

Fees & Charges to the Public and External Organisations – 2018/19

Includes:

- 1. Adult Care**
- 2. Housing – HRA**
- 3. Children & Young People's Services**
- 4. Finance & Customer Services**
- 5. Assistant Chief Executive**

Note:

Fees & charges to the public and external organisations levied by the Regeneration & Environment Directorate are included as separate individual appendices

Directorate: Adult Care and Housing

Service Area	Charged for Service	Charge 2017/18	Charge 2018/19	Change in Charge 2017/18 to 2018/19	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Adult Care	Domiciliary Care	15.43	15.89	+0.46	Hour		In line with CPI (Sept 2017) +3%
Adult Care	Day Care	15.00	30.00	+15.00	Session	Cabinet Report – November 2016 (Minute No. 113)	Increase implemented from 01/01/17 after review of charges including benchmarking and consultation with service users. Further increase was agreed from 1 October 2017 to £30 per session delayed until April 2018.
Adult Care	Day Care Meal	4.70	4.84	+0.14	Meal		In line with CPI (Sept 2017) +3%. Only affects a small number of service users.
Adult Care	Transport	5.00	5.15	+0.15	Return Journey		In line with CPI (Sept 2017) +3%.
Adult Care	Community Alarms (Rothercare)	2.77	2.85	+0.08	Week		In line with CPI (Sept 2017) +3%.
Adult Care	Residential Care – Older People	564	580	+16.00	Week		Increase in line with annual increase in pensions (3%)
Adult Care	Residential Care – Learning Disabilities (Parkhill Lodge)	620	656	+36.00	Week		Revised actual cost of service – limited impact as no service users currently pay the maximum charge.
Adult Care	Learning Disabilities – Respite Care	1307	1368	+61.00	Week		Revised actual cost of service – limited impact as no service users currently pay the maximum charge.
Adult Care	Extra Care Housing Support	28.06	28.90	+0.84	Week		In line with CPI (Sept 2017) +3%.

Directorate: Adult Care and Housing – HRA charges

Service Area	Charged for Service	Charge 2017/18	Charge 2018/19	Change in Charge 2017/18 to 2018/19	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Housing	HRA Standard Rent (average)	73.60	72.87	-0.73	Weekly	Cabinet Report 15/Jan/18	Legislation requiring rent reduction of 1%
Housing	Garage Rent	4.75	4.89	+0.14	Weekly	Cabinet Report 15/Jan/18	Increase CPI Sept 2017 +3%
Housing	Garage Rent – non council tenant	5.70	5.87	+0.17	Weekly		Increase CPI Sept 2017 +3%
Housing	Surfaced Garage Plot	57.14	58.85	+1.71	Annual Fee	Cabinet Report 15/Jan/18	Increase CPI Sept 2017 +3%
Housing	Non –Surfaced Garage Plot	51.43	52.97	+1.54	Annual Fee	Cabinet Report 15/Jan/18	Increase CPI Sept 2017 +3%
Housing	Cooking Gas	0.81	0.83	+0.02	Weekly	Cabinet Report 15/Jan/18	Increase CPI Sept 2017 +3%
Housing	Communal Facility	4.50	4.64	+0.14	Weekly	Cabinet Report 15/Jan/18	Increase CPI Sept 2017 +3%
Housing	Laundry Facility	1.50	1.55	+0.05	Weekly	Cabinet Report 15/Jan/18	Increase CPI Sept 2017 +3%
Housing	District Heating Unit Charge	6.28	6.28	0	Unit of heat used	Cabinet Report 15/Jan/18	Charges for 2017/18 were reviewed in November 2017 and reduced, backdated to April 2017 (Cabinet Report November 2017), therefore no further change for 2018/19.
Housing	District Heating : Bedsit	9.66	9.66	0	Weekly	Cabinet Report 15/Jan/18	
Housing	District Heating : 1 Bed	11.25	11.25	0	Weekly	Cabinet Report 15/Jan/18	
Housing	District Heating : 2 Bed	12.90	12.90	0	Weekly	Cabinet Report 15/Jan/18	
Housing	District Heating : 3-4 Bed	14.93	14.93	0	Weekly	Cabinet Report 15/Jan/18	

Directorate: Children & Young People Services

Service Area	Charged for Service	Charge 2016/17	Charge 2017/18	Charge 2018/19	Change in Charge 2017/18 to 2018/19	Charge Unit (e.g. Day, Hour, Session, visit, etc.)	References (e.g. Cabinet Report/date, Budget Proposal Ref, etc.)	Additional Information (e.g. Annual inflation increase, revised charge based on demand, legislation change, etc.)
		£	£	£	£			
Schools Traded	Admissions Service	28.38	28.38	28.38	0	Per Admission number	Brochure of Traded Service	Annual agreement – academic year
Schools Traded	Appeals Service	128.00	128.00	128.00	0	Per Appeal	Brochure of Traded Service	Annual agreement – academic year
Schools Traded	Building Design and Construction						Brochure of Traded Service	Variable dependent upon service provided.
Schools Traded	Education Catering Services						Brochure of Traded Service	Variable dependent upon option provided. Option 1 – full catered service. Option 2 – managed service. Option 3 – monitoring service.
Schools Traded	CLEAPSS membership (Consortium of Local Education Authorities for the Provision of Science Services)	275.00	275.00	Under review		Per school	Brochure of Traded Service	2017/18 rate dependent upon subscription charge set by CLEAPSS
Schools Traded	Corporate Print Services						Brochure of Traded Service	Variable dependent upon requirement. Pay as used.
Schools Traded	Drainage Service						Brochure of Traded Service	Variable dependent upon requirement. Pay as used.
Schools	Educational	360.00	360.00	360.00	0	Per session	Brochure of Traded	Variable dependent upon

Traded	Psychology						Service	option chosen. Sessional charge reduced to £355 (if use over 40 sessions (based on 2 sessions per day)), £350 (80 sessions). If request received after 31 st March, sessional charge increased to £440. No changes between years.
Schools Traded	Facilities Services						Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Facilities Services - Advice and guidance package, Primary schools	250.00	350.00	360.50	10.50	Per school	Brochure of Traded Service	+3%
Schools Traded	Facilities Services - Advice and guidance package, Secondary schools	350.00	450.00	463.50	13.50	Per school	Brochure of Traded Service	+3%
Schools Traded	Facilities Services - Hourly rate	40.00	50.00	50.00	51.50	Per hour	Brochure of Traded Service	+3%
Schools Traded	Finance support for maintained schools						Brochure of Traded Service	Variable dependent upon requirement (but +3% for new financial year)
Schools Traded	Free school meals eligibility assessment service	5.12	5.12	Under review	0	Per eligible school meal pupil	Brochure of Traded Service	
Schools Traded	Genuine Partnerships and Rotherham						Brochure of Traded Service	Variable dependent upon requirement

	Charter Services							
Schools Traded	Grounds Maintenance Service						Brochure of Traded Service	Variable dependent upon range and scale of work
Schools Traded	Heritage Services – full day session	7.50	6.50	Under review	0	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – full day session (minimum charge)	150.00	175.00	Under review	0	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	Heritage Services – half day session	4.00	4.00	Under review	0	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – half day session (minimum charge)	100.00	108.00	Under review	0	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	Heritage Services – cooking session (new for 17/18)	n/a	4.50	Under review	0	Per child	Brochure of Traded Service	
Schools Traded	Heritage Services – cooking session (minimum charge) (new for 17/18)	n/a	122.00	Under review	0	Per class (16/17, 25 pupils or less; 17/18, 27 pupils or less)	Brochure of Traded Service	
Schools Traded	HR Consultancy Service – training on HR issues	75.00	75.00	77.25	2.25	Per delegate per 2 hour session	Brochure of Traded Service	+3%
Schools Traded	HR Consultancy Service –	400.00 (per day) or £50	400.00 (per day) or £50	412.00 (per day) or	12.00	Per day (or hour)	Brochure of Traded Service	+3%

	intensive support by HR professional	(per hour)	(per hour)	£51.50 (per hour)				
Schools Traded	HR Transactional Services – Maintained School, DBS checks	National rate + £12 (admin)	National rate + £12 (admin)	National rate + £12 (admin)	0	Per check	Brochure of Traded Service	National rates for DBS fees are: £26 for a standard check £44 for an enhanced check £44 for an enhanced with barred list check
Schools Traded	HR Transactional Services – Maintained School, Conversion	750.00	750.00	777.50 - 787.50	27.50 – 37.50	Per conversion	Brochure of Traded Service	+3%
Schools Traded	Identity Badge Service						Brochure of Traded Service	Pay as used
Schools Traded	Insurance Service						Brochure of Traded Service	Variable dependent upon requirement / nature of policy
Schools Traded	Learning Support Service	55.00	55.00	55.00	0	Per hour	Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Legal Services	200.00 (Primary) 350.00 (Secondary)	200.00 (Primary) 350.00 (Secondary)	209.00 (Primary) 365.75 (Secondary)	0	Annual subscription	Brochure of Traded Service	Pay as used rates £38 – £62 dependent upon officer providing information Average of 4.5% across the board. No change to ‘pay as you go’ hourly rates
Schools Traded	Leisure and Community Services – Adventure Valley Play Area	2.00	2.00	Under review	0	Per child	Brochure of Traded Service	
Schools Traded	Leisure and Community	110.00	110.00	Under review	0	Per 10 children per	Brochure of Traded Service	

	Services – Activity Centre and Water sports					90 minutes		
Schools Traded	Rotherham Music Service – First access	tbc	440.00	440.00	0	Per term	Brochure of Traded Service	No increase
Schools Traded	Rotherham Music Service – Instrumental lessons	tbc	92.00	92.00	0	Per term	Brochure of Traded Service	No increase
Schools Traded	Rotherham Music Service – Small group tuition	tbc	40.00	40.00	0	Per hour	Brochure of Traded Service	No increase
Schools Traded	Outdoor Learning and Educational Visits Service	1.46	1.50	Under review	0	Per pupil	Brochure of Traded Service (subject to review)	Different options. Option 2 includes Duke of Edinburgh Award flat fee £350 (secondary/college), £50 (special school).
Schools Traded	Outdoor Learning Facilities (Crowden Outdoor Educational Centre)						Brochure of Traded Service (subject to review)	Variable
Schools Traded	Pest Control Services	64.00	64.00	Under review	0	Per hour	Brochure of Traded Service	Annual contract starts at £150
Schools Traded	Plan Printing Service						Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Risk Management Service – requested site visit	56.00	56.00	Under review	0	Per hour	Brochure of Traded Service	Academies are charged annually according to school numbers
Schools Traded	Rockingham PDC						Brochure of Traded Service	Variable dependent upon requirement

Schools Traded	Rotherham School Improvement Service						Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Schools Loan Service – Gold Service (Library plus museum)	790.00 (plus £6.95 per pupil)	790.00 (plus £6.95 per pupil)	797.90 – 813.70	£7.90 - £23.70	Base allocation	Brochure of Traded Service	Increase between 1 and 3%
Schools Traded	Schools Loan Service – Library service	650.00 (plus £6.95 per pupil)	650.00 (plus £6.95 per pupil)	656.50 – 669.50	£6.50 - £19.50	Base allocation	Brochure of Traded Service	Increase between 1 and 3%
Schools Traded	Schools Loan Service – Museum Loans service	650.00	650.00	656.50 – 669.50	£6.50 - £19.50	Base allocation	Brochure of Traded Service	Increase between 1 and 3%
Schools Traded	Schools Connected IT Services and consultancy						Brochure of Traded Service	Variable dependent upon requirement
Schools Traded	Social, Mental and Mental Health Team (Behaviour Support Team)	55.00	55.00	55.00	0	Per hour	Brochure of Traded Service	Variable dependent upon requirement No increase
Schools Traded	Speech and Language Therapy Services (new in 17/18)	n/a	60.00 (120.00 bespoke school modules)	60.00 (120.00 bespoke school modules)	0	Per person	Brochure of Traded Service	Different modules No increase
Early Help Services	Children Missing from Education	60.00	60.00	60.00	0	Per FPN		Fixed penalty notices. Non-discretionary
Early Help Services	Adult Learning	11.50	12.00	12.00	0	Per learner (for 2 hours)		Learner rate (full fee rate), adult learning courses. Different rates per length of course

Early Years Services	Childcare workforce								To upskill the early years and childcare workforce. Variable (to cover cost of venues, trainers etc.)
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Directorate: Finance & Customer Services

Service Area	Charged for Service	Charge 2017/18	Charge 2018/19	Change in Charge 2017/18 to 2018/19	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Legal Services	Legal Advice – Comprehensive Schools	350	365	15	Annual Subscriptions		Amount of schools signing up for Annual Subscriptions is reducing.
Legal Services	Legal Advice – Primary Schools	200	210	10	Annual Subscriptions		
Legal Services	Section 38 & 278 – Highways improvement	900	930	30	Per application		To be reviewed in 18/19.
Legal Service	Section 106 Planning	750 or 500	775 or 515	25 or 15	Per application		To be reviewed in 18/19.
Legal Services	Building contract work	300	310	10	Per application		To be reviewed in 18/19.
Legal Services	Legal Advice – schools/academies	58	60	2	Hourly rate		To be reviewed in 18/19.
Legal Services	Academy Conversions	58	60	2	Hourly rate		To be reviewed in 18/19.
Legal Services	Sale of Electoral registers				As prescribed		Prescribed by law as to what we can charge. Price varies on election and type of register.
Internal Audit	Audit of academies	250	260	10	Daily Rate		Historic arrangement re 4 x academies. No guarantee beyond 18/19.

Directorate: Assistant Chief Executive

Service Area	Charged for Service	Charge 2017/18	Charge 2018/19	Change in Charge 2016/17 to 2017/18	Charge Unit (E.g. Day, Hour, Session, visit, etc)	References (E.g. Cabinet Report/date, Budget Proposal Ref, etc)	Additional Information (E.g. Annual inflation increase, revised charge based on demand, legislation change, etc)
		£	£	£			
Democratic Services	Town Hall Catering						Several different options for buffets and room hire charges.
HR & Payroll	HR Consultancy and payroll services to schools/academies					Brochure of Traded Services	Based on individual schools requirements.
HR & Payroll	Charge to SYPA for accommodation in Riverside House	6,489	6,684	195	Agreed rate		Agreed rate with Pensions Authority, increased annually in line with inflation
HR & Payroll	Charges to external customers for DBS checks.	12	12.30	0.30	Admin fee per application		To be reviewed in line with marker rate.