

APPENDIX 6

Conditions agreed with Rotherham MBC Licensing

1. Alcohol sold for consumption off the premises shall be sold in a sealed container with the exception of alcohol to be consumed in an external area provided for that purpose.
2. The licence holder shall ensure regular drinking vessel collecting is undertaken to ensure children under the age of 18 do not have access to unattended open vessels containing alcoholic products, both inside and outside the premises.
3. An incident register shall be maintained and kept on site at all times to record all incidents involving anti-social behaviour, injury and ejections from the premises. The register shall include consecutively numbered pages in a bound format and include the time, date and location of the incident, and details of the nature of the incident and names of any other staff involved or to whom the incident was reported. The log must be reviewed and signed on a weekly basis by a relevant supervisor for the premises.
4. The licence holder shall take reasonable steps to report incidents to the Police as soon as possible during or after the event. The incident must be recorded within the incident register.
5. The DPS or a suitably trained manager shall be on site at all times when the premises are conducting licensable activities. It must be kept on written record who the authorised people in place of the DPS are.
6. A refusals register shall be maintained and kept on site at all times to record all occasions where refusal to sell alcohol has taken place. The register shall include consecutively numbered pages in a bound format and include the time, date and location of the refusal, and a description of the person(s) refused. The register shall be checked and signed on a weekly basis by the DPS or, in the absence of the DPS, the manager who shall be nominated in Writing. All refusals logs shall be checked and signed for weekly by relevant supervision for the premises.
7. The premises must display clear, visible notices at all entrances and exits requesting asking customers leave the premises in a quiet manner out of consideration for local residents. The signs must never be concealed whilst the premises are open.
8. The licence holder shall ensure that the 'Challenge 25' scheme is employed at the premises.
9. The relevant Challenge 25 signage will be in use throughout the venue at all times, including entrances to the venue to give plenty of notice to customers that this is what will be in operation. It will be easily visible to customers at all times

including in all areas where alcohol is served. It will be displayed in any temporary sales locations on the premises. The signs must never be covered up whilst the premises are open.

10. New staff shall receive induction training prior to the commencement of their employment at the premises, including drug awareness, underage sales training, and serving to persons who are drunk.
11. Staff refresher training shall take place on an annual basis and shall be recorded
12. All staff training (including refresher) records shall be retained on the premises, maintained by the DPS, authorised manager or Premises Licence Holder, and made available immediately for inspection upon request by South Yorkshire Police or Local Authority Enforcement Officers.
13. The licence holder shall ensure that all children under 16 are supervised by a responsible adult at all times. No person under the age of 18 will be served at any bar area
14. All staff will be aware of the policy of not serving anyone under the age of 18 as part of their responsible sales training. Signs will be placed in the vicinity of all points of sale making customers aware.
15. The licence holder shall ensure that all staff are vigilant and have an understanding of safeguarding children
16. When the premises are open especially on non-standard timings for events such as New Year's Eve the sale of alcohol will cease 30 minutes prior to the closing of the premises
17. There must be at least one member of staff trained in the use and download of CCTV on the premises at all times when open
18. CCTV shall be downloaded and provided to police and/or relevant local authority officer on request.