

FORWARD PLAN OF KEY DECISIONS
1 April 2019 – 30 June 2019

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet.

Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at the Town Hall, Rotherham.

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are:-

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 15 APRIL 2019								
FINANCE AND CUSTOMER SERVICES								
February 2018/19 Financial Monitoring Report	1 Feb 2019	To note the current revenue and capital monitoring position	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Selective Licensing – Designation of sites in Parkgate and Thurcroft	1 Mar 2019	To designate the two areas in Thurcroft and Parkgate detailed in the report as Selective Licensing Areas under Part 3 of the Housing Act 2004.	Housing	Relevant officers, members and stakeholders	Report	Rother Vale and Rawmarsh	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Land Adjacent Chislett Community Centre - Asset Transfer Request Outside Of The Adopted Policy	1 Mar 2019	To approve the granting of an Asset Transfer Lease outside of current adopted policy.	Jobs and the Local Economy	Ward Members	Report with appendices	Keppel	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 15 APRIL 2019								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Response to Recommendations from Scrutiny Workshop: Adult Residential and Nursing Care homes	1 Nov 2018	To approve the recommendations of the Scrutiny Workshop: Adult Residential and Nursing Care Homes.	Adult Social Care and Health	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Homelessness and Rough Sleepers Prevention Strategy	1 Feb 2019	To approve the strategy and action plan.	Housing	Relevant officers, members and stakeholders	Report	Borough-wide	Public Report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk

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CHILDREN AND YOUNG PEOPLE'S SERVICES								
Update from Spotlight Review following the Ofsted Inspection of Adult Community Learning	1 Oct 2018	To respond to recommendations made by the Overview and Scrutiny Management Board and provide an update on the provision now being delivered by the college.	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 20 MAY 2019 OR LATER								
REGENERATION AND ENVIRONMENT								
Rotherham Employment and Skills Plan	1 Jan 2019	To endorse the Employment and Skills Plan	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Libraries Review	1 Jan 2019	To undertake consultation on the Library Strategy and future service delivery.	Cleaner Greener Communities	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Statement of Licensing Principles (Gambling Act 2005)	1 March 2019	To recommend to Council to consult on the Statement of Licensing Principles (Gambling Act 2005)	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Statement of Licensing Principles (Licensing Act 2003)	1 March 2019	To recommend to Council to consult on the Statement of Licensing Principles (Licensing Act 2003)	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Public Realm – Approval of Capital Funding Spend	1 March 2019	To approve the commencement of work on Public Realm, with funds to be provided from the Capital funding identified as part of the Town Centre Masterplan.	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

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Fenton Road: Accelerated Construction	1 Apr 2019	To approve land acquisition and acceptance of Accelerated Construction grant funding to deliver site infrastructure on the land at Fenton Road.	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Rotherham West	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Disposal of Surplus Properties: - Site of former Maltby Library - Treeton Youth Centre - 6 Fitzwilliam Street, Swinton (former caretaker's residence at Swinton High School)	1 Apr 2019	To approve the disposal of surplus properties: - Site of former Maltby Library - Treeton Youth Centre - 6 Fitzwilliam Street, Swinton (former caretaker's residence at Swinton High School)	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Maltby, Rother Vale, Swinton	Public Report with exempt appendixes	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Cultural Strategy 2019-2025	1 Feb 2019	To approve the Cultural Strategy 2019 - 2025	Cleaner Greener Communities	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
SEND sufficiency – phase 2	19 March 2019	Approve proposals to consult on needs analysis and develop proposals for provision.	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendices	Borough-wide	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Council Plan Refresh	1 March 2019	To approve the refreshed Council Plan for 2019/20	All Portfolios, Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
Advice Services Review (Phase 2)	1 Feb 2019	To agree the way forward for future advice provision by the Council	Cleaner, Greener Communities	Relevant officers, Members and stakeholders	Report	Borough-wide	Public report	Shokat Lal 01709 822773 Shokat.lal@rotherham.gov.uk

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DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 20 MAY 2019 OR LATER								
CHILDREN AND YOUNG PEOPLE'S SERVICES								
New Children's Safeguarding Partnership	1 Mar 2019	To note the new Safeguarding Partnership Arrangements as per Working Together 2018	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Governance Structure	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Local Authority Declaration on Healthy Weight	1 Apr 2019	To seek agreement to sign the declaration	Adult Social Care and Health	Relevant officers and members	Report	Borough wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Response to Recommendations from Overview and Scrutiny Management Board: Modern Methods of Construction	1 Feb 2019	To respond to recommendations made in the scrutiny review of Modern Methods of Construction	Housing	Relevant officers, members and stakeholders	Report and appendices	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Public consultation on Supplementary Planning Documents	1 Apr 2019	To approve public consultation on the draft Supplementary Planning Documents	Jobs and the Local Economy	Relevant officers, members, stakeholders and public	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Public consultation on revised Statement of Community Involvement	1 Apr 2019	To approve public consultation on the draft revised Statement of Community Involvement	Jobs and the Local Economy	Relevant officers, members, stakeholders and public	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

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KEY DECISIONS TO BE TAKEN ON 10 JUNE 2019 OR LATER								
CHILDREN AND YOUNG PEOPLE'S SERVICES								
South Yorkshire Regional Adoption Agency	1 Aug 2018	To seek agreement to proceed with the revised Business Case for the SYRAA	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
Proposal to increase capacity at Rawmarsh Community School	19 March 2019	Approve capital investment to create additional capacity at the Academy	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendix	Rawmarsh	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Adoption of Sex Establishment Policy	1 Apr 2019	Following the public consultation to make a decision to adopt a Sex Establishments Licensing Policy for Rotherham	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Community Energy Switching Scheme	1 Apr 2019	To approve the development of a community energy switching scheme available to all residents in Rotherham	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Selective Licensing Phase 1 Review Consultation	1 Apr 2019	Consultation on the review of the existing Selective Licensing Designation in Eastwood, Masbrough, Dinnington and Maltby	Housing	Relevant officers, members, stakeholders, public	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Modular constructed single persons accommodation	1 Apr 2019	To approve the building of 10 modular homes.	Housing	Relevant officers and members	Report	Boston Castle	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk

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DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 10 JUNE 2019 OR LATER								
ASSISTANT CHIEF EXECUTIVE								
Council Plan Q4 Performance Report	22 nd March 2019	To report on the Council's performance against the Corporate Plan for quarter 4 in 2018/19.	All Portfolios, Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Fitzwilliam Road Public Spaces Protection Order (PSPO)		To consider recommendations in respect of the proposed PSPO following public consultation	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and appendices	Rotherham East	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.