

FORWARD PLAN OF KEY DECISIONS
1 September 2021 – 30 November 2021

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

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What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2021/22 are:

| | | | | | |
|--------------|-------------------|------------------|------------------|---------------|-------------|
| 21 June 2021 | 20 September 2021 | 22 November 2021 | 24 January 2022 | 28 March 2022 | 16 May 2022 |
| 19 July 2021 | 18 October 2021 | 13 December 2021 | 14 February 2022 | 25 April 2022 | |

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

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|------------------------------|---|
| Councillor Chris Read | Leader of the Council |
| Councillor Sarah Allen | Deputy Leader and Cabinet Member for Neighbourhood Working |
| Councillor Saghir Alam | Cabinet Member for Corporate Services, Community Safety and Finance |
| Councillor Dominic Beck | Cabinet Member for Transport and Environment |
| Councillor Amy Brookes | Cabinet Member for Housing |
| Councillor Victoria Cusworth | Cabinet Member for Children and Young People |
| Councillor Denise Lelliott | Cabinet Member for Jobs and Local Economy |
| Councillor David Roche | Cabinet Member for Adult Social Care and Health |
| Councillor David Sheppard | Cabinet Member for Social Inclusion |

| Decision title | Date added to the Forward Plan | What is the decision? | Cabinet Portfolio | Who will be consulted | Documents to be considered | Wards affected | Is the decision to be made in private | Directorate and contact for further information |
|---|--------------------------------|--|---|---|----------------------------|----------------|---------------------------------------|--|
| KEY DECISIONS TO BE TAKEN ON 20 SEPTEMBER | | | | | | | | |
| CHILDREN AND YOUNG PEOPLE'S SERVICES | | | | | | | | |
| Operational Delivery of LAC Sufficiency Strategy - Update regarding children's home provision | July 2021 | To provide an update to previous cabinet reports in respect of the development of in-house children's home provision. In addition to the update the paper will seek approvals as to timings of the next phase of delivery. | Cabinet Member for Children and Young People | Relevant Cabinet Members, stakeholders and officers | Report | All Wards | Open | Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk |
| FINANCE AND CUSTOMER SERVICES | | | | | | | | |
| July 2021/22 Financial Monitoring | July 2021 | To note the current revenue and capital monitoring position and agree any required actions. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders | Report | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| REGENERATION AND ENVIRONMENT | | | | | | | | |
| Community Infrastructure Levy Spending Protocol | July 2021 | To approve the approach to prioritising and approving the spend of CIL funds and the allocation of Local CIL funds arising from development in non-parished areas. | Cabinet Member for Jobs and the Local Economy | Relevant Members, officers and stakeholders | Report and appendices | All Wards | Open | Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk |
| NON-KEY DECISIONS TO BE TAKEN ON 20 SEPTEMBER | | | | | | | | |
| ASSISTANT CHIEF EXECUTIVE | | | | | | | | |
| Year Ahead Plan Progress Report | July 2021 | To report on the achievements of the Year Ahead Plan. | Leader of the Council | Relevant officers, Members and stakeholders. | Report | All Wards | Open | Jo Brown jo.brown@rotherham.gov.uk |

| Decision title | Date added to the Forward Plan | What is the decision? | Cabinet Portfolio | Who will be consulted | Documents to be considered | Wards affected | Is the decision to be made in private | Directorate and contact for further information |
|--|--------------------------------|---|---|---|----------------------------|---|---|--|
| Response to recommendations from the scrutiny review on building use | July 2021 | To provide a response to recommendations from the scrutiny review on building use | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Cabinet Members and officers. | Report | | Open | Jo Brown jo.brown@rotherham.gov.uk |
| FINANCE AND CUSTOMER SERVICES | | | | | | | | |
| New Application for Business Rates Hardship Relief | July 2021 | To consider the recommendation for a new application for Business Rates hardship relief. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders | Report | All Wards | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| REGENERATION AND ENVIRONMENT | | | | | | | | |
| BT proposal to permanently remove 18 phone boxes across the borough | July 2021 | To note the officer delegated decision regarding the request from BT to remove the phone boxes. | Cabinet Member for Jobs and the Local Economy | Relevant Members, officers and stakeholders, with public consultation on Council website. | Report | Boston Castle; Greasbrough; Maltby East; Rawmarsh East; Rotherham West; Swinton Rockingham; Wales; Wath | Open | Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk |
| KEY DECISIONS TO BE TAKEN ON 18 OCTOBER | | | | | | | | |
| CHILDREN AND YOUNG PEOPLE'S SERVICES | | | | | | | | |
| Proposal to make prescribed alterations to the Willows School | August 2021 | To approve a period of statutory consultation on proposals by the posting of a public notice. | Cabinet Member for Children and Young People | Pre statutory consultation completed. Statutory consultation via public notice. | Report | All Wards | Open | Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk |

| Decision title | Date added to the Forward Plan | What is the decision? | Cabinet Portfolio | Who will be consulted | Documents to be considered | Wards affected | Is the decision to be made in private | Directorate and contact for further information |
|---|--------------------------------|---|---|--|-----------------------------|----------------|---|--|
| Proposal to make prescribed alterations to Newman School | August 2021 | To approve a period of pre statutory consultation on proposals. | Cabinet Member for Children and Young People | Ward Members, constituency MP's, Parish Councils, parents/carers of children attending the school, all schools and wider stakeholders. | Report | All Wards | Open | Suzanne Joyner Tel: 01709 247617 suzanne.joyner@rotherham.gov.uk |
| REGENERATION AND ENVIRONMENT | | | | | | | | |
| Transport for Children, Young People and Vulnerable Adults Contractor Framework | August 2021 | To approve the procurement process for externally contracted transport services, given the contract value of circa £5million per annum. | Cabinet Member for Transport and Environment | Relevant Members, officers and stakeholders | Open with exempt appendices | All Wards | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk |
| Disposal of Surplus Property Assets | July 2021 | To approve the disposal of surplus properties: - 58 Quarry Hill Wath - Land at Farfield Lane, Wath | Cabinet Member for Jobs and the Local Economy | Relevant officers, Members, and stakeholders | Report | Wath | Part exempt | Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk |
| NON-KEY DECISIONS TO BE TAKEN ON 18 OCTOBER | | | | | | | | |
| FINANCE AND CUSTOMER SERVICES | | | | | | | | |
| New Applications for Business Rates Relief | July 2021 | To consider the recommendation for a new application for Business Rates discretionary relief. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, officers and stakeholders. | Report | All Wards | Part exempt | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| KEY DECISIONS TO BE TAKEN ON 22 NOVEMBER OR LATER | | | | | | | | |
| ADULT CARE, PUBLIC HEALTH AND HOUSING | | | | | | | | |

| Decision title | Date added to the Forward Plan | What is the decision? | Cabinet Portfolio | Who will be consulted | Documents to be considered | Wards affected | Is the decision to be made in private | Directorate and contact for further information |
|---|--------------------------------|--|---|--|----------------------------|----------------|---------------------------------------|---|
| Drugs and Alcohol Services Commissioning | August 2021 | To seek approval to publish an open tender for the Public Health drugs and alcohol services in April 2023. | Cabinet Member for Adult Social Care and Health | Service users, interconnected RMBC services and partner organisations. | Report | All Wards | Open | Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk |
| The location of Parkhill Lodge Residential Service. | August 2021 | To seek approval following consultation on the location of Parkhill Lodge service. | Cabinet Member for Adult Social Care and Health | Ward Members, Customers and Staff. | Report | All Wards | Open | Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk |
| Proposals for the REACH service | August 2021 | To seek approval to consult on the day opportunities for people with learning disabilities and autism with complex needs in relation to models of delivery and location. | Cabinet Member for Adult Social Care and Health | Ward Members, Customers and Staff. | Report | All Wards | Open | Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk |
| Mid-year housing development update report | August 2021 | To note progress against the 2021/22 annual housing development programme. | Cabinet Member for Housing | Ward Members in affected wards, other council services. | Report | All Wards | Open | Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk |
| Development of new council housing at Netherfield Court and York Road | August 2021 | To approve proposals to build new council homes on the site of the former Netherfield Court care home and on York Road car park. | Cabinet Member for Housing | Ward Members, other council services | Report | Rotherham East | Open | Anne Marie Lubanski Tel: 01709 822397 annemarie.lubanski@rotherham.gov.uk |

ASSISTANT CHIEF EXECUTIVE

| | | | | | | | | |
|--|-------------|---|---|---|---------------------|-----------|------|---------------------------------------|
| New Council Plan 2022 - 2024 | August 2021 | To approve the new Council Plan and the Year Ahead Delivery Plan. | Leader of the Council | Relevant officers, Members and stakeholders, including public consultation. | Report | All Wards | Open | Jo Brown jo.brown@rotherham.gov.uk |
| Refreshed Equalities Strategy and Objectives | July 2021 | To approve the council's equality objectives. | Cabinet Member for Corporate Services, Community Safety and Finance | Scrutiny, partners and stakeholders. | Report and appendix | All Wards | Open | Jo Brown jo.brown@rotherham.gov.uk |

FINANCE AND CUSTOMER SERVICES

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|--|-------------|---|---|--|--------|-----------|------|--|
| September 2021/22 Financial Monitoring | August 2021 | To note the current revenue and capital monitoring position and agree any required actions. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders. | Report | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
|--|-------------|---|---|--|--------|-----------|------|--|

| Decision title | Date added to the Forward Plan | What is the decision? | Cabinet Portfolio | Who will be consulted | Documents to be considered | Wards affected | Is the decision to be made in private | Directorate and contact for further information |
|--|--------------------------------|---|---|--|------------------------------------|----------------|---|--|
| Medium Term Financial Strategy | August 2021 | To consider a review and update of the Medium-Term Financial Strategy and agree any required actions. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, Officers and Stakeholders | Report | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| REGENERATION AND ENVIRONMENT | | | | | | | | |
| Disposal of Surplus Property Assets | August 2021 | To approve the disposal of surplus property: Land at Farfield Lane, Wath | Cabinet Member for Jobs and the Local Economy | Relevant officers, Members, and stakeholders | Open Report with exempt appendices | Wath | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk |
| NON-KEY DECISIONS TO BE TAKEN ON 22 NOVEMBER OR LATER | | | | | | | | |
| New Applications for Business Rates Relief | March 2021 | To consider the recommendation for a new application for Business Rates discretionary relief. | Cabinet Member for Corporate Services, Community Safety and Finance | Relevant Members, officers and stakeholders. | Report | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.