

FORWARD PLAN OF KEY DECISIONS
1 November 2023 – 31 January 2024

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2023/24 are:

19 June 2023	7 August 2023	16 October 2023	18 December 2023	12 February 2024	15 April 2024
10 July 2023	18 September 2023	20 November 2023	22 January 2024	18 March 2024	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working and Housing
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Amy Brookes	Cabinet Member for Housing (Currently on maternity leave. For all Housing Portfolio matters, please contact Cllr S Allen)
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion and Environment

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 20 NOVEMBER 2023								
ADULT CARE, HOUSING AND HEALTH								
Canklow Development – Adult Care and Housing Delivery Programmes	August 2023	Approve construction of new council properties on the Warden Street site including two specialist accommodation dwellings and the Castle View day centre.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISITANT CHIEF EXECUTIVE'S								
Crisis Support 2024 - 2027	September 2023	To consider recommendations for a new model of crisis support and to approve entering into a service level agreement with partners for the three years 2024-2027.	Cabinet Member for Social Inclusion and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
Advice Services and Voluntary and Community Sector Infrastructure Service Level Agreements 2024-2027	September 2023	To consider recommendations for Service Level Agreements for (i) voluntary and community sector infrastructure and (ii) advice services, for the three years 2024-2027.	Cabinet Member for Social Inclusion and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
CHIEF EXECUTIVE								
Polling Districts and Polling Places Review 2023 - Approval of Polling Districts and Polling Places Scheme	September 2023	To seek Cabinets recommendation to Council that the recommendations in the Polling Districts and Polling Places Review 2023 are accepted and that the Electoral Registration Officer makes the necessary amendments to the polling districts to take effect from publication of the revised register on 1 December 2023	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Transfer of Police and Crime Commissioner Functions to South Yorkshire Mayor - May 2024	November 2023	Cabinet approves the response and recommend to Council the transfer of the functions of the Police and Crime Commissioner to the Mayor of South Yorkshire from May 2024.	Leader of the Council	This is the Council's response to the Governments Consultation.	Report and appendices.	All Wards	Open	Sharon Kemp Tel: 01709 822770 sharon.kemp@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
September 2023-24 Financial Monitoring Report	September 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy Update	September 2023	To note the updates to the Council's Medium Term Financial Strategy	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices		Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Disposal of land at Doncaster Gate Rotherham	September 2023	To seek approval to the disposal of the ground lease	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Covid Recovery Fund	September 2023	To approve the use of part of the Covid Recovery Fund to support funding of domestic abuse services and flood recovery support payments.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Borough wide Public Space Protection Order	June 2023	To approve a Borough wide Public Space Protection Order (PSPO) following consultation and at point of renewal.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Town Centre/Clifton Park Public Space Protection Order	June 2023	To approve a Town Centre/Clifton Park Public Space Protection Order (PSPO) following consultation.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	Boston Castle; Rotherham East	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Sex Establishment Policy	September 2023	To approve the revised policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
House to House Collection Policy	September 2023	To approve amended House to House Collection Policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Cumulative Impact Assessment (Licensing Act 2003)	August 2023	To approve the Cumulative Impact Policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Gambling Act 2005 Statement of Licensing Policy	August 2023	That Cabinet recommend the Gambling Act Licensing Policy to Council.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN ON 20 NOVEMBER

FINANCE AND CUSTOMER SERVICES

Disposal of 1 Treefield Close Rotherham	September 2023	To seek approval to the direct disposal of the property	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Greasbrough	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
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REGENERATION AND ENVIRONMENT

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Cabinet's Response to Scrutiny Review Recommendations - Impact of Selective Licensing	September 2023	To approve the response to the Overview and Scrutiny Management Board Scrutiny Review recommendations on Impact of Selective Licensing.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices.	Boston Castle; Dinnington; Maltby East; Rawmarsh East; Rawmarsh West	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 18 DECEMBER 2023 OR LATER								
ADULT CARE, HOUSING AND HEALTH								
Adult Social Care Mental Health Review	September 2023	To note the review outcomes and approve the proposals for Adult Social Care mental health services.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Rothercare Review and New Service Model	September 2023	To note the Rothercare consultation outcome and approve next steps to implement a new delivery model for Rothercare.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Aids and Adaptations Assistance Policy.	September 2023	To approve the new Aids and Adaptations Assistance Policy.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Neglect Strategy 2024 - 26	September 2023	To endorse the Neglect Strategy 2024-26	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Expansion of Waverley Junior Academy	September 2023	To increase capacity at Waverley Junior Academy by one form of entry through s106 contribution.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	Brinsworth; Aughton & Swallownest; Rother Vale	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Covid Recovery Fund	September 2023	To approve the use of part of the Covid Recovery Fund.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Public Sector Decarbonisation Scheme (PSDS) grant funded decarbonisation works	September 2023	To note the Council's bid for Public Sector Decarbonisation Scheme (PSDS) grant. To support the Council's use of Public Sector Decarbonisation Scheme (PSDS) grant to decarbonise 7 operational buildings. To delegate authority to agree the grant acceptance should the Council's bid for Public Sector Decarbonisation Scheme (PSDS) grant be approved, to the Assistant Director Financial Services.	Cabinet Member for Jobs and the Local Economy	Members of the public and relevant stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

REGENERATION AND ENVIRONMENT

Rotherham Markets & Central Library	August 2023	To approve the implementation of the Markets & Central Library development.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Home to School Transport Policy	September 2023	To approve the amended Policy.	Cabinet Member for Children and Young People	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Hackney Carriage and Private Hire Licensing Policy	September 2023	To approve the Hackney Carriage and Private Hire Licensing Policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Fly Tipping and Littering Fixed Penalty Charge Increase	November 2023	That Cabinet approves the increase in the cost of a fine related to littering and fly tipping offences.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

NON-KEY DECISIONS TO BE TAKEN ON 18 DECEMBER OR LATER

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	September 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance		Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Land off Farfield Lane, Wath upon Dearne	November 2023	To approve the the disposal of land to Barratt Homes and the acquisition of land to allow statutory allotments to be replaced.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices.	Wath	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 22 JANUARY 2024 OR LATER								
ADULT SERVICES, HOUSING AND PUBLIC HEALTH								
Adult Social Care Strategy for Rotherham 2024-27	November 2023	Approve the new Council Strategy for Adult Social Care 2024 – 2027.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Delivery Programme Report 2024-25	November 2023	Approve the continuation of the Housing Delivery Programme.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
HRA Business Plan, Rent Setting Charges 2024-25	November 2023		Deputy Leader and Cabinet Member for Housing and Neighbourhood Working			All Wards		Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Corporate Parenting Strategy	June 2023	To approve the Corporate Parenting Strategy 2023- 2026	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
November 2023-24 Financial Monitoring Report	November 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.		Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Maltby Neighbourhood Plan	November 2023	To note the outcome of the local referendum on the Maltby Neighbourhood Plan and to recommend to Council that the Plan be adopted.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Hellaby & Maltby West; Maltby East	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Local Labour Policy - Planning	August 2023	To approve the implementation of the local labour policy – planning.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
ASSISITANT CHIEF EXECUTIVE'S								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Quarterly Council Plan 2022-2025 and Year Ahead Delivery Plan Progress Report	November 2023	To note performance against the Council Plan and achievements of the Year Ahead Delivery Plan. That Cabinet note: · <ul style="list-style-type: none"> • The overall position in relation to the Year Ahead Delivery Plan activities. • The data for the Council Plan performance measures for the second quarter of 2023-2024. 	Leader of the Council	Relevant officers, Members and stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	November 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.