

Budget Monitoring Period: April to December 2014 /15

Service	Forecast:		Nature of under/overspend: (eg. Staffing, Supplies & Services, income, etc)	Reason(s) for forecast under/overspend
	Overspend (+) £'000	Underspend (-) £'000		
Academy Conversion Deficits	310		Write offs	Academy Conversion deficit write offs - Rawmarsh Comp £263k & Brookfield Primary £47k
Directorate Wide Costs	96		Staffing, supplies & services	£29k on legal cost for academy conversions, £8k for a Service Case Review, £3k contribution to the SY CSE Campaign, £84k Interim Directors, £30k additional staffing costs, £4k on supplies & services offset by -£62k underspend on pensions due to reduction in pensioner numbers
Schools and Lifelong Learning		-152	Income	Flexible use of one-off grant funding
Service Wide	2		Services	No budget for Yorkshire and Humber Education Challenge £3k partially offset by forecast underspends on room hire and car allowances -£1k
School Effectiveness		-50	Staffing & additional income	Delay in appointing Advisors and reduced use of consultancy in the School Effectiveness Service - £48k & an increase in room bookings at Rockingham PDC -£2k
Special Education Provision		-16	Staffing, supplies & services, income & placements	£35k Complex needs placements costs exceeding budget, £2k Education Psychology cost of locums, -£8k Learning Support Service due to delays in recruitment, -£29k Children in Public Care delays in recruitment, £34k Education Welfare Unachievable income target as now unable to charge academies, -£39k SEN Assessment & Admissions additional income from SLAs, -£11k Parent partnership delays in recruitment
Early years Service		-130	Staffing, supplies & services	-£90k Children Centres & -£40k Early Years both due to staff not being in pension scheme, vacant posts & moratorium on spend
Integrated Youth Support Service		-70	Staffing, transport, supplies & services, income	Shortfall in income generation with the Outdoor Education service £68k offset by underspends in the rest of IYSS -£138k due to delays in recruitment, reduction in vehicle costs & a moratorium on spend
Safeguarding, C&F Service Wide		-33	Staffing, supplies & services	£13k Interim Director, £10k additional posts in Business support offset by an underspend on Legal costs -£56k
Child Protection Teams	139		Staffing, income	£49k due to withdrawal of DSG from the schools & £90k on agency staff costs
Children in Need Social Work Teams	852		Staffing	Unbudgeted Agency staffing costs
Looked After Children	3,717		Placements, staffing, allowances, supplies & services, premises	£3.184m Out of Authority placements costs in excess of budget, £342k Independent Fostering placements costs in excess of budget, £77k additional in house Residential homes staffing/agency costs, £117k Fostering Allowances in excess of budget, £72k Child Arrangement Orders, £13k repairs at Nelson Street Unit, £194k LAC Service - agency costs & additional staffing, secure transport & a care package. These costs are partially offset by forecast underspends: -£45k Fostering Team due to not covering maternity leave & staff not in pension scheme, -£20k fostering equipment, -£15k Families Together packages, -£152k Adoption services mainly due to a reduction in purchases of inter agency placements & allowances, -£50k reduced LAC Transport costs
Disability Services		-11	Staffing	Vacant posts within the Outreach Team
Total	5,116	-462		
Net Under/Overspend	4,654			

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Adult Services				
Adults General		-164	Staffing and Contracted Services	Higher than anticipated staff turnover plus impact of moratorium on non essential spend on training
<u>Older People</u>				
Direct Provision Res Care		-202	Staffing and additional income	Vacant posts retained pending restructure & Winter pressures funding received
Independent Res Care	595		Contracted Services	Recurrent overspend from 2013/14 due to Continuing Health Care (CHC) money not being at the levels anticipated.
Enabling/Domiciliary Care		-231	Staffing, Contracted Services	Underspend on staffing as workforce reduced to a minimum following decision to stop health & wellbeing checks.
Rothercare/Telecare		-139	Supplies and Services	Forecast underspend on maintenance contract and energy costs plus Winter Pressures funding
Assessment & Care Mang't		-483	Staffing, income	Higher than anticipated staff turnover , additional Health and Winter Pressures funding
Direct Payments	334		Contracted Services	Increase in demand (net increase of 88 clients) since April
Carers		-33	Staffing	Staff vacancies being covered by other staff
Extra Car/Day Care		-33	Supplies and Services, income	Savings on supplies and services in respect of closure of EMI Elderly Day Services at Charnwood and Copeland plus additional income from self funding clients.
<u>Learning Disabilities</u>				
Residential Care SYHA	430		Contracted Services	Delay in reconfiguration of residential care to supported living with RDASH
Client Support	142		Contracted Services	Delays in termination of Employment and Leisure services due to extended consultation period
Supported Living		-77	Contracted Services & Income	New transitional placements from Children's Services into Supported Living, plus additional demand for Shared Lives is being offset by additional CHC and one off funding resulting in an overall forecast underspend
Residential Care		-18	Staffing and Contracted Services	Reduction in residential and nursing respite placements plus increased Continuing Health Care (CHC) and Free Nursing Care (FNC) on nursing schemes. In house residential homes incurring increased levels of sickness.
Day Care	155		Staffing and Contracted Services	Recurrent budget pressure on Transport costs and additional provision for 6 specialist placements partially reduced by health funding
Domiciliary Care	71		Contracted Services	Recurrent budget pressures but reducing in both numbers and cost of packages
Assessment & Care Mang't		-27	Contracted Services	Expected savings on RDASH administration contract.
<u>Mental Health</u>				
Independent Residential Care		-103	Contracted Services & Income	Reduction of 3 placements since April plus additional Public Health funding for substance misuse
Direct Payments		-33	Contracted Services	Review of Direct payment packages is reducing the average cost
Assessment & Care Man'gt & Community Support		-18	Staffing	Savings on revision to waking nights payments

<u>Physical & Sensory</u>				
Direct Payments	325		Client Services	Increase in demand for service - a net 45 new clients since April
Independent Res Care		-75	Contracted Services	One high cost package now being funded by another Local Authority
Domiciliary Care		-48	Contracted Services & Income	Reduction in client numbers due to migration to Direct Payments. Increase in CHC and Client income
Therapy & Equipment		-13	Contracted Services & Therapy	Higher than anticipated staff turnover.
Advice & Information		-18	Contracted Services	Contract efficiency savings on RNID & RNIB contracts
Day Care		-35	Contracted Services	Contract efficiency savings
Safeguarding		-146	Contracted Services & Income	The increase in demand for assessments under Deprivation of Liberty Safeguards (154 as at end of Dec compared to a total of 56 in 2013/14) is putting additional pressure on existing budgets This is being more than offset by non recurrent income and higher than anticipated staff turnover.
Supporting People		-156	Supplies and Services & Contracted Services	Efficiency savings on contracts due to reduced activity and underspends on supplies and services budgets due to the moratorium on non- essential spend.
<u>Neighbourhoods General Fund</u>				
Strategic Housing Investment	64		Staffing, Income	Lower income from Registered Social Landlords (RSL), write off of income outstanding on group repair scheme plus higher than anticipated staff turnover
Housing Options		-655	Staffing, supplies and services, income	Increased income from fees on Private Sector Adaptations, savings on Furnished Homes due to more cost effective procurement plus higher than anticipated staff turnover
Housing & Estate Services		-10	Supplies and Services	Savings on supplies and services due to moratorium on non-essential spend.
Business Regulation		-58	Staffing	Higher than anticipated staff turnover in Trading Standards
Safer Neighbourhoods		-35	Staffing	Higher than anticipated staff turnover in Community Protection
Central		-24	Staffing	Underspend on pension and insurance costs
Neighbourhoods Partnership & Engagement		-43	Supplies and Services	Underspend on transport and supplies and services within Area Assembly budgets due to the moratorium on non essential spend and forecast underspend on Members Leadership fund. (Any balance on this fund is usually requested for carry-forward as part of the Council's Outturn report).
<u>Matrix Managed</u>				
Procurement	3		Staffing	Lower than anticipated staff turnover
Commissioning		-27	Staffing	Higher than anticipated staff turnover
Performance & Quality		-95	Staffing	Higher than anticipated staff turnover
<u>Public Health</u>	0	0		forecast balanced budget
Total	2,119	-2,999		
Net Under/Overspend	-880			

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Asset Management, Audit and Insurance				Service Total is £228k forecast underspend
Emergency Planning, Health & Safety	4		Supplies and Services, Staffing	There is no budget to fund unscheduled rallies or protests, these have cost £42k. There is a small under recovery of income on some training £5k, and some monies have been credited back which were not required to settle an employment tribunal.
Management	5		Supplies and Services	This small overspend is being reviewed.
Facilities Services	46		Staffing, income	Building Cleaning is showing some pressure on staffing budgets costs £40k. There are a number of budgets across the service are showing some smaller pressures and some savings are reported, with a net pressure of £6k.
Corporate Property		-286	Staffing, Supplies and Services, Income	Mainly due to reduced costs relating to Riverside House -£200k, and fee billing income -£50k. Further savings offered from Environmental Management is mitigating smaller pressures on some budgets (Community Buildings, Estates and Commercial Properties).
Internal Audit	8		Staffing	Staffing cost pressure.
School Crossing Patrol		-5	Supplies & Services	Small savings due to the moratorium on non-essential spend. (Non staffing)
Business Unit				Service Total is £75k forecast underspend
		-75	Staffing and supplies and services	Report now reflects reduced staffing costs within training budget, with the majority of the under spend being from a reduced training programme.
Communications and Marketing				Service Total is £55k forecast overspend
	55		Staffing	Due to inability to capitalise some staffing costs. This has been addressed for 2015/16.
Regeneration, Planning & Cultural Services				Service Total is £236k forecast underspend
Cultural Services		-226	Staffing, supplies and services and income	This is mainly due to holding vacant posts in Libraries whilst a staffing restructure was progressed and includes a £100k saving on the materials fund, and an over recovery of income from Theatres, mainly from the success of the pantomime.
Management		-32	Staffing	This is also due a vacant post and part of the staffing restructure
Customer Services	28		Staffing and services	This is mainly due to increased demand at contact centres and additional staff training requirements
Regeneration		-12	Staffing, supplies and services and income	Small savings due to moratorium
Managed Workspace (Business Centres)		-61	Income	This is partially due to increased occupancy levels, but also due to being able to maximise some grant funding for staffing costs.
Management	12		Services	This is mainly due to increased public liability insurance charges

Markets		-23	Supplies and services, income	Some expected charges will now not be incurred (-£16k) and small savings from the moratorium
Planning	70		Salaries and supplies and services	There is an expectation that there will be an underrecovery of income on planning applications. A further £40k has been added to an existing provision for potential property litigation claims.
RIDO	19		Staffing and services	In the main this is due to needing to purchase a new IT package
Building Control		-11	Income	There has been a small increase in the number of building applications, this may not be recurrent.
Streetpride				Service Total is £29k forecast overspend
Network Management	118		Services and income	The key pressure is due to under recovery of income on Parking (+£220k), but there are some savings showing on Street Lighting energy costs and across other areas within NM totalling (-£100k). This projection does not include anything for winter maintenance.
Waste Management		-37	Supplies and services	Waste Collection is underspent by (-£163k) mainly due to the WEEE Rebate, and also the impact of industrial action, reduced projected spend on HWRC sites and increased income on Bulky items and Commercial Waste. Waste Disposal has a pressure of (+£164k) as we await an outlet coming on line and have increased waste into Sheffield Erf. Waste PFI has a (-£38k) underspend relating to savings on professional advice required for the Waste PFI contract
Leisure and Green Spaces		-59	Staffing (agency), supplies and services and income	There are a number of small pressures on budgets from allotments and Country Parks due to agency cover costs and under recovery of income, however, these are being mitigated by savings across the service area, mainly due to vacant posts (-£42k) and reduced spend on non pay budgets due to the moratorium, but also from Tree Services and landscape design.
Community Services	55		Staffing, supplies and services and income	Across this service there are a number of pressures (+£64k) cleansing highways, (+£11k) Dog Warden services on a revised contract and (+£15k) relating to staffing on an overhead account. Increased income from Pest Control services is contributing (-£12.5k) and grounds maintenance (-£18.6k).
Corporate Transport Unit		-58	Supplies and services	This is mainly due to the imposed moratorium on spend and the current levels of demand for transport services.
Transportation	8		Services and income	A pressure of (+£75k) from CCTV is being mitigated by (-£38k) over recovery of Highway Design income and savings from a vacant post (-£28k).
Corporate Accounts	2		Services	This small overspend is being reviewed.
Total	430	-885		
Net Under/Overspend	-455			

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Finance		-5	Staffing	Staff vacancies & non-backfill of maternity leave - work re-prioritisation. Forecast housing benefits overpayments recovery Staff vacancies and additional income generation - predominantly from schools & academies
Revenues & Benefits		-80	Income	
HR & Payroll		-185	Staffing, Income	
Legal Services	40		Staffing	Staff cost pressures and delays in achieving 2014/15 budget savings Public Health funding contribution to Policy Team Forecast balanced outturn
Policy Team		-96	Staffing	
ICT				
Total	40	-366		
Net Under/Overspend	-326			