

Summary Sheet

Name of Committee and Date of Committee Meeting

Council – 25 July 2018

Report Title

Overview and Scrutiny Annual Report 2017-18

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

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Ward(s) Affected

All

Executive Summary

This report presents the final draft of the Overview and Scrutiny Annual Report for 2017-18 for Members' approval, having been endorsed by the Overview and Scrutiny Management Board on 20 June 2018.

Recommendation

That the Overview and Scrutiny Annual Report 2017-18 be approved.

List of Appendices Included

Appendix 1 Overview and Scrutiny Annual Report 2017-18

Background Papers

Minutes of Scrutiny meetings during 2017-18
Scrutiny Review reports

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Overview and Scrutiny Management Board – 20 June 2018

Council Approval Required

Yes

Exempt from the Press and Public

No

Overview and Scrutiny Annual Report 2017-18

1. Recommendations

- 1.1 That the Overview and Scrutiny Annual Report 2017-18 be approved.

2. Background

- 2.1 The Overview and Scrutiny Annual Report provides a retrospective summary of the work completed and outcomes achieved by the Overview and Scrutiny Management Board and the three Select Commissions last year. It also offers a look ahead for 2018-19 in terms of future priorities through a headline work programme.
- 2.2 It is a good opportunity to provide information to Members, officers, partner agencies and the general public about the role and work of Scrutiny and to formally thank Scrutiny Members and our co-optees for their contributions.
- 2.3 The intention is to show tangible outcomes that have been achieved and which may be directly attributable to the work of Scrutiny, illustrating the added value Scrutiny brings to the work of the Council. The draft report is attached as Appendix 1.

3. Key Issues

- 3.1 The scrutiny work programme, as outlined in the annual report, helps to achieve corporate priorities by addressing key policy and performance agendas and the outcomes focus on adding value.
- 3.2 The report is a key tool for engaging Members, officers and the general public in the detail of Scrutiny work and hopes to encourage wider involvement in scrutiny, as an important aspect of local democracy and the Council's governance processes. This will have a renewed focus in 2018-19.

4. Options considered and recommended proposal

- 4.1 This report presents the final draft of the Overview and Scrutiny Annual Report for 2017-18 for consideration and approval by OSMB prior to publication for the Council meeting on 25 July 2017.

5. Consultation

- 5.1 This section is not applicable to this report.

6. Timetable and Accountability for Implementing this Decision

- 6.1 As Council is recommended to approve the Annual Report, there are no further stages in the decision making process.
- 6.2 The Head of Democratic Services and Statutory Scrutiny Officer is accountable for the publication of the report.

7. Financial and Procurement Implications

- 7.1 There are no financial or procurement implications associated with the Overview and Scrutiny Annual Report.

8. Legal Implications

- 8.1 The Council's Overview and Scrutiny Procedure Rules and Article 8(6) of the Constitution require the Overview and Scrutiny Management Board to submit an annual report to the Council and this is that report.

9. Human Resources Implications

- 9.1 There are no direct human resources implications associated with this report.

10. Implications for Children and Young People and Vulnerable Adults

- 10.1 There are no direct implications for children and young people and vulnerable adults associated with this report, however the scrutiny function has undertaken work throughout the past year to support both groups.

11. Equalities and Human Rights Implications

- 11.1 Scrutiny focuses on promoting equality through improving access to services and support and ensuring the needs of groups sharing an equality protected characteristic are taken into account.

12. Implications for Partners and Other Directorates

- 12.1 There are no implications for partners or other directorates associated with this report.

13. Risks and Mitigation

- 13.1 There are no risks associated with the Overview and Scrutiny Annual Report.

14. Accountable Officer(s)

James McLaughlin, Head of Democratic Services

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