Fees & Charges from September 2018 - September 2019

Theatre Hire Current	Professional companies	Businesses and Dance schools	Amateur or charitable organisations **Concessionary 30% reduction**	**Notes**
Where an organistaion is VAT registered these charges (Exc annexe) are exclusive of VAT and VAT will be added to charge				
Performances				
Performance for professional company	£1,100			
one day hire for one performance for 8 hours total (2 tech staff, 1 duty Manager and box office for performance)(Additional performances negotiable with Theatre Manager)				
Per hour daytime	£200			
Local Businesses, Dance Schools, Amateur or Charitable Organisations				
Off Peak Weekday Performance Evenings		£675	£472.50	plus10%/6% ticket sales
(6pm -10.30pm Mon-Fri (2 crew, 1 duty Manager, 1 box office)				
On Peak Weekend Performance Evenings		£675	£472.50	plus 10%/6% ticket sales
Where % occupancy exceeds 70%				
(6pm -10.30pm Sat - Sun (2 crew, 1 duty Manager, 1 box office)				
On Peak Weekend Performance Evenings		£725	£507.50	plus 10%/6% ticket sales
Where % occupancy is less than 70%				
(6pm -10.30pm Sat - Sun (2 crew, 1 duty Manager, 1 box office)				
Matinee Performances		£600	£420	access 1.5 hrs prior to curtain up
Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)				

Please note that a 10% reduction for hiring the theatre all week is no longer applicable.

Pre Production				
Pre- production Technical Meetings		FOC	FOC	
To discuss all technical elements of production				
Saturday / Sunday Get In and Rehearsal		£675	£472.50	8 hour get in/rehearsal day
First eight hours or part thereof -				
Saturday/Sunday Get In and Rehearsal		£75	£75	Hourly rate over 8 hours(2 staff)
Hour and part hour after the first eight hours - Price Per Hour				
Weekday Get In and Rehearsal		£675	£472.50	8 hour get in/rehearsal day
First eight hours or part thereof -				
Weekday Get In and Rehearsal		£70	£70	
Hour and part hour after the first eight hours - Price Per Hour				
Rehearsal Evenings		£675	£472.50	
When part of a longer hire - Maximum 5 hours				
Blank Night Retainer		£675	£472.50	
When theatre is unoperational due to hirer occupancy				

All technical work for the performance must be scheduled within the hire time. Any additional time required for the purposes of the hirers performance will be recharged at the hourly rates applicable.

Additional Staffing				
Follow Spot Operator / Additional Stage Hand		£18	£18	Additional staff for get in/ follow spot/ crew
Price per hour				
Additional Specialist Technician / Staff Member		POA	POA	
Sound Operator/ AV tech (Subject to availability) price per hour				
Theatre staff as Specialist Speakers		POA	POA	
Price per hour				

Additional Rooms				
The Lister Hall	**£21.45**	£16.50	£16.50	Increased charge for Professional Companies - **2017/18 Charge £16.50**
Subject to availability price per hour or part of				
The White Room	**£16.15**	£12.40	£12.40	Increased charge for Professional Companies - **2017/18 Charge £12.40**
Subject to availability price per hour or part of				

	Professional companies	Businesses and Dance schools	Amateur or charitable organisations	
Equipment/Extras *subject to availability*				
The Orchestra Pit		£55	£55	Should be set up during hire time. If required prior to hire time additional labour charges will apply
Projector Hire (Single Performance)	£35	£35	£35	Must be rigged in the hire time.If required prior to hire time additional labour charges will apply
Includes rigging and de-rigging				
Projector Hire (Week long run of performances)	£96	£96	£96	Must be rigged in the hire time.If required prior to hire time additional labour charges will apply
Includes rigging and de-rigging				
Yamaha Baby Grand Concert Piano	£50	£50	£50	Tuning at cost + 20%
Tuning at cost +20%				
Follow spot		£20/£45	£20/£45	Day/Week
Operator costs see above				
Mirror Ball	£20	£20	£20	
UV Lamps	£20/£30	£20/£30	£20/£30	Day/Week. Subject to availability.
				If hired from external company - hire cost + 20%
Strobe	£25/35	£25/£35	£25/£35	Day/Week. Subject to availability.
				If hired from external company - hire cost + 20%
Hire of Intelligent Lighting system	£125/£300	£125/£300	£125/£300	Day/Week. Programming time should be allowed within hire time.
x 4 intelligent lights per day/ per week (subject to availability)				
Drape Hire	£20/£45	£20/£45	£20/£45	Day/Week. Cyclorama /gauze
When not as part of standard black box set up.				
Repair of Drapes	Cost + 25%	Cost + 25%	Cost + 25%	
When repairable				
Replacement of Drapes	Cost + 25%	Cost + 25%	Cost + 25%	
When irreparable				
Star Cloth	£25/£60	£25/£60	£25/£60	
Per day/per week				
Smoke Machine	£15/£40	£15/£40	£15/£40	
Per day/per week				
Smoke Fluid per 0.5ml	£10	£10	£10	*fluid for smoke machine per 0.5l*
Consumption monitored				
Haze Machine	£20/£50	£20/£50	£20/£50	Day/Week
Per day/per week				
Haze Fluid per 0.5ml	£10	£10	£10	as above
Consumption monitored				
Radio Mic	£35	£35	£35	
Per session /per mic				
Pyrotechnic Detonation System	£15/£40	£15/£40	£15/£40	Day/Week
Per day/per week				
Gaffer Tape	Cost + 25%	Cost + 25%	Cost + 25%	
Per roll				
PAT test	£4.75	£4.75	£4.75	
Per electrical item brought on site without current test				

Other Hires - non performance				
Annexe Lister Hall	£21.45	£16.50	£16.50	Increased charge for Professional Companies - **2017/18 Charge £16.50**
Price per hour				
Annexe Lister Hall	£81.50	£62.70	£62.70	Increased charge for Professional Companies - **2017/18 Charge £62.70**
Per 4 hour Session				

Miscellaneous				
Ticket printing	£0.25	£0.25	0.25	When selling for 3rd party
For non theatre events				
External Advertising	cost + 25%	cost + 25%	cost + 25%	
Local press/social media				

	Professional companies	Businesses and Dance schools	Amateur or charitable organisations	
Commissions				
Ticket Sales	N/A	10%	6%	Amateurs /charity at reduced rate
Commission on all tickets sold.				
An average of 6 complimentary tickets per performance are exempt from commission				
Programme Sales	15%	15%	15%	Dance School/Amateurs /charity selling own programmes exempt
Companies to provide own floats				
Merchandise	15%	15%	15%	
Companies to provide own floats	*plus staff charges*			

Deposits / Cancellations				
Deposit for Hirers	20%	20%	20%	
Payable on confirmation of dates				
Cancellation Fee within 4 months	50%	50%	50%	
Of core charges				
Cancellation Fee within a month	80%	80%	80%	
Of core charges				
Cancellation Fee within a week	100%	100%	100%	
Of core charges				

** All professional contracts will be negotiated outside these charges