

**FORWARD PLAN OF KEY DECISIONS**  
**1 October 2020 – 31 December 2020**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

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### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months;
- the matter in respect of which the decision is to be made;
- who will make the key decisions;
- when those key decisions are likely to be made;
- what documents will be considered;
- who you can contact for further information

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am. Meeting dates for 2020/21 are:

15 June 2020	21 September 2020	23 November 2020	25 January 2021	22 March 2021	17 May 2021
13 July 2020	19 October 2020	21 December 2020	15 February 2021	19 April 2021	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

#### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Gordon Watson	Deputy Leader of the Council and Cabinet Member for Children's Services and Neighbourhood Working
Councillor Saghir Alam	Cabinet Member for Corporate Services and Finance
Councillor Sarah Allen	Cabinet Member for Cleaner, Greener Communities
Councillor Dominic Beck	Cabinet Member for Housing
Councillor Emma Hoddinott	Cabinet Member for Waste, Roads and Community Safety
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
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**KEY DECISIONS TO BE TAKEN ON 19 OCTOBER 2020****ADULT CARE, HOUSING AND PUBLIC HEALTH**

Adult Care Services - Early Intervention Community Support Services	1 August 2020	To approve the commissioning approach highlighted in the report for the Rotherham Sight & Sound service and for the Dementia Cafes provision.	Cabinet Member - Adult Social Care and Health	Cabinet Member –Adult Social Care and Health, Director of Finance and Legal Services, Head of Procurement, Head of Equalities.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Learning Disability/Autism - Developing Commissioning Solutions	1 August 2020	To approve the commissioning approach for highly specialist service providers for people with a Learning Disability and/or Autism and to create a Dynamic Purchasing System for Learning Disability and/or Autism services.	Cabinet Member - Adult Social Care and Health	Providers People who use services Carers	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk

**CHILDREN AND YOUNG PEOPLE'S SERVICES**

Child and Adolescent Mental Health Services (CAMHS) Section 75 Agreement	1 September 2020	Proposal to establish a new Section 75 Agreement for joint commissioning and a pooled fund for the provision of Child and Adolescent Mental Health Service (CAMHS) to replace the existing agreement that expires on 31 <sup>st</sup> October 2020.	Deputy Leader of the Council and Cabinet Member for Children's Services & Neighbourhood Working	Relevant officers, stakeholders and members	Report and appendices	All Wards	Open	Sally Hodges Tel: 01709 822677 sally.hodges@rotherham.gov.uk
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**REGENERATION AND ENVIRONMENT**

Neighbourhood Road Safety Fund Programme	1 July 2020	Approval of the programme following Ward Member engagement.	Cabinet Member for Waste, Roads and Community Safety	Cabinet member and Ward members	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Towns Fund – Town Investment Plan	1 July 2020	To approve the submission of the Town Investment Plan	Cabinet Member - Jobs and the Local Economy	Town Deal Board, Relevant officers, members, stakeholders and public	Report and appendices	Boston Castle; Rawmarsh; Rotherham East; Rotherham West; Wingfield	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Library Strategy	1 August 2020	To approve the Council's Library Strategy	Cabinet Member - Cleaner, Greener Communities	Library customers, non-users, people with protected characteristics, general public and stakeholders	Report, Library Strategy and other appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

The proposed disposal of the Council's freehold interest in the former Oaks Day Centre, Oaks Road, Wath Upon Dearne	1 September 2020	To approve disposal.	Cabinet Member - Jobs and the Local Economy	Portfolio Member, Ward Members and relevant officers.	Report and appendices	Wath	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 23 NOVEMBER 2020</b>								
<b>ASSISTANT CHIEF EXECUTIVE</b>								
Equalities Review - going for Excellent accreditation	1 September 2020	To consider a review of equalities to incorporate learning from the COVID 19 emergency and agree a programme of action leading to Rotherham securing "Excellent" accreditation under the Equality Framework for Local Government.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders	Report	All Wards	Open	Jackie Mould Tel: 01709 823618 jackie.mould@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
SEN Sufficiency Development Phase 3	1 August 2020	Proposals to address current and future Special Education Needs and Disability (SEND) sufficiency issues, as highlighted by SEND data and identified in Rotherham SEND Sufficiency Strategy.	Deputy Leader of the Council and Cabinet Member for Children's Services & Neighbourhood Working	Relevant officers, stakeholders and members	Report	All Wards	Open	Sally Hodges Tel: 01709 822677 sally.hodges@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
September 2020/21 Financial Monitoring	1 September 2020	To note the current revenue and capital monitoring position and agree any required actions	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy	1 September 2020	To consider a review and update of the Medium Term Financial Strategy and agree any required actions.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

## REGENERATION AND ENVIRONMENT

## NON-KEY DECISIONS TO BE TAKEN ON 23 NOVEMBER 2020

New Applications for Business Rates Discretionary Relief	1 August 2020	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member - Corporate Services and Finance	Relevant Members, officers and stakeholders	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
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### KEY DECISIONS TO BE TAKEN ON 21 DECEMBER OR LATER

HRA Business Plan 2020-21		To approve the 2020 – 21 HRA Business Plan.	Cabinet Member - Housing	Cabinet Member for Housing and relevant ward members.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk
Housing Rent and Service Charges		To approve rent and service level charges for 2021-21.	Cabinet Member - Housing	Cabinet Member for Housing, and relevant ward members.	Report	All Wards	Open	Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk

## NON-KEY DECISIONS TO BE TAKEN ON 23 DECEMBER OR LATER

ASSISTANT CHIEF EXECUTIVE								
Year Ahead Plan - Quarterly Progress Report	1 October 2020	To report on the Council's progress against the Year Ahead Plan in Quarter 2 (July – September 2020).	Leader of the Council	Appropriate officers, members and stakeholders.	Report and appendices	All Wards	Open	Jackie Mould Tel: 01709 823618 jackie.mould@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief		To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member - Corporate Services and Finance	Relevant officers, members and stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**  
**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2**  
**QUALIFICATIONS: ENGLAND**

*Paragraphs 1-8 repealed.*

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972**  
**SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
- b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;

and, in either case, the reference to the obligation of confidence is to be construed accordingly.