

Appendix 3

Conditions proposed by the applicant to promote the licensing objectives:

1. A CCTV system shall be operational in the premises. The system shall record clear images, that show the date and time that the recording was made. Recordings shall be retained for 30 days.
2. The premises licence holder or designated premises supervisor shall be fully trained on the operation of the CCTV system and shall routinely check that the equipment is operating properly.
3. CCTV shall be made available to the police or authorised officers of the Licensing Authority upon request. Where requested a copy of a recording shall be immediately provided, or within 12 hours at the latest.
4. The premises shall operate a “Challenge 25” proof of age policy. This means that persons who appears to be under the age of 25 must produce proof of identity/age before being sold/supplied alcohol. Only the following forms of id shall be accepted:
 - a. passport or photo-card driving licence; or
 - b. proof of age card bearing the official ‘PASS’ accreditation hologram.
5. The premises shall maintain a refusals log in which a record the details of all occasions that a member of staff has refused to sell alcohol to a person suspected of being under the age of 25 shall be recorded.
6. The refusals log shall be made available to the police or authorised officers of the Licensing Authority upon request.
7. An incident book/register shall be maintained, in which the following shall be recorded:
 - a. All incidents of crime and disorder occurring at the premises; and
 - b. Details of occasions when the police are called to the premises.
8. The incident book/register shall be made available for inspection by a police officer or other authorised officers of the Licensing Authority upon request.
9. On occasions that live or recorded music (other than background music) is being provided regular checks shall be made to the outside of the premises so as to ensure that noise emanating from the premises is not at a level to cause nuisance. These checks shall be recorded, and records made available to a police officer or other authorised officers of the Licensing Authority upon request.
10. No adult entertainment or services shall be provided.
11. Clear and legible notices shall be displayed:
 - a. inside the premises advertising that a “Challenge 25 Policy” is in operation;
 - b. at all exits requesting that customers respect the needs of local residents and to leave the premises and area quietly; and

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- c. in the w/c provision advertising "Ask Angela".
12. All staff engaged shall be trained in:
- a. Responsible Alcohol Retailing - to include the:
 - i. Challenge 25 policy and the need to records refusal
 - ii. Prevention of Proxy sales
 - iii. Not selling alcohol to persons who appear drunk
 - b. "Ask for Angela"; and
 - c. The terms and conditions of the Licence.
13. Staff training shall take place upon commencement of employment and every six months thereafter. A written record of this training shall be kept, and this record shall be made available to the police or authorised officers of the Council upon request.
14. A zero drugs policy will be adhered to:
- a. All staff engaged will be trained on a zero drugs policy.
 - b. a locked facility e.g. locked box will be available for any substances found on the premises.
 - c. A logbook will be maintained for this purpose.

Additional conditions agreed with the Licensing Authority:

15. Alcohol will only be purchased by people that are seated at a table, and the drinks will be taken to their table by a member of staff - there will be no service direct to the customer at a bar or other servery.
16. Alcohol will only be sold to patrons with or after food purchased or supplied onsite, or for takeaway purposes.
17. Patrons will not be permitted to leave the premises whilst in possession of any drinking vessel or open glass bottle / can whether empty or containing any beverage, with the exception of part bottles of wine or similar product that has been recorked / recapped prior to the customer leaving the premises.