

**Housing Revenue Account
Non Dwelling Rents, Service Charges and Furnished Homes Charges**

APPENDIX 5

Description of Fee or Charge	Basis of Charge	Fixed Charge 2024/25 £	Proposed Fixed Charge 2025/26 £	Increase / Reduction
Furnished Homes: Carpets only	Per Week	11.57	11.88	0.31
Furnished Homes: Washer only	Per Week	3.30	3.39	0.09
Furnished Homes: Dryer only	Per Week	2.43	2.50	0.07
Furnished Homes: Washer and Dryer	Per Week	5.73	5.88	0.15
Furnished Homes: Combi Washer/Dryer	Per Week	6.53	6.71	0.18
Furnished Homes: Bronze only	Per Week	10.73	11.02	0.29
Furnished Homes: Bronze + carpets	Per Week	22.30	22.90	0.60
Furnished Homes: Silver only	Per Week	16.95	17.41	0.46
Furnished Homes: Silver + carpets	Per Week	28.53	29.30	0.77
Furnished Homes: Gold only	Per Week	27.43	28.17	0.74
Furnished Homes: Gold + carpets	Per Week	39.00	40.05	1.05
Furnished Homes: Platinum only	Per Week	38.71	39.76	1.05
Furnished Homes: Platinum + carpets	Per Week	50.29	51.65	1.36
Garage Rent/Car Park space - Council tenant	Per Week	5.96	6.56	0.60
Garage Rent/Car Park space - Non Council tenant or council Tenants with more than one garage	Per Week	7.16	7.88	0.72
Surface Garage plot	Per annum	71.86	79.05	7.19
Non-surface Garage plot	Per annum	64.67	71.14	6.47
Warncliffe Flats car park space	Per Week	7.82	7.98	0.16
Hot Water charge	Per Week	2.32	2.37	0.05
Cooking Gas	Per Week	1.07	1.09	0.02
Community Facility	Per Week	5.67	5.78	0.11
Communal Block - additional bedroom charge	Per week	24.76	25.26	0.50
Laundry Facility	Per Week	1.90	1.94	0.04
District Heating Unit Charge	Per unit of heat	0.15	0.1309	-0.02
District Heating - Bedsit	Per Week	9.50	8.50	-1.00
District Heating - 1 bed	Per Week	16.50	13.50	-3.00
District Heating - 2 bed	Per Week	20.50	17.50	-3.00
District Heating - 3-4 bed	Per Week	26.50	21.50	-5.00
Contents Insurance	Per Week	Full Cost Recovery		
Acquired Ground Rent	Per Week	6.91	7.60	0.69
Acquired Estate Fee	Per Week	3.81	3.91	0.10
Commercial hire of Neighbourhood Centre	Per Hour	11.24	11.46	0.22
Community or Voluntary hire of Neighbourhood Centre	Per Hour	7.53	7.68	0.15
Non resident charge to attend activity at Neighbourhood Centre	Per Session	0.56	0.57	0.01
Estate Service Charge Eligible	Per month	Full Cost Recovery		
Block Service Charge Eligible	Per month	Full Cost Recovery		
Property Service Charge Eligible	Per month	Full Cost Recovery		
Leasehold Mgmt	Per annum	Full Cost Recovery		
Leasehold Admin Fee	Per annum	Full Cost Recovery		
Leasehold Mgmt Fee VPC	Per annum	Full Cost Recovery		
Leasehold Mgmt Fee LTA	Per annum	Full Cost Recovery		
Leasehold Court Costs	Per annum	Full Cost Recovery		
Leasehold Capital	Per annum	Full Cost Recovery		
Leasehold Grd Rent	Per annum	Full Cost Recovery		
Leasehold Bldg Ins	Per annum	Full Cost Recovery		
Leasehold Cleaning	Per annum	Full Cost Recovery		
Leasehold Admin	Per annum	Full Cost Recovery		
Leasehold R&M	Per annum	Full Cost Recovery		
Sales/Resales - Landlords Enquiries (Flats)	AD-HOC	159.00	159.00	0.00
Sales/Resales - Landlords Enquiries (houses with services)	AD-HOC	159.00	159.00	0.00
Sales/Resales - Landlords Enquiries (houses no services)	AD-HOC	159.00	159.00	0.00
Processing resales - shared ownership	AD-HOC	212.00	212.00	0.00
Staircasing fees	AD-HOC	212.00	212.00	0.00
Remortgage Applications	AD-HOC	79.50	80.00	0.50
Further advance applications	AD-HOC	79.50	80.00	0.50
Notice of transfer	AD-HOC	79.50	80.00	0.50
Notice of charge	AD-HOC	63.60	60.00	-3.60
Deed of covenant	AD-HOC	79.50	80.00	0.50
Copy lease (from Land Registry)	AD-HOC	31.80	30.00	-1.80
Copy of lease if held on file	AD-HOC	26.50	20.00	-6.50
Insurance policy document	AD-HOC	26.50	20.00	-6.50
Standard valuation fee (basic market valuation)	AD-HOC	212.00	216.00	4.00
Lease extension/enfranchisement valuations	AD-HOC	424.00	430.00	6.00
Lease extension admin fee	AD-HOC	212.00	216.00	4.00
Enfranchisement admin fee (per unit)	AD-HOC	159.00	160.00	1.00
Home improvements / alterations (permission request - basic)	AD-HOC	63.60	60.00	-3.60
Home improvements / alterations (permission request - complex)	AD-HOC	127.20	120.00	-7.20
Home improvements (Surveyor report)	AD-HOC	127.20	130.00	2.80
Retrospective consent for alterations	AD-HOC	159.00	160.00	1.00
Deed of postponement	AD-HOC	63.60	60.00	-3.60
Deed of variation/rectification administration fee	AD-HOC	127.20	125.00	-2.20
Equity loan transfers, licence to assign and lease extensions	AD-HOC	212.00	216.00	4.00
Certificate of compliance	AD-HOC	53.00	50.00	-3.00
Copy of Service Charge account	AD-HOC	26.50	20.00	-6.50
Additional copies of correspondence	AD-HOC	26.50	20.00	-6.50
Issue of Notice of Forfeiture	AD-HOC	127.20	125.00	-2.20
Landlords Notice for Mortgage Application	AD-HOC	53.00	50.00	-3.00
Landlords Approval for new mortgage	AD-HOC	53.00	50.00	-3.00
Supply of Fire Risk Assessment	AD-HOC	53.00	50.00	-3.00

Landlords Reference	AD-HOC	53.00	50.00	-3.00
Surrender & Regrant of Lease	AD-HOC	371.00	375.00	4.00
Copy Fire Risk Assessment	AD-HOC	26.50	20.00	-6.50
Right of First Refusal Discharge Certificate	AD-HOC	53.00	50.00	-3.00
Change of Name - fee plus legal fees	AD-HOC	53.00	20.00	-33.00
Notice Seeking Possession	AD-HOC	53.00	50.00	-3.00
Breach of lease	AD-HOC	26.50	25.00	-1.50
Letter 3 on arrears/approaching lender	AD-HOC	26.50	25.00	-1.50
Temporary accommodation	Per night	32.89	33.55	0.66
Replacement Alleygate Keys - Council Tenant	AD-HOC	10.60	14.00	3.40
Replacement Alleygate Keys - Non Council Tenant	AD-HOC	12.72	16.80	4.08
Replacement Key Fobs	AD-HOC		15.00	
Additional key fobs - if on same request	AD-HOC		5.00	