Missing flowchart

Missing child (living within

Rotherham) - Alert received from police that a child has been reported missing. LAC children the carers also ring Out of Hours/SW. During office hour's business support open an episode on Liquid Logic and put in the Missing Co-Ordinator tray. OOH the OOH team case notes on Liquid Logic and tasks to Tracey Whiteley

Missing child (placed outside

Rotherham) - Alert received via email from social care in that area that a child has been reported missing. During office hour's business support open an episode on Liquid Logic and put in the Missing Co-Ordinator tray. Out of Hours - the OOH team adds case notes on Liquid Logic and tasks to Tracey Whiteley



Child is found — police (or social care in the area the child is placed) email the missing team. Allocated workers should always send an email to MISPER@rotherham.gov.uk when they hear a child has returned to ensure there is no delay in completing Return Home Interviews. The episode on Liquid Logic is updated by business services to reflect the child has been found and a Return Home Interview can be undertaken.



Closed/unknown children - sent to MASH team to screen if appropriate



Open cases – allocated worker alerted



Return home interview - completed by missing advocate or the worker the child has nominated within 72hrs of return. Immediate concerns will be escalated to the allocated worker/manager or referred to Mash for screening.



Missing 3 or more times in 30 day period. A strategy meeting should be held to understand the concerns and put a safety plan in place. Missing worker should be invited and attend.



Information shared — The Return Home Interview will be shared, with child's permission, with relevant professionals and police.



Future planning – The information gathered from Return Home Interviews should be reflected in the care planning for each child. This information should inform safety planning and consider whether s.47 is needed.



Find me plan to be updated and shared with relevant professionals.