

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title

Title: Rotherham Town Centre Health Hub Phase 1

Directorate: Regeneration & Environment

Service area: Regeneration

Lead person: Andrea Brough

Contact: 07443 670499

Is this a:

☐

Strategy / Policy

☒

Service / Function

☐

Other

If other, please specify

2. Please provide a brief description of what you are screening

The relocation of Abbey Pharmacy from it's current position in the Indoor Covered Market (ICM) within Rotherham Markets Complex to the former Boots building located on 42-46 Effingham Street which was acquired by the council in May 2023. This is due to the ongoing development of the ICM which requires vacant possession of the all properties on Howard street. Abbey Pharmacy must vacate their current premises by February 2026.

The pharmacy has been consulted by the council's property services team and they are supportive of the relocation. The council has worked with the pharmacy owners to fully understand their requirements. The first phase of the design works have been completed for feasibility purposes and the pharmacy are satisfied that it meets their trading needs.

RMBC is also looking into utilising the building for more than one purpose and create a health hub which offers a range of services to accommodate patient needs and prevent travel between multiple sites. A feasibility study is required to understand this element of the project in more detail.

3. Relevance to equality and diversity

All the Council's strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>		X
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>		X
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>		X
Have there been or likely to be any public concerns regarding the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>		X
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		X
Could the proposal affect the Council's workforce or employment practices?		X

(If the answer is yes you may wish to seek advice from your HR business partner)		
If you have answered no to all the questions above, please explain the reason		
<p>The relocation of the pharmacy will be beneficial for the community inclusive of those with protected characteristics as it will improve accessibility through a modern and well designed building.</p> <p>The new location of the pharmacy is within close proximity of it's previous location in the ICM therefore, it retains the benefits of remaining within a prominent area of the town centre close to transport links and car parks there will be minimal impact to the existing customer base.</p> <p>The feasibility works for the health hub within the same location will take into account equality & diversity and ensure the service delivered is accessible to all.</p>		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity	
<p>If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.</p> <p>Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.</p> <p>Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).</p>	
<ul style="list-style-type: none"> How have you considered equality and diversity? 	
<ul style="list-style-type: none"> Key findings 	
<ul style="list-style-type: none"> Actions 	
Date to scope and plan your Equality Analysis:	
Date to complete your Equality Analysis:	
Lead person for your Equality Analysis (Include name and job title):	

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Andrea Brough	Service Manager	28/04/25

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	28 th April 2025
Report title and date	Rotherham Town Centre Health Hub Phase 1 – 28 th April 2025
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	Cabinet – 7 th July 2025
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	28 th April 2025