

## ASC CONTINUED IMPROVEMENT PLAN 2018

Ref	Action	Progress	By When	By Who	BRAG
CIP-1	Safeguarding performance (including SAB) to be reported to SMTs (including Commissioning). Performance concerns to be escalated from SMTs to DLT. <i>(Links to SG-16 on final Improvement Plan)</i>			Andrew Wells	
CIP-2	MCA to be included as part of the QA framework. Schedule to be developed for sample audits to be undertaken (Amanda / Sophie, with support from Sally) to give an indication of the quality of decisions. <i>(Links to SG-36 on final Improvement Plan)</i>			Andrew Wells Sally Morris-Shaw	
CIP-3	Assurance to be given to SAB that we have changed internal practice to ensure we meet the SY procedures. <i>(Links to SG-12 on final Improvement Plan)</i>			Andrew Wells Jackie Scantlebury	
CIP-4	VPT CSE offer Guidance to be shared with teams re good practice. <i>(Links to SG-21 on final Improvement Plan)</i>			Andrew Wells Michaela Cox	
CIP-5	Identify Local Authorities where Liquid Logic and reflection of safeguarding activity has been operationalised to inform local improvement in activity reporting. <i>(Same action as SG-24 on final Improvement Plan)</i>	Link in with LAS. Pick up with Jayne Dickson.		Helen Fisher Jayne Dickson	
CIP-6	Provide operational guidance for PiPOT. <i>(Same action as SG-25a on final Improvement Plan)</i>			Andrew Wells	
		Liaise with other Board Managers.		Jackie Scantlebury	
		Seek advice on our legal obligations.		Sally Morris-Shaw	
		Clarity to be sought via PSW network.		Sally Morris-Shaw	
		Issue re CYPS leaflet on LADO including Adults SG logo to be picked up by Sally with CYPS.		Sally Morris-Shaw	
		Ensure SG risk matrix picks up and manages notifiable offences if outside organisation.		Andrew Wells	
		Report to be brought to Board.		Andrew Wells	

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CIP-7	Strategic decision needed on Rotherham MH moving forward.	Session to be set up - to include Anne Marie, Richard and Andrew. Agenda to include: - MH transformation / strategy (initial social care discussion) - Crisis - IT Position / SystemOne		Anne Marie Lubanski	
CIP-8	Review and ratify the current (multi-agency) RDaSH s117 and operations protocol. CCG and Local Authority to agree joint funding arrangements and pathway in relation to s117. Multi-agency sign off of s117 policy and implementation..  <i>(Combined actions of MH-3 + 4 + 5 on final Improvement Plan)</i>				
CIP-9	MH to be incorporated within core offer for adult care's workforce development plan.  <i>(Links to action MH-7 on final Improvement Plan)</i>			Sally Morris-Shaw Marie Staves	
CIP-10	Review the Deprivation of Liberty Safeguards policies..  <i>(Same action as DoLS-1 on final Improvement Plan)</i>	Session to be set up on DoLS, linking in with MCA. Key people to be invited, including Legal. People to come fully prepared for discussion and debate.		Andrew Wells Sally Morris-Shaw	
CIP-11	DoLS Module - go live on Adult Social Care Case Management System.  <i>(Same action as DoLS-13 on final Improvement Plan)</i>	Review of DoLS module to be requested. Helen to discuss with Jayne Dickson.		Helen Fisher Jayne Dickson	
CIP-12	Review current data information to inform narrative for national performance quarterly reporting.  <i>(Same action as DoLS-14 on final Improvement Plan)</i>	Review data we are producing re what other LAs are doing and to identify where there are gaps in our returns – linked to DoLS-1.		Andrew Wells Sally Morris-Shaw	
CIP-13	Mental Capacity Act: Analysis needed to look at our strengths / weaknesses, check BI and MCA forms are fit for purpose and good practice, etc <i>(Links to MC-1 on final Improvement Plan)</i>	Andrew and Sally to scope this out.		Andrew Wells Sally Morris-Shaw	
CIP-14	Policy and Practice to be a subsection of TOM and will report into PAM.  <i>(Arising from discussions re MC-1 on final Improvement Plan)</i>			Helen Fisher	
CIP-15	Produce a new Commissioning Work Plan.  <i>(Links to COM-4 on final Improvement Plan)</i>	Different approach needed. <ul style="list-style-type: none"><li>• Consider activity, prevention and early intervention.</li><li>• Better use of strategic needs analysis and predictive tools</li><li>• Prevention, Housing and Public Health to be involved.</li><li>• Outputs to be about what the Directorate as a whole needs.</li><li>• Clarity needed around integration.</li><li>• Joint activity and review of the 3 joint posts.</li><li>• MFD governance.</li></ul>		Nathan Atkinson Richard Smith	

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		<ul style="list-style-type: none"> <li>Discussion with market.</li> <li>Socialisation of LD Strategy.</li> </ul> <p>Series of themed discussions to be set up on MH, Section 117, Reablement (September end), Direct Payments (to include legal rep), CHC, Early Intervention / Prevention (SPA).</p> <p>Commissioning session to be arranged to feed in from themed discussions.</p>			
CIP-16	Governance audit to include external commissioned services and SGA. <i>(Links to COM-14a + 14b actions in final Improvement Plan)</i>			Sally Morris-Shaw	
CIP-17	Joint reablement paper to be prepared by Jacqui and Jenny. To be tabled at themed meeting for Reablement. <i>(Links to COM-19 on final Improvement Plan)</i>			Jacqui Clark Jenny Anderton	
CIP-18	Feedback loops for all the corporate meetings to be considered, ie should feed into DLT. <i>(Links to COM-18 on final Improvement Plan)</i>			Helen Fisher	
CIP-19	Ensure mitigating actions are in place to provide cover for the work undertaken by Scott Clayton and Steve Norcliffe for the Directorate. Helen to discuss with Jackie Mould. <i>(Links to PMF-16 on final Improvement Plan)</i>			Helen Fisher	
CIP-20	Transfer all outstanding DP actions to DP Project. (DP-1 + 2 + 3 + 5 + 6 + 7 + 8 + 9 + 10) <i>(Links to DP Tab on final Improvement Plan)</i>	24/08/18 JoB sent DP Tab from Improvement Plan to RS / JH for including in DP Project.		Richard Smith	
CIP-21					
CIP-22					

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### Key

BI	Best Interest
CCG	Clinical Commissioning Group
CHC	Continuing Health Care
CSE	Child Sexual Exploitation
CYPS	Children and Young People's Services
DOLS	Deprivation of Liberty Safeguards
LADO	Local Authority Designated Officer (responsibility for management and oversight of allegations against people who work with children)
LD	Learning Disability
MCA	Mental Capacity Act
MFD	My Front Door (Learning Disability)
MH	Mental Health
PAM	Project Assurance Meeting
PIPOT	Person in Position of Trust
PSW	Principal Social Worker
QA	Quality Assurance
RDaSH	Rotherham Doncaster and South Humber NHS Trust
S117	Refers to after care post hospitalisation under Mental Health Act
SAB	Safeguarding Adults Board
SG	Safeguarding
SGA	Safeguarding Adults
SPA	Single Point of Access
SY	South Yorkshire
TOM	Target Operating Model
VPT	Vulnerable Person's Team