

FORWARD PLAN OF KEY DECISIONS
1 July 2019 – 31 October 2019

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet.

Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at the Town Hall, Rotherham.

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are:-

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 8 JULY 2019								
ASSISTANT CHIEF EXECUTIVE								
Advice Services Review (Phase 2)	1 Feb 2019	To agree the way forward for future advice provision by the Council	Cleaner, Greener Communities	Relevant officers, Members and stakeholders	Report	Borough-wide	Public report	Shokat Lal 01709 822773 Shokat.lal@rotherham.gov.uk
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Modern Methods of Construction	1 Apr 2019	Response to recommendations from scrutiny review of Modern Methods of Construction	Housing	Relevant officers and members	Report	Borough Wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Foster Carer Fees and Allowances	1 May 2019	Approve proposals to amend Foster Carer Fees and Allowances	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendices	Borough-wide	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Financial Outturn 2018/19	1 May 2019	To approve the unaudited revenue and capital outturn for 2018/19 and note the impact on reserves.	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
May 2019/20 Financial Monitoring	1 May 2019	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Acquisition of land at Fenton Road	1 Apr 2019	To consider the acquisition of land at Fenton Road, subject to the land being acquired within the allocated budget.	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Rotherham West	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Local Plan Core Strategy Five Year Review	1 May 2019	To note the findings of the Local Plan Core Strategy Five Year Review and to consider the commencement of a partial update of the Local Plan Core Strategy.	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Transportation Capital Programme 2019-20 and submission of the Business Case for the A630 Parkway Widening Project	1 May 2019	To note the specific funding allocations for the Transportation Capital Investment Programme for the 2019/20 financial year. To note progress with the A630 Parkway Widening project and implementation is to be expected in 2020/21, subject to Department for Transport approval of the Full Business Case being submitted in Autumn 2019.	Jobs and Local Economy	Relevant officers, members and stakeholders	Report	Borough wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 8 JULY 2019

ASSISTANT CHIEF EXECUTIVE

Council Plan Q4 Performance Report	1 May 2019	To report on the Council's performance against the Corporate Plan for quarter 4 in 2018/19.	All Portfolios, Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
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FINANCE AND CUSTOMER SERVICES

New Application(s) for Business Rates Discretionary Relief for Rain Rescue	1 June 2019	To consider the recommendation for a new application for Business Rates discretionary relief.	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
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NO CABINET MEETING IN AUGUST

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 16 SEPTEMBER 2019 OR LATER								
ADULT CARE HOUSING AND PUBLIC HEALTH								
Town Centre Residential Development	1 June 2019	To approve development scheme, funding model and site allocation	Housing	Relevant officers and members	Report	Boston Castle	Public report with exempt appendices.	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing related support –16/25 Service update on contract award and tender process	1 June 2019	To provide an update on the outcome of the tender process for the Housing Related Support Service for children and young people.	Adult Social Care and Health	Relevant officers and members	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Confirmation of Tender Process for the Award of the Healthwatch Contract	1 June 2019	To approve a competitive tender process takes place to establish a new service.	Adult Social Care and Health	Relevant officers and members	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Advocacy Report	1 June 2019	To approve the service model for independent advocacy and approve a competitive tender process takes place to establish new services.	Adult Social Care and Health	Relevant officers, Members, service users and providers	Report	Borough-wide	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
Delivery of housing association homes on Housing Revenue Account sites – proposed changes	1 June 2019	This report identifies changes to the original development programme (re Cabinet Report 9 July 2018), both in respect of the sites to be transferred and the types of homes to be delivered and seeks approval for a revised programme and associated site releases.	Housing	Relevant officers and members	Report	Wickersley	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Proposal to increase capacity at Rawmarsh Community School	1 Apr 2019	Approve capital investment to create additional capacity at the Academy	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendix	Rawmarsh	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Publication of SEND Sufficiency	1 May 2019	Approve proposals brought forward to create new capacity	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report and Appendix	Borough-wide	Public Report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
Regional Adoption Agency	1 Aug 2018	To seek agreement to proceed with the revised Business Case for the SYRAA	Children's Services and Neighbourhood Working	Appropriate officers, Members and Stakeholders	Report	Borough-wide	Public report	Jon Stonehouse 01709 334162 jon.stonehouse@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
July 2019/20 Financial Monitoring	1 June 2019	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant officers, members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
Polling Places Consultation	1 June 2019	To consider the responses to the consultation and to implement changes ahead of elections in May 2020	Corporate Services and Finance	Relevant officers and members	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
House to House Collections Policy	1 June 2019	To adopt a House to House Collections Policy	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Community Energy Switching Scheme	1 Apr 2019	To approve the development of a community energy switching scheme available to all residents in Rotherham	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Public Realm Phase 1 – Approval of Capital Funding Spend	1 June 2019	Cabinet approve work to commence on Public Realm Phase 1, funds to be provided from the Capital funding identified as part of the Town Centre Masterplan.	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Strategic Management and Maintenance of Rotherham Highways	1 June 2019	To note the progress to date of the highways 2020 programme. To approve the approach to the strategic management and maintenance of Rotherham's highways.	Waste, Roads and Community Safety	Relevant officers, members, stakeholders.	Report and Appendices	Borough wide	Public Report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Public consultation on Supplementary Planning Documents	1 June 2019	To approve public consultation on draft Supplementary Planning Documents in respect of:- <ul style="list-style-type: none"> • Householder Design Guide • Development in the Green Belt • Equal and Healthy Communities • Town Centre Uses and Developments • Delivering Air Quality • Shop Front Design Guide 	Jobs and the Local Economy	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Amendment to General Enforcement Policy	1 June 2019	To adopt the amended General Enforcement Policy	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
DECISIONS THAT ARE NOT KEY DECISIONS TO BE TAKEN ON 16 SEPTEMBER 2019 OR LATER								
ASSISTANT CHIEF EXECUTIVE								
Council Plan Q1 Performance Report	1 July 2019	To report on the Council's performance against the Corporate Plan for quarter 1 in 2019/20	All Portfolios, Lead Portfolio – Corporate Services and Finance	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 21 OCTOBER 2019 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Outcome and recommendations from Non-Residential Charging Consultation	1 July 2019	To consider the outcome of consultation and recommendations in respect of non-residential charging.	Adult Care	Relevant officers and members	Report	All.	Public report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Street Works Permit Scheme – All Streets		To approve the extension of the Council's current Street Works Permit Scheme to include all streets.	Waste, Roads and Community Safety	Appropriate officers, Members and Stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Statement of Licensing Principles (Gambling Act 2005)	1 Mar 2019	To approve a consultation on a draft Statement of Licensing Policy (Gambling Act 2005).	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Statement of Licensing Principles (Licensing Act 2003)	1 March 2019	To approve a consultation on a draft Statement of Licensing Policy (Licensing Act 2003).	Waste, Roads and Community Safety	Relevant officers, members, stakeholders, public	Report and Appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

PART 2
QUALIFICATIONS: ENGLAND

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.