matters relating to admission numbers/criteria/net capacity, please contact Dean Fenton/Chris Stones on 01709 254821/253831.

#### ii) **Co-ordinated Admission Arrangements**

The Authority co-ordinated admission arrangements during the normal admission round and in-year admissions for all year groups. The new School Admissions Code which came into effect in February, 2012 stated that there is no requirement to co-ordinate in-year admissions. Rotherham, along with many neighbouring Local Authorities proposes to continue to co-ordinate in-year admissions, as far as is possible. The Local Admissions Forum has expressed its collective view that this continues to be good practice and that they fully support co-ordinated admission arrangements. For 2016/17 there will be a few minor date changes to the Co-ordinated Schemes and it is noted that the new Schools Admissions Code specifies that the Primary Schools Offer Day from 2014/15 onwards is 16 April.

**Action:** To note the information.

#### iii) **Waiting List**

The Authority currently maintains waiting lists for pupils applying during the normal admission round. The Admissions Code of Practice required that waiting lists are in place and continue for at least the first term of the academic year. There are no proposed changes for 2016/17.

**Action:** No action required

iv) **Local Authority 'Admission to School' Booklets.**

The information contained in the booklets is freely available on the Local Authority Website along with details on how to make an on-line-application. The Authority is currently able to satisfy above 90% first preferences for primary and secondary school. Much of the information in the booklet is surplus to most parents' applications (most booklets are discarded once the application has been submitted). Where parents are unsuccessful with their application separate guidance is available on the appeal procedures. Many other neighbouring authorities now produce only a summary of the information which is sent to all parents with detailed information available on request or via the website. Hard copies of the booklet are only provided upon request. All parents receive a short summary explaining how to apply for a school place, a copy of the Common Application Form and information on how to access the on-line system.

**Action:** Governing Bodies to note that the Local Authority wishes to maintain the decision to only send a summary of the information contained in the admissions booklet to parents with full copies available on request and/or via the [rotherham.gov.uk](http://rotherham.gov.uk) website.

v) **Consideration of the 'relevant area'**

Every two years, the Authority must review its determination of the 'relevant area' for the purposes of admissions consultation. This requires consultation with all schools in Rotherham, together with all primary schools lying within 1 mile of any border and all secondary schools lying within 3 miles. Since the inception of this requirement (in 1999) the determined area has been the whole of the Rotherham borough. There have been no objections to this and no change to the 'relevant area' is proposed for consultation on admissions in 2016/17.

**Action:** Governing Bodies to note and to forward any comments, if any, on the proforma.

**The admission criteria for community and controlled schools for 2016/17 is shown below.**

It should be noted that for a number of years the D.f.E. has given priority to looked after children. The new School Admissions Code which came into effect on February, 2012 has also prioritised previously looked after children. This is shown in the criteria below.

**Primary Reception**

**Places will be allocated in the following order of priority:**

Those who on the closing date are:

- i) Relevant looked after children and previously looked after children. (see note 3 below).
- ii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**.
- iii) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children who on the closing date live in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school or its associated junior school at the time of their admission. Parents should ensure that they attach full supporting information to the Common Application Form.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vi) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school or its associated junior school at the time of their admission.
- vii) Children who on the closing date live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

### Year 3

**Places in Year 3 at a Junior School will be allocated in the following order of priority:-**

Those who on the closing date are:

- i) Relevant looked after children and previously looked after children (see note 3 below).
- ii) Children in attendance at Y2 in the associated Infant School.
- iii) Children who have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular school essential**. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children with a compelling social reason which the Authority is satisfied makes attendance **at that particular school essential**. The kinds of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority who will also have an older brother or sister on the roll of the preferred school at the time of their admission.
- vi) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vii) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school at the time of their admission.
- viii) Children who on the closing date live nearest to the school measured in a straight line on a horizontal plane (as the crow flies).

## **Secondary Year 7**

### **Places will be allocated in the following order of priority:-**

Those who on the closing date are:

- i) Relevant looked after children and previously looked after children (see note 3 below).
- ii) Children who on the closing date have a specific medical reason confirmed by a medical practitioner which the Authority is satisfied makes attendance **at that particular** school essential. Parents should ensure that they attach full supporting information to the Common Application Form.
- iii) Children who on the closing date have a compelling social reason which the Authority is satisfied make attendance **at that particular** school essential. The kind of overriding social reasons which could be accepted are where there is evidence that the pupil's education would be seriously impaired if he or she did not attend the preferred school. Parents should ensure that they attach full supporting information to the Common Application Form.
- iv) Children who on the closing date live in the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school in Years 8-11 at the start of the academic year 2016.
- v) Children who on the closing date live in the catchment area of the school as defined by the Authority.
- vi) Children who on the closing date live outside the catchment area of the school as defined by the Authority whose older brother or sister will be on the roll of the preferred school in Years 8-11 at the start of the academic year 2016.
- vii) Children who on the closing date are on the roll of one of the associated Primary/Junior/Junior and Infant schools as identified by the Authority.
- viii) Children who on the closing date live nearest to the school measured by a straight line on a horizontal plane, (commonly known as measurement, "as the crow flies").

### **Notes**

- 1 Where the admission number for any school is likely to be reached mid category, places will be prioritised within that category by reference to the distance between the home address and the school. Highest priority will be given to those living closest to the school measured in a straight line on a horizontal plane (commonly known as measurement, "as the crow flies").
2. Where any final place at a school is available and two or more pupils are judged to be living equidistant from the school (e.g. in flats), the final place will be allocated by the drawing of lots by officers of the authority.
3. A 'relevant looked after child' is a child that is looked after by a local authority in accordance with Section 22 of the Children Act 1989 at the time an application for

admission to a school is made, and who the local authority has confirmed will still be looked after at the time when he/she is admitted to the school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order). For further information please refer to the Admissions Code of Practice which can be downloaded from [www.dfe.gov.uk](http://www.dfe.gov.uk)

4. Places will be allocated in accordance with the LA's co-ordinated admissions schemes for Primary and Secondary schools. In assessing preferences, the LA will operate an 'equal preference' system, which means that no priority will be given according to the ranking of the preference, except where a potential offer can be made in respect of more than one school. In that situation, the final offer of a place will be made at the highest ranked of the potential offer schools.
5. Children issued with a statement of Special Educational Needs will gain a place at the school named in the statement as part of that process.

**PRIMARY SCHOOLS**

**Appendix 2**

School	Net Capacity	Admission Number 2015/2016	Proposed Admission Number 2016/2017	Comments
Anston Brook Primary	210	30	30	
Anston Greenlands J&I	210	30	30	
Anston Hillcrest Primary	210	30	30	
Anston Park Infant	225	75	75	
Anston Park Junior	300	75	75	
Aston All Saints CE J&I Academy	210	30	30	
Aston Fence J&I	210	30	30	
Aston Hall J&I	315	45	45	
Aston Lodge Primary	210	30	30	
Aston Springwood Primary	210	30	30	
Aughton Primary	150	30	30	
Badsley Primary	630	90	90	
Blackburn Primary	316	56	56	
Bramley Grange Primary Academy	315	45	45	
Bramley Sunnyside Infant	270	90	90	
Bramley Sunnyside Junior	360	90	90	
Brampton Cortonwood Infant	120	40	40	
Brampton the Ellis CE Primary	430	40/80		PAN 40 Infant / 80 Junior
Brinsworth Howarth J&I	210	30(45)	30(45)	Temporary Increase
Brinsworth Manor Infant	240	80	80	
Brinsworth Manor Junior	320	80	80	
Brinsworth Whitehill Primary	296	42	42	
Broom Valley Primary	420	60	60	
Brookfield Primary Academy	315	45	45	PAN Reduction commenced 2014/15 in FS2 and cohorts thereafter
Canklow Woods Primary Academy	210	30	30	
Catcliffe Primary	210	30	30	
Coleridge Primary Academy	210	30	30	
Foljambe Primary Campus of Thrybergh SSC Academy	140	30	30	
Dinnington Primary	270	43	43	
St Joseph's Catholic Primary (Dinnington) Academy	196	28		
East Dene J&I Academy	350	50	50	
Eastwood Village Primary Academy	315	30	30	Opens September 2015 up to Year 4 during first year and subsequent cohorts thereafter.
Ferham Primary	210	30	30	



Flanderwell Primary	315	45	45	
Greasbrough J&I	270	45	45	
Harthill Primary	180	30	30	
Herringthorpe Infant	270	90	90	
Herringthorpe Junior	360	90	90	
High Greave Infant	180	60	60	
High Greave Junior	240	60	60	
Kilnhurst Primary	210	30	30	
Kimberworth Primary	210	30	30	
Kiveton Park Infant	162	56	56	
Kiveton Park Meadows Junior	240	59	59	
Laughton CE Primary	105	15		
Laughton J&I	146	24	24	
Listerdale Primary Academy	315	45	45	Phased PAN from FS2 2014 and FS2 cohorts thereafter
Maltby Craggs Primary	420	60	60	
Maltby Lilly Hall Primary	420	60	60	
Maltby Manor Primary	420	60	60	
Maltby Redwood J&I Academy	240	45	45	
St Mary's Catholic Primary (Maltby) Academy	210	30		
Meadow View Primary	300	42	42	
Monkwood Primary	420	60	60	
Ravenfield Primary	210	30	30	
Rawmarsh Ashwood Primary Academy	210	30	30	
Rawmarsh Rosehill Junior	240	60	60	
Rawmarsh Ryecroft Infant	180	60	60	
Sandhill Primary Academy	210	30	30	
Rawmarsh St Joseph's Catholic Primary	210	30		
Rawmarsh Thorogate J&I	210	30	30	
Redscope J & I	342	60	60	
Rockingham J&I	282	56	56	
Roughwood Primary	336	56	56	
Sitwell Infant	222	74	74	
Sitwell Junior Academy	300	76	76	
St Ann's J&I	420	60	60	
St Bede's Catholic Primary Academy	280	43	43	
St Mary's Catholic Primary (Herr) Academy	208	30		
St Thomas' CE Primary (Kiln)	210	30	30	
Swallownest Primary	210	30	30	

Swinton Fitzwilliam Primary	315	45	45	
Swinton Queen Primary	315	45	45	
Thornhill Primary	315	45	45	
Thorpe Hesley Primary	478	70	70	
Thrybergh Fullerton CE Primary Academy	111	16	16	
Thrybergh Primary Academy	245	30	30	PAN for FS2 reduced to 30 from 2015/16 and FS2 cohorts thereafter
St Gerard's Catholic Primary Academy	140	20	20	
Thurcroft Infant	225	75	75	Phased PAN from FS2 2014 and FS2 cohorts thereafter
Thurcroft Junior Academy	280	70	70	
Todwick J&I	210	30	30	
Treeton CE Primary	315	45	45	
Trinity Croft CE J&I Academy	112	16		
Wales Primary	210	30	30	
Wath CE Primary	315	45		Phased PAN from FS2 2014 and FS2 cohorts thereafter
Wath Central Primary	420	60	60	
Our Lady & St Joseph's Catholic Primary	209	30		
Wath Victoria J&I	240	40	40	
Wentworth CE J&I	112	16	16	
West Melton J&I	180	28	28	
Whiston J&I Academy	210	30	30	
Whiston Worrygoose J&I Academy	210	30	30	
Wickersley Northfield Primary	419	60	60	
St Alban's CE Primary Academy	205	30		
Woodsetts J&I	210	30	30	

## SECONDARY SCHOOLS

School	Net Capacity Figure	Admission Number 15/16	Proposed Admission No 16/17	Comments
Aston Academy, a Specialist School in Maths and Computing	1650	280	280	
Brinsworth Academy, a Science College	1487	255	255	
Clifton, a Community Arts School	1250	250	250	
Dinnington High School (Academy Trust)	1444	252	252	
Maltby Academy	1200	200	200	
Oakwood High School Academy	1050	210	210	
Rawmarsh Community School, a Sports College	1075	222	222	
Swinton Community School, a Maths & Computing College	1320	226	226	
Thrybergh School and Sports College Academy	704	140	140	
Wales High, a specialist College for Business and Enterprise with Applied Learning (Academy Trust)	1586	256	256	
Wath Comprehensive, a Language College	1800	300	300	
Wickersley School and Sports College Academy	1923	320	320	
Wingfield Business and Enterprise College Academy	845	170	170	
Winterhill School	1577	270	270	
St Bernard's Catholic High Academy	792	140		
Saint Pius X Catholic High – a Specialist School in Humanities	685	130		

## ADMISSION NUMBER FOR SIXTH FORMS

School Name	Admission Number for Y7-Y11	Proposed Admission Number for New Y12 Pupils 2016/17*
Aston Academy, a Specialist School in Maths and Computing (Academy Trust)	280	42
Brinsworth Academy, a Science College (Academy Trust)	255	38
Dinnington High School (Academy Trust)	252	37
Maltby Academy (Academy Trust)	200	30
Swinton Community School, a Maths & Computing College	226	34
Wales High, a specialist College for Business and Enterprise with Applied Learning (Academy Trust)	256	38
Wath Comprehensive, a Language College	300	45
Wickersley Schools and Sports College	320(300)	45

\* The published admission number must relate only to those being admitted to the school for the first time, and should be based on an estimate of the minimum number of external candidates likely to be admitted, although it would be acceptable to exceed this if demand for available courses can be met.

All the sixth form schools proposed Y12 figures are 15% of their Admission number. (Based on historical statistical data and previous DfE Admissions Code Guidance.)

**PRO- FORMA**  
**ADMISSIONS CONSULTATION FOR 2015/16 ENTRY**

**SAOSENAS**

**A) Community and Controlled Schools**

1) There are no proposed changes to the LA's current admissions criteria applicable to community and controlled schools shown at Appendix 1, other than that specified by the D.f.E. in relation to previously looked after children. No comments are therefore sought on the admissions criteria.

2) The proposed Admission Number for 2016/17 is shown in Appendix 2.

Does the Governing Body -

Agree with the number

Disagree (tick as appropriate)

If disagree, the suggested admission number for the school is \_\_\_\_\_

Reasons:

**B) Voluntary Aided Schools/Academies**

1) There are no proposed changes to the current admission criteria, other than that specified by the D.f.E. in relation to previously looked after children.

or

Amendments will be made to the admissions criteria for the school admission year 2016/17

(tick as appropriate)

2) The proposed admission number for the school for 2016/17 is

**Voluntary Aided Schools/Academies must forward a copy of their admissions policy to Dean Fenton/Chris Stones by the 5<sup>th</sup> December 2014.**

**C) All Schools**

1) There are no proposed changes to the co-ordinated schemes applying to both Primary and Secondary schools other than a few minor date changes. It is noted that the Primary School Offer Day is 16 April, as per the new School Admissions Code. No comments are therefore sought on the co-ordinated schemes.

2) There are no proposed changes to the 'Waiting List' for Schools. We wish to continue to keep the waiting list open for the statutory one term for primary and secondary schools. No comments are therefore sought on the co-ordinated scheme.

3) There are no proposed changes to the Relevant Area which has previously been determined as the whole of the Rotherham Borough. No comments are therefore sought on the Relevant Area.

N.B. Please complete this pro-forma and return via email to Dean Fenton/Chris Stones or to the address **SAOSENAS, Wing A, 1<sup>st</sup> Floor, Riverside House, Main Street, Rotherham, S60 1AE** by no later than **5<sup>th</sup> December 2014**.

**All voluntary aided schools and Academies must** forward a copy of their full proposed admissions criteria via e-mail to [Dean.Fenton@rotherham.gov.uk](mailto:Dean.Fenton@rotherham.gov.uk) [Christopher.Stones@rotherham.gov.uk](mailto:Christopher.Stones@rotherham.gov.uk) by the above date, in order that appropriate consultation can be undertaken via the website.

**(It is a statutory requirement that all voluntary aided schools and Academy admission policies are published (on the LA website) and available for public consultation by 5<sup>th</sup> January 2015)**

Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_