

Public Report
Improving Places Select Commission Meeting

Summary Sheet

Council Report

Improving Places Select Commission – 07 February 2018

Title

Relocation of Rotherham Bus Station – Proposal of Temporary Bus Station at Forge Island

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Damien Wilson, Strategic Director of Regeneration and Environment

Report Author(s) Ben Gilligan, Director of Public Transport, SYPTE
Praveena Mohanamurali, Project Manager, SYPTE

Ward(s) Affected

All

Summary

To allow the full closure of the Interchange to facilitate the refurbishment works, it has been determined that the most appropriate interim location for displaced bus services is to use a temporary Interchange constructed on the Forge Island site, with a small number of services moved to on-street locations.

A planning application has been submitted for the temporary bus station and tenders have been issued for the construction of the works, estimated to cost £300,000. The programme to enable the Forge Island site to become operational, aligned to the Interchange and wider town centre regeneration initiatives means a decision on the preferred contractor will be required by early February 2018.

Recommendations

Members are asked to note and comment on the proposal for the temporary bus station at Forge Island.

List of Appendices Included

Appendix 1: General Arrangement Drawing
Appendix 2: Corporation Street Arrangement

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

No

Exempt from the Press and Public

No

Title: Relocation of Rotherham Bus Station – Proposal of Temporary Bus Station at Forge Island

1. Recommendations

Members are asked to note and comment on the proposal for the temporary bus station at Forge Island.

2. Background

South Yorkshire Passenger Transport Executive (SYLTE) in discussion with Rotherham Metropolitan Borough Council (RMBC), have agreed that Forge Island (the former Tesco Site) will be used as Temporary Bus Station along with provision of additional bus stands on Corporation Street during the period of time that the Interchange and multi-storey car park is refurbished. This is subject to obtaining planning permission.

3. Scheme Proposal

- 3.1 The proposed temporary bus station at Forge Island includes: 12 drive in reverse off bus stands; bus apron fencing around the site with lockable access gates at both the bus and pedestrian entrances; sheltered waiting facilities for the customers; head of queue boards at each stand; provision of lighting; relocation of card ticketing machine; passenger information displays; installation of CCTV cameras around the site; temporary accommodation facilities for the Customer Service Officer on site and temporary toilet facilities for Operator drivers (see **Appendix 1:** General Arrangement Drawing, **Appendix 2:** Corporation Street arrangement).
- 3.2 Access to the site for pedestrians and wheelchair users will be retained from Bridge Street and the existing footbridge to Corporation Street to allow pedestrians and wheelchair users to access the town centre.
- 3.3 Access to the site will be secured through a series of gates:
 - Bridge Street Vehicle Access: This will comprise a double-leaf vehicle access gates (the access gate will be 6m wide and the egress gate will be 7m wide).
 - Bridge Street Pedestrian Access: This will enable the site to be closed out of operational hours. The pedestrian access will be a 3m-wide gate which will match the height and style of the boundary fence.
 - Corporation Street Pedestrian Footbridge: Again, this access will be secured by a 3m wide gate which will be closed during out of operational hours.

A perimeter fence will be enacted around the edge of the site, which

will be 2.4m in height and constructed of black mesh fencing. The site's internal layout has been designed to accommodate the bus manoeuvres to circulate and access the bus standing areas, and also to encourage pedestrians to travel along the eastern edge of the site.

- 3.4 The temporary bus station will be staffed with 2 people from the start of the first bus leaving the bus station until the last bus leaving the bus station. CCTV and secured access to the site will enable the bus station to be secured out of operational hours.

4. Programme of Works

- 4.1 A planning application for the change of use from the current temporary car park to a temporary bus station facility was submitted on 04 December 2017.
- 4.2 Tender documents for construction have been issued to allow contractor appointment by the end of January, with the works programmed to commence in February 2018.
- 4.3 SYPTE has to enter into a lease agreement with the Council to occupy the site to construct and operate the temporary Interchange. The Head of Terms document has been agreed and the Council's legal team has been drafting an agreement which requires to be signed by both parties prior to construction starting in February 2018.

5. Consultation

- 5.1 The Bus Operators have been consulted on the location of the stands and revised on-street facilities and also with the Health and Safety aspects of the arrangements. The operators have confirmed they are content with these.
- 5.2 A Communications Plan has been drafted to keep all stakeholders informed about these changes as work progresses.

6. Timetable and Accountability for Implementing this Decision

The following table shows the timeline for the Rotherham Temporary Bus Station:

Note: Items in bold are critical path to the programme

Timeline for Rotherham Temporary Bus Station Works		
Key Items	Start Date	Finish Date
Planning application submitted	04/12/2017	04/12/2017
Planning to be granted (expected)	09/02/2018	09/02/2018
Land Lease Agreement signed by SYPTE and RMBC (expected)	02/02/2018	02/02/2018
Forge Island Lease	05/02/2018	30/04/2019
Communication to Public	15/01/2018	30/04/2018
Site Entrance Works	01/02/2018	15/02/2018

Timeline for Rotherham Temporary Bus Station Works		
Key Items	Start Date	Finish Date
Bus Stand Works on Corporation Street	01/03/2018	30/03/2018
Tenders for Works issued	05/01/2018	05/01/2018
Tenders Return Date	26/01/2018	26/01/2018
Contract Award	08/02/2018	08/02/2018
Contractor Mobilisation	09/02/2018	22/02/2018
Main Works at Forge Island	23/02/2018	27/04/2018
Completion of Works	27/04/2018	27/04/2018
Temporary Bus Station Opens to Public	28/04/2018	28/04/2018

Note: Items in bold are critical path to the programme

7. Financial and Procurement Implications

The project is funded by SYPTE.

8. Legal Implications

Legal agreement between the SYPTE and the Council for the use and occupation of Forge Island as detailed in this report.

9. Human Resources Implications

There are no direct human resource implications arising from this report.

10. Implications for Children and Young People and Vulnerable Adults

There are no direct implications for Children and Young People and Vulnerable Adults arising from this report.

11. Equalities and Human Rights Implications

There are no equalities and/or human rights implications anticipated arising from this report.

12. Implications for Partners and Other Directorates

There are no direct implications for partners or other Directorates arising from this report.

13. Risks and Mitigation

13.1 There is a risk that planning approval is not granted which would necessitate all bus services being displaced on-street. Extensive discussions between the Council and SYPTE have taken place in a bid to ensure the planning application is successful.

13.2 The duration of the occupation of the temporary facilities is linked to the work to refurbish the Interchange. In order to ensure that the site is

handed back to RMBC in time, the refurbishment programme has been extensively scrutinised.

14. Accountable Officer(s)

Ben Gilligan, Director of Public Transport, SYPTE
Damien Wilson Strategic Director, Regeneration and Environment

This report is published on the Council's website or can be found at:-

<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories=>