

# Appendix 2

## Application for a premises licence to be granted under the Licensing Act 2003

### Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We SC Valentine & Co Limited**

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>Valentines Unit 1 Atlas Court Brinsworth Rotherham S605DL</b>			
<b>Post town</b>	Rotherham	<b>Postcode</b>	<b>S605DL</b>

Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>£7300</b>

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i	as a limited company/limited liability partnership	X please complete section (B)
	ii	as a partnership (other than limited liability)	please complete section (B)
	iii	as an unincorporated association or	please complete section (B)
	iv	other (for example a statutory corporation)	please complete section (B)
c)	a recognised club		please complete section (B)

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d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

## (A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b>		I am 18 years old or over		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

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## Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b> or over		I am 18 years old		Please tick yes	
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

## (B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name <b>SC Valentine &amp; Co Limited</b>
Address <b>39 Farm View Road, Rotherham, S612AW</b>
Registered number (where applicable) <b>14454650</b>
Description of applicant (for example, partnership, company, unincorporated association etc.) <b>Limited Company</b>
Telephone number (if any) <b>07514466622</b>
E-mail address (optional) <b>sandcvalentine@gmail.com</b>

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## Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

**Seated café serving food and drinks maximum of 35 covers.  
Café situated in a parade of shops and offices with car parking for approximately 25 cars.  
Tables and chairs, so table service will be the purchase method.  
Disabled toilet facility within the café.  
Alcohol to be served with or after food to drink on site and for customers to take away.  
Internal seating only no outdoor consumption so licence for internal consumption only.**

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	X
f)	recorded music (if ticking yes, fill in box F)	X
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<b>Provision of late night refreshment</b> (if ticking yes, fill in box I)	
<b>Supply of alcohol</b> (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

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A

Plays Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  N/A	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

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B

Films Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  N/A	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

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C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)  N/A
Day	Start	Finish	
Mon			<p><b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)</p>
Tue			
Wed			<p><b>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</b> (please read guidance note 6)</p>
Thur			
Fri			
Sat			
Sun			

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D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  N/A	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

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E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	08:00	22:00	<u>Please give further details here</u> (please read guidance note 4) Live singers or acts may occasionally perform for customers, amplified but limited due to proximity to residents.		
Tue	08:00	22:00			
Wed	08:00	22:00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5) Nil		
Thur	08:00	22:00			
Fri	08:00	22:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)  <b>Maundy Thursday, Good Friday Easter Saturday &amp; Easter Sunday from 08:00 hours until 23:00 hours</b>  <b>The Friday, Saturday &amp; Sunday prior to the two Bank Holiday Mondays in May and the Bank Holiday Monday In August from 08:00 hours until 23:00 hours</b>  <b>Christmas Eve, Boxing Day from 08:00 hours until 23:00 hours</b>  <b>New Years Eve from 08:00 hours until 23:00 hours</b>		
Sat	08:00	22:00			
Sun	08:00	22:00			

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F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	X
Day	Start	Finis h		Outdoors	
				Both	
Mon	08:00	22:00	<u>Please give further details here</u> (please read guidance note 4) <b>Background music via radio or other music device.</b>		
Tue	08:00	22:00			
Wed	08:00	22:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) Nil		
Thur	08:00	22:00			
Fri	08:00	22:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) <b>Maundy Thursday, Good Friday Easter Saturday &amp; Easter Sunday from 08:00 hours until 24:00 hours</b>  <b>The Friday, Saturday &amp; Sunday prior to the two Bank Holiday Mondays in May and the Bank Holiday Monday In August from 08:00 hours until 24:00 hours</b>  <b>Christmas Eve, Boxing Day from 08:00 hours until 24:00 hours</b>  <b>New Years Eve from 08:00 hours until 00:30 on the day following</b>		
Sat	08:00	22:00			
Sun	08:00	22:00			

**G**

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Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)  N/A	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b>Please give further details here</b> (please read guidance note 4)	
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

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H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing  N/A		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

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I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)  N/A	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon				<b><u>Please give further details here</u></b> (please read guidance note 4)	
Tue					
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

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J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <b>consumption – please tick</b> (please read guidance note 8)	On the premises	
Day	Start	Finis h		Off the premises	
				Both	X
Mon	09:30	21:30	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)	Some celebratory bank holidays eg New Years Eve alcohol to be served until 24:00	
Tue	09:30	21:30			
Wed	09:30	21:30			
Thur	09:30	21:30	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	<b>Maundy Thursday, Good Friday Easter Saturday &amp; Easter Sunday from 09.30 hours until 23:30 hours</b>  <b>The Friday, Saturday &amp; Sunday prior to the two Bank Holiday Mondays in May and the Bank Holiday Monday In August from 09:30 hours until 23:30 hours</b>  <b>Christmas Eve, Boxing Day from 09:30 hours until 23:30 hours</b>  <b>New Years Eve from 09:30 hours until 24:00.</b>	
Fri	09:30	21:30			
Sat	09:30	21:30			
Sun	09:30	21:30			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Christopher Paul Valentine	
Date of birth 30/01/1981	
Address 39 Farm View Road Rotherham	
Postcode	S612AW
Personal licence number (if known) RM3784	
Issuing licensing authority (if known) RMBC	

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**K**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).  
**None**

**L**

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	22:00	<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)</p> <p><b>Maundy Thursday, Good Friday Easter Saturday &amp; Easter Sunday from 08:00 hours until 24:00 hours</b></p> <p><b>The Friday, Saturday &amp; Sunday prior to the two Bank Holiday Mondays in May and the Bank Holiday Monday In August from 08:00 hours until 24:00 hours</b></p> <p><b>Christmas Eve, Boxing Day from 08:00 hours until 24:00 hours</b></p> <p><b>New Years Eve from 08:00 hours until 00:30 on the day following</b></p>
Tue	08:00	22:00	
Wed	08:00	22:00	
Thur	08:00	22:00	
Fri	08:00	22:00	
Sat	08:00	22:00	
Sun	08:00	22:00	

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## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

1. A CCTV system shall be operational in the premises. The system shall record clear images, that show the date and time that the recording was made. Recordings shall be retained for 30 days.
2. The premises licence holder or designated premises supervisor shall be fully trained on the operation of the CCTV system and shall routinely check that the equipment is operating properly.
3. CCTV shall be made available to the police or authorised officers of the Licensing Authority upon request. Where requested a copy of a recording shall be immediately provided, or within 12 hours at the latest.
4. The premises shall operate a “Challenge 25” proof of age policy. This means that persons who appears to be under the age of 25 must produce proof of identity/age before being sold/supplied alcohol. Only the following forms of id shall be accepted
  - a. passport or photo-card driving licence; or
  - b. proof of age card bearing the official ‘PASS’ accreditation hologram.
5. The premises shall maintain a refusals log in which a record the details of all occasions that a member of staff has refused to sell alcohol to a person suspected of being under the age of 25 shall be recorded.
6. The refusals log shall be made available to the police or authorised officers of the Licensing Authority upon request.
7. An incident book/register shall be maintained, in which the following shall be recorded
  - a. All incidents of crime and disorder occurring at the premises; and
  - b. Details of occasions when the police are called to the premises.
8. The incident book/register shall be made available for inspection by a police officer or other authorised officers of the Licensing Authority upon request.
9. On occasions that live or recorded music (other than background music) is being provided regular checks shall be made to the outside of the premises so as to ensure that noise emanating from the premises is not at a level to cause nuisance. These checks shall be recorded, and records made available to a police officer or other authorised officers of the Licensing Authority upon request.
10. No adult entertainment or services shall be provided.
11. Clear and legible notices shall be displayed:
  - a. inside the premises advertising that a “Challenge 25 Policy” is in operation;
  - b. at all exits requesting that customers respect the needs of local residents and to leave the premises and area quietly; and
  - c. in the w/c provision advertising “Ask Angela”.
12. All staff engaged shall be trained in:
  - a. Responsible Alcohol Retailing - to include the:
    - i. Challenge 25 policy and the need to records refusal
    - ii. Prevention of Proxy sales
    - iii. Not selling alcohol to persons who appear drunk

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- b. "Ask Angela"; and
- c. The terms and conditions of the Licence.

13. Staff training shall take place upon commencement of employment and every six months thereafter. A written record of this training shall be kept, and this record shall be made available to the police or authorised officers of the Council upon request.

- 14 A zero drugs policy will be adhered to.
- a. All staff engaged will be trained on a zero drugs policy.
  - b. a locked facility eg locked box will be available for any substances found on the premises.
  - c. A log book will be maintained for this purpose.
  - d.

## b) The prevention of crime and disorder

See box A.

## c) Public safety

See box A.

## d) The prevention of public nuisance

See box A.

## e) The protection of children from harm

See box A.

### Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	X
•	I have enclosed the plan of the premises.	X
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	X
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	X
•	I understand that I must now advertise my application.	X
•	I understand that if I do not comply with the above requirements my application will be rejected.	X
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

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It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

## Part 4 – Signatures (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	Christopher Paul valentine
Date	12-03-24
Capacity	Director

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

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Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

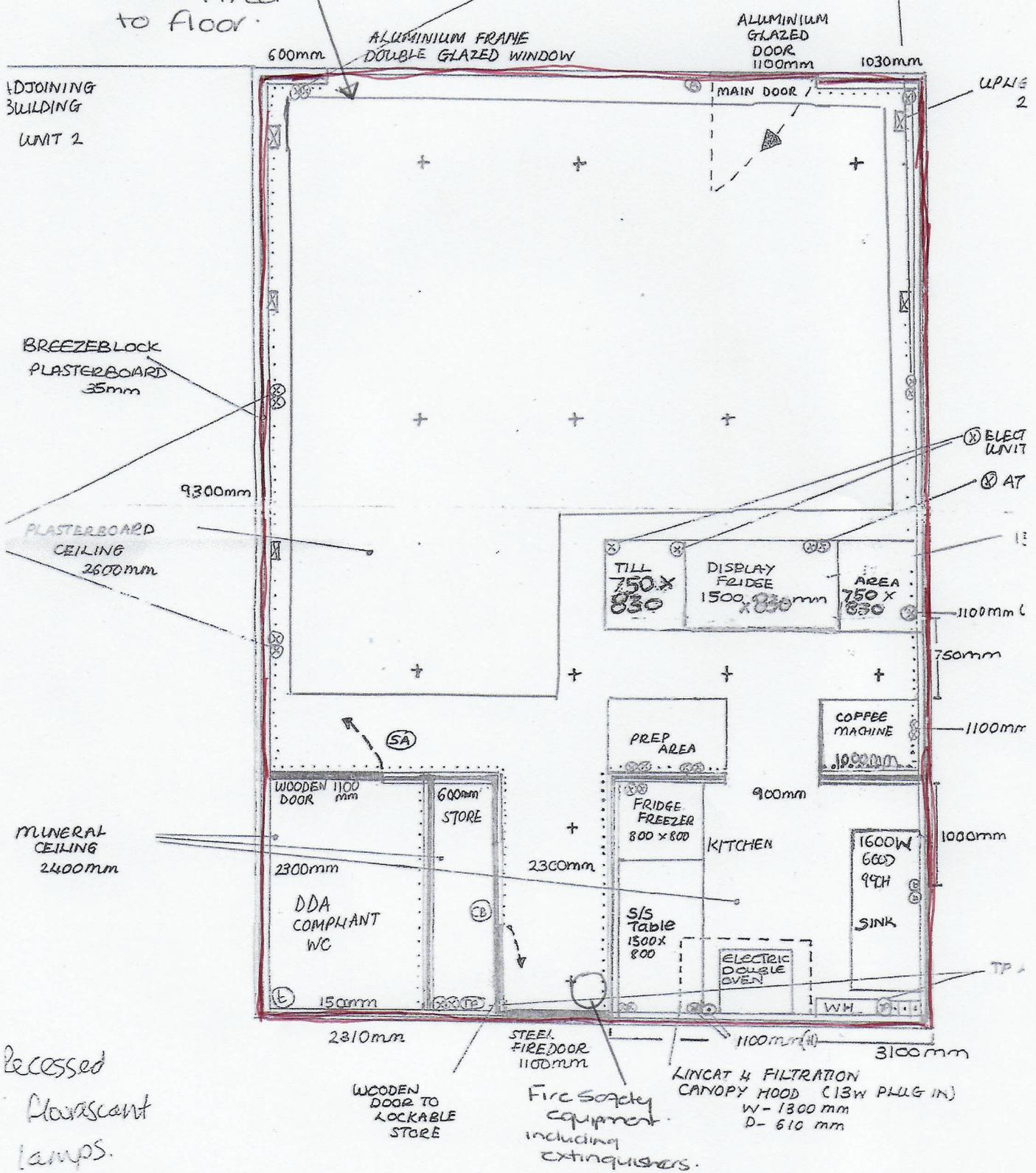
**Christopher Valentine**  
**39 Farm View Road**

Post town	<b>Rotherham</b>	Postcode	<b>S612AW</b>
Telephone number (if any)	<b>07514466622</b>		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
<b>sandcvalentine@gmail.com</b>			

VALENTINES  
UNIT 1 ATLAS COURT  
BRISBANE  
560 5DL

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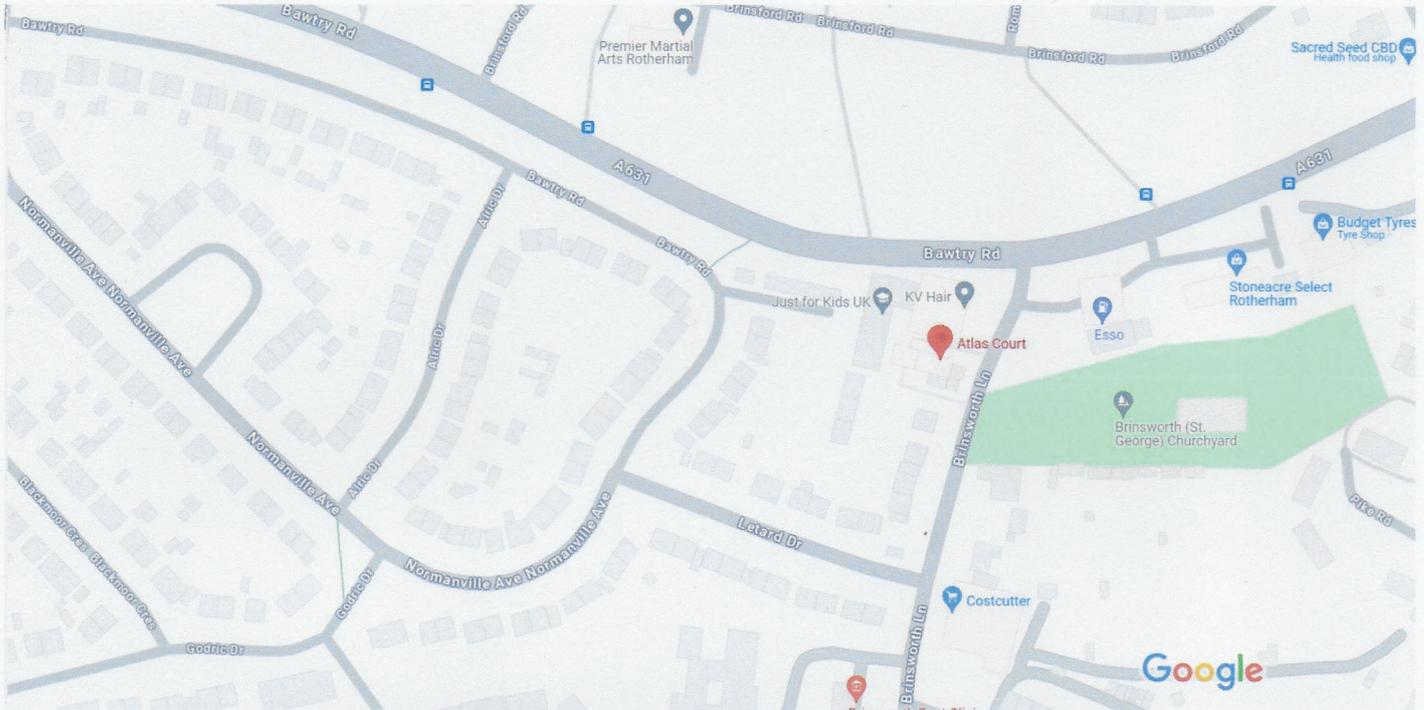
Tables & chairs  
for food & Drinks  
including alcohol.  
Not fixed  
to floor.



Recessed  
Fluorescent  
lamps.

Key = Red line is licensable Activity where Alcohol will be consumed.

pin is valentines cafe unit 1 atlas court brinsworth s60 5dl



Map data ©2024 20 m



## Atlas Court.

5.0 ★★★★★ (2) ⓘ

Shopping Centre

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