

KEY DECISIONS – FORWARD PLAN
1st September 2018 – 30th November 2018

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet and Commissioners meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: james.mclaughlin@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet/Commissioners intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet or by Commissioners. The Commissioners will consult elected members where appropriate.

The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet/Commissioners.

Key Decisions are taken at public meetings of the Cabinet and Commissioners. Cabinet and Commissioners meet once a month on a Monday at 10.00am at the Town Hall, Rotherham.

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The Commissioners are:

Mary Ney	Lead Commissioner
Patricia Bradwell	Children's Services Commissioner
Julie A Kenny CBE DL	Supporting Commissioner

The members of the Cabinet and their areas of responsibility are:

Councillor Chris Read	Leader
Councillor Gordon Watson	Deputy Leader and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 17TH SEPTEMBER 2018									
ASSISTANT CHIEF EXECUTIVE									
Response to Overview and Scrutiny Recommendations – Use of Interims, Agency and Consultancy Staff	1 June 2018	To respond to recommendations made by the Overview and Scrutiny Management Board	Cabinet	Corporate Services and Finance	Relevant officers, commissioners, Members and stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES									
July 2018/19 Financial Monitoring Report	1 July 2018	To note the current revenue and capital monitoring position and agree any required actions	Cabinet	Corporate Services and Finance	Appropriate officers, Members, Commissioners and Stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT									
Amendment to the General Enforcement Policy	1 Feb 2018	To amend the Council's General Enforcement Policy to include provisions relating to surveillance of social media and internet resources	Cabinet	Waste, Roads and Community Safety	Relevant officers, commissioners, members	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
House to House Collections Policy	1 July 2018	To adopt a House to House collection policy for the borough	Cabinet	Waste, Roads and Community Safety	Relevant officers, commissioners, members	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 17TH SEPTEMBER 2018									
ASSISTANT CHIEF EXECUTIVE									
Council Plan Q1 Performance Report	1 July 2018	To report on the Council's performance against the Corporate Plan for quarter 1 in 2018/19.	Cabinet	All Portfolios, Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members, Commissioners and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES									
New Application(s) for Business Rates Discretionary Relief	1 Aug 2018	To consider the recommendations for new applications for Business Rates discretionary relief.	Cabinet	Corporate Services and Finance	Appropriate officers, Members, Commissioners and Stakeholders	Report	Borough-wide	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT									
Wath District Office (formerly Wath Town Hall)	1 Aug 2018	To agree to the disposal of the asset via sale to a specific organisation via private treaty, subject to various criteria. If the sale does not proceed then disposal via open market sale.	Cabinet	Jobs and the Local Economy	Relevant officers, commissioners, members	Report	Wath	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Disposal of Land at William Street/ Whitelee Road, Swinton	1 July 2018	To consider the recommendation to dispose of land	Cabinet	Jobs and the Local Economy	Relevant officers, commissioners, members	Report	Swinton	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Archives Accreditation – Policy Approval	1 Feb 2018	Approve Heritage Services Forward Plan, 2018-2021 and key policy documents for Archives and Local Studies required as part of application for Archives Accreditation (requisite as Place of Deposit under Public Records Act, 1958)	Cabinet	Cleaner, Greener Communities	Sheffield City Archives Barnsley Archives Doncaster Archives Relevant officers	Report Appendices	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 22ND OCTOBER 2018 OR LATER									
ADULT CARE, HOUSING AND PUBLIC HEALTH									
Site Cluster Programme Amendments	1 Sept 2018	Approve an increase to the budget and further subsidiary recommendations	Cabinet	Housing	Cabinet Members	Report	Boston Castle Dinnington Maltby Valley	Public report with exempt appendices	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES									
South Yorkshire Regional Adoption Agency	1 Aug 2018	To seek agreement to proceed with the revised Business Case for the SYRAA	Cabinet	Children's Services and Neighbourhood Working	Appropriate officers, Members, Commissioners and Stakeholders	Report	Borough-wide	Public report	Mel Meggs 01709 334162 mel.meggs@rotherham.gov.uk
Early Help Strategy Phase 2 & 3 Implementation	1 Aug 2018	To approve the proposals for the changes to the Early Help service following the 90 day consultation.	Cabinet	Children's Services and Neighbourhood Working	Relevant officers, commissioners, members, stakeholders and the general public have been consulted	Report	Borough-wide	Public report	Mel Meggs 01709 334162 mel.meggs@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES									
Medium Term Financial Strategy Update	1 Aug 2018	To consider the updated Medium Term Financial Strategy and recommend to Council that the update is approved	Cabinet	Corporate Services and Finance	Appropriate officers, Members, Commissioners and Stakeholders	Report	Borough-wide	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
REGENERATION AND ENVIRONMENT									
Disposal of Land at Upper Wortley Road, Kimberworth	1 Apr 2018	To consider the recommendation to dispose of land	Cabinet	Jobs and the Local Economy	Relevant officers, commissioners, members	Report and appendices	Keppel	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Statement of Licensing Principles	1 Aug 2018	To review and to recommend to Council the approval of the Statement of Licensing Principles, as required under the Licensing Act 2003	Cabinet	Waste, Roads and Community Safety	Relevant officers, commissioners, members, stakeholders, public	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Rotherham Council Sex Establishment Policy	1 Sept 2018	To consider measures for the more effective control of sex establishments through the adoption of schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, and the introduction of a sex establishment policy.	Cabinet	Waste, Roads and Community Safety	Relevant officers, members	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 22ND OCTOBER 2018 OR LATER									
REGENERATION AND ENVIRONMENT									
Consideration of expressions of interest of the former St Ann's building	1 Aug 2018	To agree to the disposal of the Former St Ann's Building.	Cabinet	Cabinet Member for Jobs and the Local Economy	Ward Members	Report	Rotherham East	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Modern Day Slavery	1 Sept 2018	To consider an update and to approve a transparency statement for the Council	Cabinet	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 19TH NOVEMBER 2018 OR LATER									
ADULT CARE, HOUSING AND PUBLIC HEALTH									
A new delivery model for Intermediate Care and Council Residential Care Homes	1 May 2018	To approve a new delivery model for intermediate care and Council residential care homes.	Cabinet	Adult Social Care and Health	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report with exempt appendices	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Delivery of bungalows on HRA sites using modern methods of construction	1 Sept 2018	To approve a business case to deliver MMC bungalows	Cabinet	Housing	Ward Members, relevant officers, Cabinet Members	Report	Hoover Valley	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing Related Support – Children and Young People Pathway Tender	1 Sept 2018	To request permission to go to tender.	Cabinet	Adult Social Care and Health	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES									
September 2018/19 Financial Monitoring Report	1 Sept 2018	To note the current revenue and capital monitoring position and agree any required actions	Cabinet	Corporate Services and Finance	Relevant officers, members, and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT									
Bassingthorpe Farm: Update on Proposed Disposal of Land	1 Aug 2018	To agree the transfer of land to a Bare Trust	Cabinet	Cabinet Member for Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Rotherham West, Wingfield, Rawmarsh	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Swinton Town Centre redevelopment	1 Sept 2018	To consider the initial response received to the development brief, signing off of full development brief and approve requirements for the site.	Cabinet	Cabinet Member for Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Swinton	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Decision Maker (Name of Commissioner or Cabinet)	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
York Road, Eastwood	1 Sept 2018	To consider the initial response received to the development brief, signing off of full development brief and approve requirements for the site.	Cabinet	Cabinet Member for Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Rotherham East	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Community Energy Switching Scheme	1 Sept 2018	To consider the development of a Community Energy Switching Scheme	Cabinet	Cabinet Member for Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report with exempt appendices	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
PSPO Dog Fouling	1 Sept 2018	To consider the introduction of a new PSPO to allow the continuation of enforcement of dog fouling provision (the previous Dog Control Order of 2009 is due to expire.)	Cabinet	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Council Environmental and Energy Policy	1 Sept 2018	To adopt the policy	Cabinet	Cabinet Member for Jobs and the Local Economy	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
Submission of the Clean Air Zone Outline Business Case to the Joint Air Quality Unit	1 Sept 2018	The paper presents current information relating to the Clean Air Zone work.	Cabinet	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk

DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 19TH NOVEMBER 2018 OR LATER

CHILDREN AND YOUNG PEOPLE'S SERVICES

Educational Attainment	1 Sept 2018	To share exam results (unvalidated) from summer 2018 for information	Cabinet	Children's Services and Neighbourhood Working	Schools, Strategic Education Board (RSEPB)	Report	Borough-wide	Public report	Mel Meggs 01709 334162 mel.meggs@rotherham.gov.uk
------------------------	-------------	--	---------	---	--	--------	--------------	---------------	---

REGENERATION AND ENVIRONMENT

Annual Food Plan and Enhanced pre inspection service offer for food businesses	1 Sept 2018	To introduce a chargeable pre-rating inspection service offer to food business	Cabinet	Waste, Roads and Community Safety	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Damien Wilson 01709 823815 damien.wilson@rotherham.gov.uk
--	-------------	--	---------	-----------------------------------	---	--------	--------------	---------------	---

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.