

**FORWARD PLAN OF KEY DECISIONS**  
**1 December 2023 – 29 February 2024**

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services  
Riverside House  
Main Street  
Rotherham  
S60 1AE

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Tel: 01709 822477

### What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

### What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

### What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

### Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2023/24 are:

19 June 2023	7 August 2023	16 October 2023	18 December 2023	12 February 2024	15 April 2024
10 July 2023	18 September 2023	20 November 2023	22 January 2024	18 March 2024	

### Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

### The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Sarah Allen	Deputy Leader and Cabinet Member for Neighbourhood Working and Housing
Councillor Saghir Alam	Cabinet Member for Corporate Services, Community Safety and Finance
Councillor Amy Brookes	Cabinet Member for Housing (Currently on maternity leave. For all Housing Portfolio matters, please contact Cllr S Allen)
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Denise Lelliott	Cabinet Member for Jobs and Local Economy
Councillor David Roche	Cabinet Member for Adult Social Care and Health
Councillor David Sheppard	Cabinet Member for Social Inclusion and Environment

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
<b>KEY DECISIONS TO BE TAKEN ON 18 DECEMBER 2023</b>								
<b>ADULT CARE, HOUSING AND HEALTH</b>								
Adult Social Care Mental Health Review	September 2023	To note the review outcomes and approve the proposals for Adult Social Care mental health services.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Aids and Adaptations Assistance Policy.	September 2023	To approve the new Aids and Adaptations Assistance Policy.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Expansion of Waverley Junior Academy	September 2023	To increase capacity at Waverley Junior Academy by one form of entry through s106 contribution.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	Brinsworth; Aughton & Swallownest; Rother Vale	Open	Nicola Curley nicola.curley@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Covid Recovery Fund	September 2023	To approve the use of part of the Covid Recovery Fund.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

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Public Sector Decarbonisation Scheme (PSDS) grant funded decarbonisation works	September 2023	To note the Council's bid for Public Sector Decarbonisation Scheme (PSDS) grant.  To support the Council's use of Public Sector Decarbonisation Scheme (PSDS) grant to decarbonise 7 operational buildings.  To delegate authority to agree the grant acceptance should the Council's bid for Public Sector Decarbonisation Scheme (PSDS) grant be approved, to the Assistant Director Financial Services.	Cabinet Member for Jobs and the Local Economy	Members of the public and relevant stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

## REGENERATION AND ENVIRONMENT

Rotherham Markets & Central Library	August 2023	To approve the Markets & Central Library development.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers and stakeholders.	Report and appendices	Boston Castle	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Home to School Transport Policy	September 2023	To approve consultation on the proposed Policy.	Cabinet Member for Children and Young People	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Hackney Carriage and Private Hire Licensing Policy	September 2023	To approve the Hackney Carriage and Private Hire Licensing Policy.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Fly Tipping and Littering Fixed Penalty Charge Increase	November 2023	To approve the proposed costs of fines related to littering and fly tipping offences.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
House to House Collection Policy	September 2023	To agree an increase in fares charged by Hackney Carriages licensed by the Council.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>KEY DECISIONS TO BE TAKEN ON 22 JANUARY 2024 OR LATER</b>								
<b>ADULT SERVICES, HOUSING AND PUBLIC HEALTH</b>								
Adult Social Care Strategy for Rotherham 2024-27	November 2023	Approve the new Council Strategy for Adult Social Care 2024 – 2027.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Digitalisation of the Rothercare Service	September 2023	To note the Rothercare consultation outcome and approve next steps to implement a new delivery model for Rothercare.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Housing Delivery Programme Report 2024-25	November 2023	Approve the continuation of the Housing Delivery Programme.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
HRA Business Plan, Rent Setting Charges 2024-25	November 2023	To approve HRA 2024-25 Business Plan and associated Rent and Service Charge.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
<b>ASSISTANT CHIEF EXECUTIVE'S</b>								

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
Mid-Year Council Plan 2022-2025 and Year Ahead Delivery Plan Progress Report	November 2023	To note performance against the Council Plan and achievements of the Year Ahead Delivery Plan.  That Cabinet note: - <ul style="list-style-type: none"> <li>The overall position in relation to the Year Ahead Delivery Plan activities.</li> <li>The data for the Council Plan performance measures for the second quarter of 2023-2024.</li> </ul>	Leader of the Council	Relevant officers, Members and stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Corporate Parenting Strategy	June 2023	To approve the Corporate Parenting Strategy 2023- 2026	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Neglect Strategy 2024 - 26	September 2023	To endorse the Neglect Strategy 2024-26	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
November 2023-24 Financial Monitoring Report	November 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Local Labour Policy - Planning	August 2023	To approve the implementation of the local labour policy – planning.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Hackney Carriage Fare Increase	December 2023	To agree an increase in fares charged by Hackney Carriages licensed by the Council.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk
Local Plan Sites & Policies - Five Year Review	December 2023	To approve the approach for the Local Plans Sites and Policies – Five Year Review.	Cabinet Member for Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	June 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Land off Farfield Lane, Wath upon Dearne	November 2023	To approve the the disposal of land to Barratt Homes and the acquisition of land to allow statutory allotments to be replaced.	Cabinet Member for Jobs and the Local Economy	Relevant Members, officers, stakeholders.	Report and appendices.	Wath	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>KEY DECISIONS TO BE TAKEN ON 12 FEBRUARY 2024 OR LATER</b>								
<b>ADULT CARE, HOUSING AND HEALTH</b>								
Learning Disability Strategy	December 2023	To agree the Learning Disability Strategy.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Rotherham All Age Autism Strategy 2024-2027	December 2023	To approve the adoption of the strategy.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Fire Safety Policy for Council Housing	December 2023	To approve the RMBC Fire Safety Policy for Council Housing.	Deputy Leader and Cabinet Member for Housing and Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Local Stop Smoking Services and Support Grant	December 2023	To agree the proposed allocation of the Smokefree Generation grant to support the delivery of the Tobacco Control Plan.	Cabinet Member for Adult Social Care and Health	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk

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<b>CHILDREN AND YOUNG PEOPLE'S SERVICES</b>								
Rotherham Early Years Education and Childcare Strategy 2024 – 2027	December 2023	To approve the Rotherham Early Years Education and Childcare Strategy 2024 – 2027.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
The Fostering Plan Update	December 2023	To receive an update on progress and agree the Fostering Plan 2023- 2026.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
Budget and Council Tax Report 2024-25	December 2022	That Cabinet recommend to Council: <ul style="list-style-type: none"> <li>To approve the Budget and Financial Strategy for 2024/25.</li> <li>To approve the updated Medium Term Financial Strategy (MTFS) to 2025/26.</li> <li>To approve the Reserves Strategy.</li> <li>To approve the proposed increase in Council Tax.</li> <li>To approve the Council's updated Capital Programme 2023/24 to 2025/26.</li> </ul>	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
December 2023/24 Financial Monitoring Report	December 2023	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Overt CCTV Policy	December 2023	To approve the overt CCTV Policy	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, Officers and Stakeholders.	Report and Appendices	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

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<b>NON-KEY DECISIONS TO BE TAKEN ON 12 FEBRUARY 2024 OR LATER</b>								
<b>ASSISITANT CHIEF EXECUTIVE'S</b>								
Scrutiny Review Recommendations - Oral Health	December 2023	To receive the report and consider the recommendations.	Cabinet Member for Adult Social Care and Health	Relevant Members, officers and stakeholders.	Report and appendices.	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
<b>FINANCE AND CUSTOMER SERVICES</b>								
New Applications for Business Rates Relief	March 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Corporate Services, Community Safety and Finance	Relevant Members, officers and stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
<b>REGENERATION AND ENVIRONMENT</b>								
Household Waste Recycling Centre update	December 2023	To note the update on Household Waste Recycling Centres.	Cabinet Member for Social Inclusion and Environment	Relevant Members, Officers and Stakeholders.	Report and appendices.	All Wards	Open	Paul Woodcock Tel: 01709 822971 paul.woodcock@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A  
ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1  
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2  
QUALIFICATIONS: ENGLAND**

***Paragraphs 1-8 repealed.***

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
  - a. falls within any of paragraphs 1 to 7 above; and
  - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972  
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
  - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.