

User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
 - **Impact.** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions, increases emissions, or has no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
 - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
 - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
 - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
 - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
 - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed - this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
 - Author/completing officer
 - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

-
- Carbon Impact Assessments are to be appended to the associated cabinet reports
 - Prior to publishing reports, Carbon Impact Assessments should be sent to climate@rotherham.gov.uk for feedback
 - Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	No Impact or Increased Emissions	Working with Rother Fed to increase community-based activities and use of our neighbourhood centres will make greater use of existing facilities which are already in operation. A significant rise in frequency of use of neighbourhood centres could result in increased emissions.	Use of local community centres will improve access by active travel or by public transport and will not introduce a need to travel by car.	Consideration will be given to how Neighbourhood centres may be optimised for energy efficiency or may make use of retrofits for reduced carbon emissions wherever possible.	Attendance at activities at the Neighbourhood Centres across the Borough will be monitored to ensure efficient use of venues.
Emissions from transport?	Reduce Emissions.	<p>Hybrid approach to Tenant Engagement meetings may result in fewer people using transport to get to meetings.</p> <p>Our new housing IT system will help improve the way tenants can manage their bills, report repairs and request tenancy changes.</p> <p>In regard to repairs and maintenance, achievement of effective consultation through the framework may lead to</p>	Fewer journeys to meetings will result in less emissions. People have the choice to join meetings virtually. Low and carbon neutral travel modes are encouraged wherever possible.	Officers and tenants are encouraged to join meetings remotely to reduce the need for travel. Where travel is required, low or carbon neutral travel modes are recommended where possible.	Numbers of residents attending meetings virtually will be tracked.

		fewer journeys e.g. repairs done right first time.			
Emissions from waste, or the quantity of waste itself?	Reduce Emissions.	<p>Decreased printing and paper waste by Council officers and contractors as a result of circulating and receiving required information online or by phone. A small number of paper transactions may still be in use where required for accessibility.</p> <p>Our new Housing IT system will help diversify the ways tenants can manage their bills, report repairs and request tenancy changes. This reduces the need for paper bills and forms, etc.</p> <p>Outcomes of effective consultation with residents generated through the Framework will lead to enhanced safety of living spaces, as problems are repaired sooner and repairs are right the first time. The follow-on effect is reduced waste i.e. from leaks or unnecessary</p>	<p>Decreased printing by individuals and residents as a result of being able to access and submit the information they need online.</p> <p>Tenants across the Borough can manage their bills, report repairs and request tenancy changes without the need for paper bills and forms, etc.</p> <p>More effective consultation with residents through the framework will lead to enhanced safety of living spaces, as retrofits are installed, problems repaired sooner and repairs are right the first time. The follow-on effect is reduced waste i.e. from acute leaks or other property damage.</p> <p>Good tenant engagement can lead to longer lifespan of assemblies, parts and components</p>	<p>Officers and tenants are encouraged to go online to view and submit information.</p> <p>Assemblies, parts and components removed and replaced as part of repairs or maintenance are disposed of responsibly and recycled wherever possible.</p>	<p>Tracking number of people accessing online/website.</p> <p>Effectiveness of repairs is monitored as a key performance measure for the service.</p>

		<p>journeys by council officers or contractors. Good tenant engagement can lead to longer lifespan of assemblies, parts and components before these have to be replaced and are discarded.</p>	<p>before these have to be replaced and require disposal.</p>		
<p>Emissions from housing and domestic buildings?</p>	<p>Reduce Emissions</p>	<p>We will explore thermal improvements and green technologies which will reduce the carbon footprint of our housing as well as reducing tenant's energy bills.</p> <p>Working with Rother Fed to increase community-based activities and use of our neighbourhood centres through an appointed Activities Coordinator will enable the service to tackle loneliness and social isolation, provide a support network for vulnerable older people and have a positive environmental impact of a single facility used rather than multiple individual homes.</p>	<p>The new properties built as part of the programme will increase emissions from the heating and lighting of the new properties. Retrofitting schemes and refurbishments include measures to improve energy efficiency will reduce carbon emissions.</p>	<p>In designing refurbishment schemes the Housing Service will use technologies that have lower carbon emissions, where cost effective and practicable.</p> <p>Refurbishment which focusses on retrofitting for carbon emissions reduction will generally aim to achieve at least EPC level "C"</p> <p>The Council will ensure that the new homes are high quality, energy efficient and able to meet the challenge of climate change.</p> <p>The use of modern methods of construction will be considered for all</p>	<p>Construction will be monitored to ensure that specifications are met and, where appropriate, the energy performance of new buildings will be monitored once occupied to ensure that the stated performance standards are met.</p>

				new schemes, where value for money can be demonstrated as well as carbon reduction.	
Emissions from construction and/or development?	Reduce Emissions/Impact unknown.	<p>The Tenant Engagement Framework will contribute towards strengthening communities through supporting tenants and residents to get involved in and benefit from housing development, green spaces and improve existing homes working towards making them zero carbon.</p> <p>We will bring empty properties back into use for the people of Rotherham.</p>	Some of the building materials associated with bringing empty properties back into use, and to improve existing homes to work towards making them zero carbon will be manufactured within the Borough. Improvements which require removal of trees without replacement could, depending how they are disposed of, increase carbon emissions.	<p>The use of modern methods of construction will be considered for all retrofits and repairs, where value for money can be demonstrated as well as carbon reduction.</p> <p>For refurbishment / retrofit schemes, emissions from the construction and refurbishment of properties could be offset by the reduction in carbon emissions from newly installed components having lower or zero carbon emissions.</p> <p>Where trees are present on a development site they will be retained where possible. The planning process deals with protection of trees on development sites and where it allows their removal usually requires</p>	This will be monitored through the procurement process.

				equivalent or better replacement.	
Carbon capture (e.g. through trees)?	Reduce Emissions.	We will continue to involve tenants to make environmental improvements so that their neighbourhoods are pleasant places to live in, through the Ward Housing Hub Budget.	Reduce Emissions through more trees being planted.	Seek environmentally friendly companies.	Ongoing air quality monitoring by highways

Identify any emission impacts associated with this decision that have not been covered by the above fields:

N/A

Please provide a summary of all impacts and mitigation/monitoring measures:

Through the Tenant Engagement Framework, we will be contributing towards reducing carbon footprint and emissions through a flexible menu of options including hybrid working and accessing services online and being able to self serve. This will help reduce the need for transport and waste. We will seek to empower tenants to maximise resources such as neighbourhood centres to make multiple use of buildings already in use. We also strive to bring empty properties back into use. Ward Housing Hub funding will continue to fund projects which make environmental improvements which are carbon friendly.

Supporting information:

Completed by: (Name, title, and service area/directorate).	Asim Munir, Tenant Involvement Coordinator), Housing & Estate Services, Adult Care, Housing & Public Health.
---	--

Please outline any research, data, or information used to complete this [form].	N/A
---	-----

If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	N/A
Tracking [to be completed by Policy Support / Climate Champions]	