Work programme – Overview and Scrutiny Management Board UPDATED: 9 OCTOBER 2020

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
7 May	**Financial Support for Older People's Residential Care Homes During the Covid-19 Pandemic**	Pre-decision scrutiny in advance of Cabinet meeting on 11 May.	1. That Cabinet be advised that the recommendations be supported.
	Financial Support for Learning Disability Day Opportunity Providers During the Covid-19 Pandemic	Pre-decision scrutiny in advance of Cabinet meeting on 11 May.	1. That Cabinet be advised that the recommendations be supported. 2. That the thanks of the Overview and Scrutiny Management Board be conveyed to the outgoing Assistant Chief Executive, Shokat Lal, for his support the scrutiny function at Rotherham since 2016.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
11 June	**Autism Strategy**	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported. 2. That a report on the implementation of the Rotherham All Age Autism Strategy and Implementation Plan 2020 -2023 be submitted to the Health Select Commission in due course.
	Support Services for Adult Survivors of Child Sexual Exploitation: Commissioning and Procurement Approach	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported. 2. That, subject to Cabinet approving the recommendations set out in the report, the benchmarking exercise by Members of Improving Lives Select Commission be continued, with interviews with Members from other authorities being prioritised to better inform the approach to the procurement process. **3.** That, in view of the individual personal circumstances of victims and survivors, the specification for the contract ensure that the rereferral process be expedited swiftly to ensure that service users receive timely support.
	Finance Update and Budget Monitoring Report	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported. 2. That the Leader of the Council write to all three Members of Parliament for the borough seeking their support to lobby the Government to ensure the Council is fairly funded to respond to the impact of the Covid19 pandemic.

			3. That, at an appropriate time later in the year, the Leader of the Council hold an all Member Seminar on the proposals for the authority's recovery from the Covid19 pandemic and the likely financial impact of proposed changes.
	Covid-19 Discretionary Business Grants Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 15 June.	1. That Cabinet be advised that the recommendations be supported.
	Children's Commissioner Takeover Challenge - Hate Crime	Consideration was given to a report that had been submitted to advise the Overview and Scrutiny Management Board on the findings and recommendations that had come from the Children's Commissioner's Takeover Challenge spotlight review undertaken by Rotherham Youth Cabinet in March 2020 on Hate Crime.	1. That the report and the conclusions and recommendations as outlined at Appendix 1 of the officer's report, be noted. 2. That the report be forwarded to Cabinet and partners for their consideration and to Council for information. 3. That a detailed response to the recommendations be presented to the Overview and Scrutiny Management Board and Rotherham Youth Cabinet in October 2020.

Meeting Date	Agenda Item	Purpose/ Outcomes	Recommendations
15 July	**Financial Outturn 2019-20**	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	1. That Cabinet be advised that the recommendations be supported. 2. That the Overview and Scrutiny Management Board hold a dedicated workshop to consider the financial and service implications of the Covid-19 pandemic.
	Community Energy Switching Scheme	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	1. That Cabinet be advised that the recommendations be supported. 2. That a report on further developments in respect of the Community Energy Switching Scheme be submitted to the Improving Places Select Commission in due course.
	Consultation on Public Spaces Protection Orders - Town Centre and Borough Wide Dog Fouling	Pre-decision scrutiny in advance of Cabinet meeting on 20 July.	1. That Cabinet be advised that the recommendations be supported.
	Overview and Scrutiny Annual Report 2019-20	To approve the annual report.	1. That the Overview and Scrutiny Management Board receive and approve the draft Annual Report 2019-20. 2. That it be noted that membership details for 2020-21 may be subject to change following the Council meeting on the 22 July 2020 and will be reflected in the final published version. 3. That the draft outline work programme be updated following the discussion by the Overview and Scrutiny Management Board.

	Update on Work Programme For 2020-21	To approve the work programme	1. That scrutiny of the response to and recovery from the Covid-19 pandemic be the overarching priority for 2020-21. 2. That the initial items scheduled in the work programme for 2020-21 be approved. 3. That the Overview and Scrutiny Management Board determine which items in Appendix 2 should be retained in the work programme. 4. That the indicative headline work programme for the Select Commissions be endorsed. 5. To note that should any urgent items emerge during the year this may necessitate a review and re-prioritisation of the work programme. 6. That Scrutiny Chairs and Vice Chairs meet with Cabinet to discuss scheduling major initiatives for scrutiny during 2020-21 to inform the final work programme. 7. That discussion take place between the Chair of the Overview and Scrutiny Management Board and the Leader on pre-decision scrutiny and the role of Scrutiny in policy development in the recovery and restart from Covid-19.

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2 September	**Response to recommendations from the sickness absence workshop**	To updates OSMB on the outcomes of the sickness absence workshop	1. That the report be noted.
	Children's Placement Projections	To receive an update on the Children and Young People Services (CYPS) Directorate placements spend and the development of further developments of in-house placements of Looked After Children.	1. That the report be noted. 2. That if the number of Looked After Children increases to 630 or more, then a report be presented to the Overview and Scrutiny Management Board or the Improving Lives Select Commission, whichever meeting is soonest.
	Adult Care: Budget Forecast and Savings Update	To receive an update on the forecast budget position for Adult Care, the Housing General Fund and Public Health.	1. That the report be noted. 2. That a further report on the Adult Care Budget position be brought to the Overview and Scrutiny Management Board in November 2020.

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16 September	**The Year Ahead**	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported. 2. That the sub-group of the Improving Places Select Commission be established to in order to feed into the planned review relating to the return to, and use of Council buildings, and that the Chair of the Overview and Scrutiny Management Board be invited to be a member of the sub-group. 3. That the sub-group of the Overview and Scrutiny Management Board on Communications be re-established in order to review how customers access council services. 4. That a sub-group of the Overview and Scrutiny Management Board be established to feed into the Council's review of its approach to Equalities.
	Voluntary Sector Infrastructure	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.
	Advice Review and Advice Services SLA	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.
	Annual Housing Development Report	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.

	Town Centre Public Spaces Protection Order, and A Dog Control Public Spaces Protection Order	Pre-decision scrutiny in advance of Cabinet meeting on 21 September.	1. That Cabinet be advised that the recommendations be supported.

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14 October	**Libraries Strategy**	Pre-decision scrutiny in advance of Cabinet meeting on 19 October.	
	Towns Fund – Town Investment Plan	Pre-decision scrutiny in advance of Cabinet meeting on 19 October.	

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4 November 2020	**SRP Annual Report**	To receive the SRP Annual Report. Agreed in 2019 to invite Shakoor Adalat from the Independent Hate Crime Panel to the meeting for this item.	
	Adult Care - Budget Update	Resolved at meeting on 2 September to receive a further update.	
	Customer and Digital Programme	To receive a progress report.	

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18 November	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 23 November.	

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2 December	**Implementation of Recommendations from the Scrutiny Review of Agency, Consultancy and Interim Staff**	Further monitoring update from previous scrutiny review was requested for Nov 2020.	
	Adult Care - restructure and pathway development	To cover implementation of the Target Operating Model and new pathways in Adult Care.	

Meeting Date	**Agenda Item**	**Purpose/ Outcomes**	**Recommendations**
16 December	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 21 December.	

Meeting Date	**Agenda Item**	**Purpose/ Outcomes**	**Recommendations**
20 January	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 25 January.	

Meeting Date	**Agenda Item**	**Purpose/ Outcomes**	**Recommendations**
10 February	Budget, Council Tax and Medium-Term Financial Strategy proposals for 2021-22	Annual consultation with Overview and Scrutiny Management Board	
	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 15 February.	

Meeting Date	**Agenda Item**	**Purpose/ Outcomes**	**Recommendations**
24 February	Social Value Policy	Progress report	
	Complaints and Compliments Annual Report	Annual item.	

Meeting Date	**Agenda Item**	**Purpose/ Outcomes**	**Recommendations**
17 March	TBC	Pre-decision scrutiny in advance of Cabinet meeting on 22 March.	

Items pending schedule or removal

Item	Details	Status	Officer
Children's Commissioner Take Over Challenge	Annual Item.	Topic to be determined and meeting scheduled for March 2021.	Governance Advisor
Hate Crime Strategy	Further update on steps taken to address hate crime and agreed to be involved in any pre-scrutiny work on the Hate Crime Strategy and its development.	Timescale TBC as work paused due to Covid-19.	Assistant Director, Community Safety and Street Scene/ Head of Community Safety, Resilience and Emergency Planning
New HR and Payroll System	Report on the new HR and Payroll System once implemented in phases from June 2019 which will rationalise information on the staffing establishment as at present data is held in HR and Finance.	To be scheduled.	Assistant Director of Human Resources and Organisational Development
Budget Consultation	Annual item.	Process to determined and to be scheduled.	Chief Executive/Strategic Director Finance and Customer Services
Forge Island	To monitor exception reporting.	To be scheduled.	Strategic Director Regeneration and Environment
CYPS - High Needs Block Update and Recovery Plan	Scrutiny acknowledged that it was early days in the recovery plan process with steps outlined to reduce the deficit. Overall position. OSMB had other updates on this particular issue and other services within CYPS, but Chair confirmed continuation at work planning meeting on 27 May 2020.	To be scheduled.	Strategic Director Children's and Young Peoples Services

Council Plan Performance Indicators	Regular monitoring	To be scheduled	Head of Performance, Intelligence and Improvement
Response to Covid-19 pandemic and plans for post-pandemic recovery	Ongoing monitoring and reporting.	To be scheduled	Chief Executive and Strategic Directors
Rothercard		To be scheduled	