

FORWARD PLAN OF KEY DECISIONS
1 October 2024 – 31 December 2024

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

Email: governance@rotherham.gov.uk
Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2024/25 are:

10 June 2024	16 September 2024	18 November 2024	20 January 2025	17 March 2025	12 May 2025
8 July 2024	14 October 2024	16 December 2024	10 February 2025	14 April 2025	

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

Councillor Chris Read	Leader of the Council
Councillor Dave Sheppard	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood
Councillor Joanna Baker-Rogers	Cabinet Member for Adult Social Care and Health
Councillor Victoria Cusworth	Cabinet Member for Children and Young People
Councillor Saghir Alam	Cabinet Member for Finance & Safe and Clean Communities
Councillor Sarah Allen	Cabinet Member for Housing
Councillor Robert Taylor	Cabinet Member for Transport, Jobs and Local Economy

Decision title	Date added to the Forward Plan	What is the decision?	Cabinet Portfolio	Who will be consulted	Documents to be considered	Wards affected	Is the decision to be made in private	Directorate and contact for further information
KEY DECISIONS TO BE TAKEN ON 14 OCTOBER 2024								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Future Rothercare Model	July 2024	To approve the future model and financial implications and agree to consult Rothercare users on proposals.	Cabinet Member for Adult Social Care and Health	Cabinet Member, Members and Customers.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Dinnington Compulsory Purchase Order	August 2024	To approve the acquisition of land at Laughton Road on terms to be agreed and approve the making of a Compulsory Purchase Order if required.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	Dinnington	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 14 OCTOBER 2024								
ASSISTANT CHIEF EXECUTIVE								
Scrutiny Review - Preparation for Adulthood for Children and Young People with Special Educational Needs and Disabilities (SEND)	August 2024	To receive the Improving Lives Select Commission Scrutiny Review recommendations - Preparation for Adulthood.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk

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FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates - Hardship Relief	September 2023	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report	All Wards	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 18 NOVEMBER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Housing Repairs and Maintenance Policy	August 2024	To agree the Housing Repairs and Maintenance Policy, Gas and Carbon Monoxide Policy and Electrical Safety Policy.	Cabinet Member for Housing	Cabinet Member, officers, and tenants.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Looked After Children (LAC) Sufficiency Update (including the residential development progress update)	July 2024	To receive an update on progress and agree the LAC Sufficiency plan 2025/26.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Rotherham Leaving Care Strategy 2024-2027	August 2024	To approve the Rotherham Leaving Care Strategy 2024-2027.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
Multi-Agency Safeguarding Arrangements	July 2024	To approve the new children's safeguarding arrangements as required by Working Together to Safeguard Children 2023.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk

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FINANCE AND CUSTOMER SERVICES								
September 2024-25 Financial Monitoring Report	August 2024	To note the current revenue and capital monitoring position and agree any required actions.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Medium Term Financial Strategy Update	August 2024	To note the updates to the Council's Medium Term Financial Strategy.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Property Transactions	August 2024	To consider any recommendations for property transactions, including disposals, acquisitions, leases and licenses.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Waste Collections Policy	August 2024	To approve the revised Waste Collections Policy.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk
NON-KEY DECISIONS TO BE TAKEN ON 18 NOVEMBER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
Temporary Accommodation Policy	July 2024	To approve the adoption of the new Temporary Accommodation Policy.	Cabinet Member for Housing	Cabinet Member, key stakeholders and customers.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
ASSISTANT CHIEF EXECUTIVE								
Household Support Fund Update	October 2024	To receive an update on the Household Support Fund.	Leader of the Council	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								

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New Applications for Business Rates Relief	August 2024	To consider the recommendation for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
KEY DECISIONS TO BE TAKEN ON 16 DECEMBER 2024 OR LATER								
ADULT CARE, HOUSING AND PUBLIC HEALTH								
HRA Business Plan, Rent Setting and Service Charges 2025-26	October 2024	To approve the HRA 2025-26 Business Plan and associated rents, fees and services charges for 2025-26.	Cabinet Member for Housing	Cabinet Member, Ward Members and tenant representatives.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
Property Transactions	August 2024	To consider any recommendations for property transactions, including disposals, acquisitions, leases and licenses.	Cabinet Member for Transport, Jobs and the Local Economy	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
REGENERATION AND ENVIRONMENT								
Borough wide and Town Centre Public Space Protection Orders (PSPO's)	October 2024	To approve the Boroughwide and Town Centre PSPO's.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk
Refreshing the Health and Safety Policy	October 2024	To approve the refreshed Health and Safety Policy.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Officers, Cabinet Members and relevant Ward Members.	Report and appendices	All Wards	Open	Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk
Our Places Fund	August 2024	To agree to the allocation of the Our Places Fund and the subsequent implementation of projects.	Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk

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NON KEY DECISIONS TO BE TAKEN ON 16 DECEMBER 2024 OR LATER								
CHILDREN AND YOUNG PEOPLE'S SERVICES								
Cabinets Response to Scrutiny Review Recommendations - Preparation for Adulthood	October 2024	To formally respond to the Improving Lives Select Commission Review Recommendations – Preparation for Adulthood.	Cabinet Member for Children and Young People	Relevant Members, Officers and Stakeholders.	Report and appendices	All Wards	Open	Nicola Curley nicola.curley@rotherham.gov.uk
FINANCE AND CUSTOMER SERVICES								
New Applications for Business Rates Relief	October 2024	To consider the recommendations for a new application for Business Rates discretionary relief.	Cabinet Member for Finance & Safe and Clean Communities	Relevant Members, Officers and Stakeholders.	Report	All Wards	Open	Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk

**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.