

KEY DECISIONS – FORWARD PLAN 1st June 2018 – 31st August 2018

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet and Commissioners meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:
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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet/Commissioners intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet or by Commissioners. The Commissioners will consult elected members where appropriate.

The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet/Commissioners.

Key Decisions are taken at public meetings of the Cabinet and Commissioners. Cabinet and Commissioners meet once a month on a Monday at 10.00am at the Town Hall, Rotherham.

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The Commissioners are:

Mary Ney	Lead Commissioner
Patricia Bradwell	Children's Services Commissioner
Julie A Kenny CBE DL	Supporting Commissioner

The members of the Cabinet and their areas of responsibility are:

Councillor Chris Read	Leader
Councillor Gordon Watson	Deputy Leader and Cabinet Member for Children & Young People's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 11TH JUNE 2018								
CHILDREN AND YOUNG PEOPLE'S SERVICES								
The House Project	1 Mar 2018	To approve participation in the project	Commissioner Bradwell	Appropriate officers, Members, Commissioners and Stakeholders	Report	All	Public report	Mel Meggs 01709 334162 mel.meggs@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Rotherham Local Plan – Adoption of the Sites and Policies Document	1 Apr 2018	To seek approval that the Sites and Policies Document, as modified by the government Inspector, is referred to Council for formal adoption as part of Rotherham's Local Plan.	Cabinet	Relevant officers, commissioners, members	Report and background papers	All	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Strategic Property - Land of stockwell Avenue, Kiveton Park	1 Dec 2017	To consider the recommendation to acquire/ dispose/ develop or demolish property	Cabinet	Relevant officers, commissioners, members	Report	All	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Forge Island Development	1 May 2018	To delegate authority to select development partner to the Cabinet Member and Strategic Director and to determine the purchase of assets within the development area.	Cabinet	Relevant officers, commissioners, members and partners	Report Appendices	Boston Castle	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 11TH JUNE 2018								
ASSISTANT CHIEF EXECUTIVE								
Appointment of Councillors to External Organisations and Partnerships (Outside Bodies)	1 June 2018	To appoint councillors to serve on external organisations and partnerships for the 2018-19 municipal year.	Cabinet	Appropriate officers, Members, Commissioners and Stakeholders	Report and appendices	All	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
Council Plan Q4 Performance Report	1 Apr 2018	To report on the Council's performance against the Corporate Plan for quarter 4 in 2017/18.	Cabinet	Appropriate officers, Members, Commissioners and Stakeholders	Report and appendices	All	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk

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FINANCE & CUSTOMER SERVICES								
New Application(s) for Business Rates Discretionary Relief	1 May 2018	To consider the recommendations for new applications for Business Rates discretionary relief.	Cabinet	Appropriate officers, Members, Commissioners and Stakeholders	Report	All	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 9TH JULY 2018 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Delivery of housing association homes on Housing Revenue Account sites	1 May 2018	To approve the release of Housing Revenue Account sites for delivery by Arches and Johnnie Johnson housing associations	Cabinet	Relevant officers, commissioners, and members	Report	Hooper and Wickersley	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Proposal for the residential development of Council owned Town Centre Sites	1 May 2018	To set out the results of the procurement process and recommend delivery and funding arrangements for the programme	Cabinet	Relevant officers, commissioners, and members	Report	Boston Castle	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk Joint: Damien Wilson
Modern Methods of Construction Pilot Scheme	1 May 2018	Site / budget allocation for project and delivery method for new Council Homes	Cabinet	Relevant officers, commissioners, and members	Report	Hooper and Valley	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Advertising and Sponsorship Policy	1 May 2018	To approve an Advertising and Sponsorship Policy to contribute towards income generation	Cabinet	Appropriate officers, Members, Commissioners and Stakeholders	Report and appendices	All	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Multi-Systemic Therapy-Family Intervention Therapy / Life Chances Fund bid	1 June 2018	To seek agreement to proceed with the project.	Commissioner Bradwell	Appropriate officers, Members, Commissioners and Stakeholders	Report	All	Public	Mel Meggs 01709 334162 mel.meggs@rotherham.gov.uk

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FINANCE & CUSTOMER SERVICES								
May 2018/19 Financial Monitoring Report	1 May 2018	To note the current revenue and capital monitoring position and agree any required actions	Cabinet	Appropriate officers, Members, Commissioners and Stakeholders	Report	All	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
2017/18 Outturn Report	1 May 2018	To approve the unaudited revenue and capital Outturn for 2017/18 and the impact on reserves.	Cabinet	Appropriate officers, Members, Commissioners and Stakeholders	Report	All	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Allotments Self Management	1 May 2018	Agreement to set up a new model for self-management of Council-owned allotments	Cabinet	Relevant officers, commissioners, members and partners	Report Appendices	All	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Future Designation of Selective Licensing Areas	1 June 2018	Selective Licensing will help combat problems associated with housing and housing conditions within areas of deprivation, providing better health and social wellbeing outcomes for those communities. To proceed with a designation for the Parkgate area.	Cabinet	Relevant officers, commissioners, members	Report	Rawmarsh and Rother Vale	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Street Cleansing Allocation of Capital Expenditure	1 June 2018	To outline proposals for additional capital expenditure on street cleansing equipment.	Cabinet	Relevant officers, commissioners, members	Report	All	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Strategic Property	1 June 2018	To consider an opportunity to renegotiate terms on which property is leased.	Cabinet	Relevant officers, commissioners, members	Report	Boston Castle	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

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DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 9TH JULY 2018 OR LATER								
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Discretionary Relief	1 June 2018	To consider the recommendations for new applications for Business Rates Discretionary Relief	Cabinet	Appropriate Officers, Members, Commissioners and Stakeholders	Report	All	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Enhanced pre-inspection service offer for food businesses	1 May 2018	To introduce a pre-rating inspection service offer to food business	Cabinet	Relevant officers, commissioners, members	Report	All	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Review of Fees and Charges for the Export of Food Products	1 June 2018	To review and revise the charges applied to organisations and businesses exporting food products out of the UK.	Cabinet	Relevant officers, commissioners and members	Report	All	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
CCTV Policy and allocation of Capital Funding	1 June 2018	To agree to revise the CCTV policy and allocate capital investment to provide CCTV cameras to tackle anti-social behaviour.	Cabinet	Relevant officers, commissioners, members	Report	All	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 13TH AUGUST 2018 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Joint Procurement of Home Care provision Rotherham MBC/Rotherham CCG	1 June 2018	To approve the publication of a competitive tender on the open market to secure home care services to commence April 2019 for a period of 3 years plus 2 with a contract value circa £40m net (over 5 Years)	Cabinet	Relevant Officers/ Commissioners and Members	Report	All	Public report and exempt appendices	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk

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Response to Overview and Scrutiny Recommendations – Drug and Alcohol Treatment Services	1 June 2018	To respond to recommendations made by the Health Select Commission	Cabinet	Relevant officers, commissioners, Members and stakeholders	Report and appendices	All	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
A new delivery model for Intermediate Care and Residential Services	1 May 2018	To approve a new delivery for intermediate care and residential services.	Cabinet	Relevant officers, commissioners, members and stakeholders	Report	All	Public report with exempt appendices	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Response to Overview and Scrutiny Recommendations – Use of Interims, Agency and Consultancy Staff	1 June 2018	To respond to recommendations made by the Overview and Scrutiny Management Board	Cabinet	Relevant officers, commissioners, Members and stakeholders	Report and appendices	All	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Fixed Penalty Notice Code of Conduct Review	1 Feb 2018	To agree and approve the revised Fixed Penalty Notice Code of Conduct	Cabinet	Head teachers at all schools and academies Governing Bodies of schools South Yorkshire Police	Report Revised code of conduct	All	Public report	Mel Meggs 01709 334162 mel.meggs@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Disposal of Land at Upper Wortley Road, Kimberworth	1 Apr 2018	To consider the recommendation to dispose of land	Cabinet	Relevant officers, commissioners, members	Report	Keppel	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

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DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 13TH AUGUST 2018 OR LATER								
REGENERATION AND ENVIRONMENT								
Removal of the public phone box at Chadwick Drive, Maltby	1 June 2018	To endorse the decision to agree to the removal of the public phone box at Maltby.	Cabinet	Relevant officers, commissioners, members, stakeholders and the general public have been consulted	Report and appendices	Maltby	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.