

Asset Management Dashboard 2018-19

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Appendix 2 : Asset Management Plan 2017/2025: Progress Schedule

Paul Smith - Head of Asset Management

est Review 23/11/2018

Red = High Risk of Failure Amber = Possible issues which are manageable Green = no issues Blue = completed

Project/ Task Reference	Description	Project Lead	Date Reviewed	Comments	Status R/ A / G
AMP	Asset Management Plan 2017/2025	PS			Green
AMP-01	Finance and Asset Management (AM) to liaise to jointly deliver the Medium Term Financial Strategy (MTFS) and the Asset Management Plan (AMP)	LJ	23/11/18	Ongoing Communication	Green
AMP-02	Actively work with service areas to:- Support delivery of service, improvement and transformation plans.	PS	23/11/18	Multiple engagement across the Council to support Services. IE SEN Places, Basic Need, Foster Homes, LD Review, Early Help Review, DLT's.	Green
AMP-03	Review of the efficacy of WorkSmart across the whole of the Council and the impact of any change in the ways of working upon the efficient use of assets.	PS	23/11/18	Report being prepared for SLT basen on ongoing Space Utilisation Surveys and SAMPS	Green
AMP-04	To monitor need for school places (schools basic need) and deliver those places to ensure matches housing growth and any population changes in each area of the Borough.	RH	23/11/18	On target for 18/19 Due to complete 19/12/18	Green
AMP-05	Analysis of initial SAMPs and six monthly review to facilitate operational/non-operational property reviews and rationalisation of estate. Production of schedules of assets with recommendations. Analysis of the outcomes of the property reviews to reveal and address, where possible, any gaps in ownership through acquisition.	LJ	23/11/18	SAMP update for 2018/19 is 90% complete	Green
AMP-06	Undertake condition surveys of the entire portfolio to establish the current position and funding required to make all assets to be retained are fit for purpose.	MS	23/11/18	On target for 20% refresh in 2018/19.	Green
AMP-07	Produce a revised planned preventative maintenance plan and capital/responsive funding plans.	SC	23/11/18	In Progress, Awaiting final decisions on ongoing service reviews.	Green
AMP-08	Corporate Landlord to be embedded across the estate, any exceptions to be subject to an approved business case. Increased Directorate engagement and internal partnership working both formally (SLAs) and informally.	PS	23/11/18	Corporate Landlord in place. SAMPs and meetings with Directorates are ongoing.	Green
AMP-09	Develop a system of asset challenge in accordance with CIPFA recommendations and best practice, once updated and released by CIPFA.	LJ	23/11/18	Asset Challenge is ongoing but basic process to be documented.	Green
AMP-10	A review of the energy efficiency of each operational building will be undertaken as part of the reviews and the requirements of the Environment and Energy Policy taken into account in decisions made.	SC/DR	23/11/18	In addition to DEC surveys 15 energy efficiency surveys; 6 lighting surveys and 7 targetted surveys have been carried out identifying potential energy efficiency measures saving an estimated £25.6k	Green
AMP-11	The identification and release of sites through the operational and non-operational property reviews to be used for economic growth, employment, housing growth and town centres regeneration, together with a list of priority interventions. Formulate relationships with developers and public sector partners to facilitate the realisation of opportunities, particularly where intervention is necessary to address market failure or the market requires stimulation.	LJ	23/11/18	Reviews are on going. With futher surplus properties going to Cabinet in January 2019.	Green
AMP-12	Develop house archetypes to support provision of both affordable and market Council-developed housing in the Borough.	MS	23/11/18	First types 2 and 3 developed for Bellows Road. These are available for future sites.	Green
AMP-13	Develop an efficient consultation model and process to quickly establish the best use for identified/released sites. Re-establish Asset Review meetings. Develop a list of sites available for development by either the Council or a partner or which are suitable for disposal. An assessment process involving criteria and relevant consultees to be created. Obtain planning permission where this will enhance value.	LJ	23/11/18	Visio and review process procedure under development. However sites are already being targeted and released.	Green
AMP-14	Develop a joint storage and archiving solution for Local Estates Forum (LEF) partners following securing of OPE6 funding to recruit a Project Manager.	LJ	23/11/18	OPE6 officer being recruited.	Green
AMP-15	Support Localities Programme including Neighbourhoods and Rotherham Integrated Health and Social Care Plan. Identify assets where joint location or acquisition/disposal of assets held by respective organisations will facilitate efficiency and/or improved service delivery.	LJ	23/11/18	Engauded with SEG and MAGS. Service requirements are currently in developmnt.	Green
AMP-16	Attend Joint Asset Board (SCR); NHS Accountable Care System Strategy Board (ACS) and Rotherham Together Partnership (RTP) – Local Estates Forum (LEF) to develop One Public Estate (OPE) relationships.	PS	23/11/18	Attending, multiple co-operative actions are resulting.	Green
AMP-17	Maximise income obtainable from the commercial estate – through rental increase but also through the implementation of creative usage. Identify and progress investment opportunities which deliver a maximum return, within acceptable parameters, supporting inward investment.	JM	23/11/18	Commercial Estate Action Plan is being Produces. Investment oportunities to expand the commercial estate have been identified and OBC's will be produced	Green
AMP-18	Develop opportunities to increase trading income from marketable services within Asset Management, ensuring that existing services, both internal and external, are not adversely affected.	PS	23/11/18	Additional external income in 2018/19 exceeds £450k	Green
AMP-19	Development of a proposal to acquire Section 106 properties through the General Fund.	LJ	23/11/18	On Hold subject to development of Council Property/ Housing Vehicle	Green
AMP-20	Development of a proposal to bulk purchase residential properties to let at market rents.	LJ	23/11/18	On Hold subject to development of Council Property/ Housing Vehicle	Green
AMP-21	Formulation of a proposal to develop new commercial assets to be managed by Estates, with a focus on revenue income generation.	JM	23/11/18	Investment Oportunities in Wath and with Partners have been identified to commence OBC.	Green
AMP-22	Continue to develop cost effective energy services to meet the needs of the Council.	SC	23/11/18	Service developed and cost effective	Complete

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AMP-23	Deliver effective construction-based services to internal clients. Work with partners, including SMEs, to deliver effectively commissioned construction services across the public sector in the Borough, to maximise efficiencies and outputs. Develop frameworks to increase speed and efficiency of process, including the continued development of YORHub and RCP.	MS	23/11/18	YORHUB and RCP3 in place. RCP4 to be procured.	Green
AMP-24	Develop links with local contractors and developers to encourage the training, development and retention of a skilled workforce in the region.	MS	23/11/18	Training Figues monitored through YORHub	Green
AMP-25	Establish the social value of, and social return on investment on, all projects and services provided to communities.	MS	23/11/18	YorHub project being put in place to determin social value of construction projects.	Green
AMP-26	Develop use of the Rotherham Construction Partnership (RCP) framework of SME specialist contractors with external parties.	MS	23/11/18	#RCP3 in place. RCP4 to be procured.	Green
AMP- 27	Support RiDO to deliver the Town Centre Masterplan.	PS	23/11/18	Assistance is ongoing.	Green
AMP-28	Develop regeneration/redevelopment plans for town centres throughout the Borough.	LJ	23/11/18	Swinton Progressing Rest on hold due to resource levels.	Green
AMP-29	Develop plans to redevelop the markets in Rotherham Town Centre and also other markets in the Borough.	MS	23/11/18	Detailed Condition Surveys carried out to inform Brief and Options Appraisal.	Green
AMP-30	Support Housing in the submission of the Housing Infrastructure Fund bid and in subsequent delivery ensuring tie-in with other key initiatives.	LJ	23/11/18	HIF bid completed and was unsuccessful	Complete
AMP-31	Support Housing in delivery of the SOAHP bid, facilitating site release and providing design/procurement services when needed.	MS	23/11/18	Underway, Bellows Road and Rothwell.	Green
AMP-32	Procure (in conjunction with Housing) an appraisal tool to enable comprehensive assessment of both residential and commercial investment and/or development opportunities.	LJ	23/11/18	To Be Progressed.	Green
AMP-33	Review Community Buildings to assess their management and ongoing effectiveness	LJ	23/11/18	Solution identified for all but 2 which are still being reviewed	Green
AMP-34	Progress development of Bassingthorpe Farm through agreement of land deal and support to RiDO for proposal itself	PS	23/11/18	Report to Cabinet December 2018.	Green
AMP-35	Work with Rotherham Pioneers to encourage partners, particularly SMEs, to engage in construction and development opportunities.	MS	23/11/18	RCP4 Procurement proposed.	Green