

User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
 - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions, increases emissions, or has no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
 - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
 - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
 - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
 - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
 - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
 - Author/completing officer
 - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

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- Carbon Impact Assessments are to be appended to the associated cabinet reports
 - Prior to publishing reports, Carbon Impact Assessments should be sent to climate@rotherham.gov.uk for feedback
 - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	No significant effect	None envisaged; the Council will have its own existing phone connections.	No significant effect; non domestic buildings are likely to have their own phone connections.	n/a	None; pay phones are owned and maintained by BT not the Council
Emissions from transport?	No significant effect	None envisaged; the Council will have its own existing phone connections.	It is considered there will be no significant effect. The average weekly call rate for the payphones recommended for retention is 52 or more calls in 12 months and those consented to removal is less than 52 or more calls in 12 months. It is unknown if the payphone users all would travel by an emitting vehicle to an alternative phone if a phone is closed. BT will no longer need to travel to the pay phone to maintain if removed.	n/a	None; pay phones are owned and maintained by BT not the Council
Emissions from waste, or the quantity of waste itself?	No significant effect	None envisaged	None envisaged	n/a	None; pay phones are owned and maintained by BT not the Council

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from housing and domestic buildings?	No significant effect	None envisaged; the Council will have its own existing phone connections.	It is unknown if payphone users would obtain private phones as a result of the closure of the payphone. It is considered it will have no significant effect.	n/a	None; pay phones are owned and maintained by BT not the Council
Emissions from construction and/or development?	n/a	n/a	n/a	n/a	n/a
Carbon capture (e.g. through trees)?	n/a	n/a	n/a	n/a	n/a

Identify any emission impacts associated with this decision that have not been covered by the above fields:

BT advise that phone boxes are supplied by 100%, REGO certified, renewable electricity. However, there are carbon emissions related to the transmission and distribution of that electricity. As a result, one phone box will emit, annually, 5kg of CO₂. The final decision regarding the proposal by BT is to recommend removal of 6 payphones consequently in these cases this rate of emission would stop from these payphones.

9 of the 18 payphones demonstrated a reasonable level of call usage and are recommended for retention. It is noted all telephone systems and infrastructure have a carbon footprint (including landlines, mobile phones and phone boxes).

BT report overall use of payphones has declined by over 90 per cent in the last decade.

The decision on the proposed closure of 18 pay phones is considered (in terms of the Boroughs total carbon footprint) not to have a significant impact on climate change.

Please provide a summary of all impacts and mitigation/monitoring measures:

All telephone systems and infrastructure have a carbon footprint (including landlines, mobile phones and phone boxes). One phone box will emit, annually, 5kg of CO₂. The pay phones are owned and maintained by BT not the Council.

The decision on the proposed closure of 18 pay phones is considered (in terms of the Borough's total carbon footprint) not to have a significant impact on climate change.

Supporting information:

Completed by: (Name, title, and service area/directorate).	Rachel Overfield, Planning Officer, Planning Regeneration and Transport
Please outline any research, data, or information used to complete this [form].	BT provided some information on pay phones by email.
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	n/a
Tracking [to be completed by Policy Support / Climate Champions]	Sam Blakeborough, Policy Officer, PPI, ACEX