

Appendix 3 - Carbon Impact Assessment – Risk Management Policy

User guidance:

- The first section of this form guides users through considering major areas where emissions are likely to occur. If emissions are impacted in a way not covered by these categories, please identify this at the bottom of the section
- The first section should be filled as such:
 - **Impact:** identify, in relation to each area, whether the decision of the proposal does the following: *reduces emissions, increases emissions, or has no impact on emissions*. If it is uncertain this section can be labelled *impact unknown*
 - If **no impact on emissions** is identified: no further detail is needed for this area, but can be added if relevant (e.g. if efforts have been made to mitigate emissions in this area.)
 - **Describe impacts or potential impacts on emissions:** two sections deal respectively with emissions from the Council (including those of contractors), and emissions across Rotherham as a whole. In both sections please explain any factors that are likely to reduce or increase emissions. If **impact unknown** has been selected, then identify the area of uncertainty and outline known variables that may affect impacts.
 - In most cases there is no need to quantify the emission impact of an area after outlining the factors that may reduce or increase emissions. In some cases, however, this may be desirable if factors can be reduced to a small number of known variables (e.g. if an emission impact is attached to a known or estimated quantity of fuel consumed).
 - **Describe any measures to mitigate emission impact:** regardless of the emission impact, in many cases steps should be taken in order to reduce mitigate all emissions associated with each area as far as possible; these steps can be outlined here (For example: if a proposal is likely to increase emissions but practices or materials have been adopted in order to reduce this overall impact, this would be described here).
 - **Outline any monitoring of emission impacts that will be carried out:** in this section outline any steps taken to monitor emission levels, or steps taken to monitor the factors that are expected to increase or reduce emission levels (for example, if waste or transport levels are being monitored this would be described here)
- A **summary paragraph** outlining the likely overall impacts of the proposal/decision on emissions should then be completed – this is not required if the proposal/decision has no impact across all areas.
- The supporting information section should be filled as followed:
 - Author/completing officer
 - **Research, data, or information** may refer to datasets, background documents, literature, consultations, or other data-gathering exercise. These should also be added to the **supporting documents** section of the cabinet report

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	No	N/A	N/A	N/A	N/A
Emissions from transport?	No	N/A	N/A	N/A	N/A
Emissions from waste, or the quantity of waste itself?	No	N/A	N/A	N/A	N/A
Emissions from housing and domestic buildings?	No	N/A	N/A	N/A	N/A
Emissions from construction and/or development?	No	N/A	N/A	N/A	N/A
Carbon capture (e.g. through trees)?	No	N/A	N/A	N/A	N/A

Identify any emission impacts associated with this decision that have not been covered by the above fields:

This Risk Management Policy does not directly impact on the Council's Carbon emissions. However, relevant risks around climate change and carbon emissions are included in the Council's risk registers and managed appropriately in line with this Policy.

Please provide a summary of all impacts and mitigation/monitoring measures:

N/A (see above)

Supporting information:

Completed by:
(Name, title, and service area/directorate).

Simon Dennis, PPI, ACX

Please outline any research, data, or information used to complete this [form].

Climate Emergency Progress Summary and 2021/22 Action Plan
Third Council Plan 2022-2025 and Year Ahead Delivery Plan Progress report

If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.

N/A

Tracking [to be completed by Policy Support / Climate Champions]

N/A