

FORWARD PLAN OF KEY DECISIONS
1 February 2020 – 30 April 2020

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Governance Unit
Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet.

Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at the Town Hall, Rotherham.

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are:-

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 17 FEBRUARY 2020								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
New building based respite offer to replace current provision	1 Jan 2020	To approve the development and opening of Council respite facilities for people with disabilities in the borough and for the Council to deliver the service directly.	Adult Social Care and Health	Members officers and service users	Report	Borough-Wide	Public Report	Anne Marie Lubanski 01709 822397 annemarie.lubanski@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Operational delivery of LAC Sufficiency Strategy – proposals to develop new residential provision	1 Nov 2019	To approve proposals to develop the residential provision for children that is required for the operational delivery of the LAC Sufficiency Strategy.	Children's Services and Neighbourhood Working	Relevant Members, officers and stakeholders	Report and appendix	Borough-wide	Public report	Sally Hodges 01709 334162 sally.hodges@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
December Financial Monitoring	1 Dec 2019	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant Members, officers and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
Budget & Council Tax 2020-21 and Medium Term Financial Strategy	1 Dec 2019	To recommend to Council the Budget and Council Tax for 2020-21 and the Medium Term Financial Strategy to 2022/23.	Corporate Services and Finance	Relevant Members, officers and stakeholders	Report	Borough-wide	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk

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NON-KEY DECISIONS TO BE TAKEN ON 17 FEBRUARY 2020								
FINANCE AND CUSTOMER SERVICES								
Annual Renewal Applications for Business Rates Discretionary Rate Relief	1 Dec 2019	To consider the recommendations for the annual renewal applications for Business Rates discretionary rate relief.	Corporate Services and Finance	Relevant Members, officers and stakeholders	Report and Appendices	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 23 MARCH OR LATER								
ASSISTANT CHIEF EXECUTIVE								
Crisis support - outcome of co-design for provision of crisis support 2020-2023	1 Jan 2020	To report on the outcome of the co-design for the provision of crisis support for the years 2020-2023 following Cabinet approval of the process in October 2019.	Leader of the Council	Food in crisis partnership, voluntary sector advice providers; relevant officers	Report	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
Climate Change Action Plan	1 Jan 2020	To approve the carbon strategy, action plan and target for reducing carbon emissions.	Cleaner Greener Communities	Relevant officers. The action plan will include future consultation activity.	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
January 2020 Financial Monitoring Report	1 Jan 2020	To note the current revenue and capital monitoring position and agree any required actions	Corporate Services and Finance	Relevant officers, Members and stakeholders	Report	Borough-wide	Public report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Licensing Act 2003 - Statement of Licensing Policy	1 Jan 2020	To recommend that Council adopts the Licensing Act 2003 – Statement of Licensing Policy	Waste, Roads and Community Safety	Full public consultation has informed the Policy	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk

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Gambling Act 2005 – Statement of Licensing Policy	1 Jan 2020	To recommend that Council adopts the Gambling Act 2005 – Statement of Licensing Policy	Waste, Roads and Community Safety	Full public consultation has informed the Policy	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Hackney Carriage and Private Hire Policy	1 Jan 2020	To adopt the Hackney Carriage and Private Hire Policy	Waste, Roads and Community Safety	Full public consultation has informed the Policy	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Clean Air Zone Final Business Case	1 Jan 2020	To agree the Final Business Case to improve Air Quality in Rotherham	Waste, Roads and Community Safety & Jobs and the Local Economy	Public consultation and relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public Paper	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Review of Fleet Maintenance	1 Jan 2020	To agree the outcome of the review of fleet maintenance and the approach to the future delivery of the service.	Waste, Roads and Community Safety	Relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public Paper	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Surplus Properties	1 Feb 2020	To agree the recommendations for the disposal of various properties.	Jobs and the Local Economy	Relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public Paper	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Town Centre Masterplan implementation		To agree actions to take forward the delivery of Town Centre Masterplan	Jobs and the Local Economy	Relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public Paper with exempt appendices	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 23 MARCH OR LATER								
FINANCE AND CUSTOMER SERVICES								
New Application for Business Rates Discretionary Relief for Rotherham United Community Sports Trust	17 Jan 2020	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet	Relevant Members, officers and stakeholders	Report	Borough-wide	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
New Application for Business Rates Hardship Relief	17 Jan 2020	To consider the recommendation for a new application for Business Rates hardship relief.	Cabinet	Relevant Members, officers and stakeholders	Report	Borough-wide	Public report with exempt appendices	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk
New Applications for Business Rates Discretionary Relief	17 Jan 2020	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet	Relevant Members, officers and stakeholders	Report	Borough-wide	Public Report	Judith Badger 01709 822046 judith.badger@rotherham.gov.uk

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ASSISTANT CHIEF EXECUTIVE								
Council Plan Q3 Performance Report	1 Jan 2020	To report on the Council's performance against the Corporate Plan for quarter 3 in 2019/20	All Portfolios, Lead Portfolio – Corporate Services and Finance	Relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public report	Shokat Lal 01709 822773 shokat.lal@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Response to recommendations from Children's Commissioner Takeover Challenge	1 Feb 2020	To respond formally to the recommendations arising from the 2019 Children's Commissioner Takeover Challenge	Children's Services and Neighbourhood Working	Relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public report	Sally Hodges 01709 334162 sally.hodges@rotherham.gov.uk
REGNERATION AND ENVIRONMENT								
Transport Capital Investment Programme 2020-21	1 Feb 2020	To note the specific funding allocations for the Transportation Capital Investment Programme for the 2020/21 financial year. To note the proposed programme as the basis for further feasibility works, detailed design and implementation during the 2020/21 financial year.	Jobs and the Local Economy	Relevant Members, officers and stakeholders	Report and appendices	Borough-wide	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
Recommendations from Overview and Scrutiny Management Board – Petition – Droppingwell Landfill	1 Feb 2020	To respond formally to the recommendations from the Overview and Scrutiny Management Board in respect of a petition concerning the Droppingwell Landfill	Waste, Roads and Community Safety	Relevant Members, officers and stakeholders	Report and appendices	Keppel and Rotherham West	Public report	Paul Woodcock 01709 823815 paul.woodcock@rotherham.gov.uk
NO MEETING IN APRIL								

LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

PART 2
QUALIFICATIONS: ENGLAND

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.