

Councillor Denise Lelliott – Cabinet Member for  
Jobs and the Local Economy  
Riverside House  
Main Street  
Rotherham  
S60 1AE  
Tel: (01709) 823566  
E-mail: [denise.elliott@rotherham.gov.uk](mailto:denise.elliott@rotherham.gov.uk)  
*Email the Council for **free** @ your local library!*

**Our Ref:** KS/DL      **Direct Line:** (01709) 823566      **Extension:** 23566      **Please Contact:** Councillor Lelliott

Councillor Carter  
Rotherham Town Hall  
Moorgate Street  
ROTHERHAM  
S60 1TH

By email: [adam.carter@rotherham.gov.uk](mailto:adam.carter@rotherham.gov.uk)

3<sup>rd</sup> December 2019

Dear Councillor Carter

### **Council Questions – 16<sup>th</sup> September 2019**

I write further to your question with regards to collection of nominal rents on community land and buildings. With regards to all new agreements approved under the recently amended Asset Transfer Policy, though nominal rent (eg £1 per annum or peppercorn) are stated in lease agreements, Asset Management does not instruct Sundry Debtors to raise invoice for the rent.

Sundry Debtors have confirmed that for existing and historic agreements, ground rent / small value invoices currently active in the Sundry Accounts System are raised annually through a periodic automation in line with previous service agreements. If the owner/tenant does not pay then these invoices can accumulate unless they are passed for write off and at this point the periodic automation is terminated. These are also terminated if the ground lease is sold.

Sundry Debtors have further confirmed that they do not withhold issuing the small value invoices until they reach a more significant level. Practically and economically it would be much more efficient to offer the charge payers other means to pay these small value rents – perhaps via a web-pay facility for example – rather than invoice through the Sundry Debtors system.

Yours sincerely

A handwritten signature in black ink, appearing to be 'DL', written in a cursive style.

**Councillor Denise Lelliott**  
**Cabinet Member for Jobs and the Local Economy**